

GOVERNMENT OF HIMACHAL PRADESH



DIRECTORATE OF HIGHER EDUCATION, Himachal Pradesh

Tender Document for Supply of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of H. P.

(Tender No: 1/2016/Vocational Trades)

Through

**DIRECTORATE OF HIGHER EDUCATION,
Himachal Pradesh, Shimla-171001**

Phone No. 0177-2656621

(Email: dir.edu@rediffmail.com, rusa.hp@gmail.com)

(website : www.educationhp.org, www.himachal.gov.in)

Tender Document for Supply of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of Himachal Pradesh.

Tender No: 01/2016/VOCATIONAL TRADES

Serial No. : _____

Issued to : _____

Request No.: _____ Dated _____

Cost of Tender Document: **Rs.1000/- (Rupees one hundred only)** received vide Demand

draft No. _____ Dated _____ drawn on (Bank)

_____ Tender document issued on

(Date): _____

Through

Directorate of Higher Education
Lal Pani, Shimla – 171001
(Email: dir.edu@rediffmail.com)
(Website: www.educationhp.org)
(www.himachal.gov.in)

Authorized Signatory

IMPORTANT INFORMATION

Tender Document for Supply of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of Himachal Pradesh.

Tender No.	01/2016/VOCATIONAL TRADES
Description	Supply of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of Himachal Pradesh.
Non-Refundable Tender Cost	Rs. 1,000/- (Rupees one thousand only) through demand draft from a Nationalized Bank, drawn in favor of Director of Higher Education, Himachal Pradesh", payable at Shimla. The tender document is nontransferable.
Sale of Tender document	All working days during office hours w.e.f 01/10/2016 10:00 A.M. to 15/10/2016 at 5:00 PM
EMD:	The Bidder has to submit Earnest Money Deposit (EMD) of Rs. 2.00 Lacs (Rupees two lacs only) for Retail Management and Rs. 4.00 Lacs (Rupees four lacs only) for Tourism & Hospitality lab in favor of Director of Higher Education, H.P in form of Demand Draft/FDR from a Nationalized Bank drawn in favor of Director of Higher Education, H.P payable at Shimla.
Last Date of Submission of Tender	Monday, 17/10/2016 before 02.00PM in the Office of the Director of Higher Education, H.P Lalpani, Shimla-171001
Date and time of opening of Pre-Qualification Bid and Technical Bid of the eligible parties.	Monday, 17/10/2016 at 3.00 PM in Conference Hall of the Directorate of Higher Education, Lalpani, Shimla-171001
Date and time of opening of Commercial Bid of the eligible parties.	Thursday, 20/10/2016 at 11.00 AM in Conference Hall of the Directorate of Higher Education, Lalpani, Shimla-171001

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Preface and Project Profile

The salient features of the Project implementation approach are as follows:

The Department of Higher Education, Government of Himachal Pradesh intends to start Bachelor of Vocation in the short listed 12 colleges of the state in the trades '**Retail Management**' and '**Hospitality & Tourism**' from the ensuing academic session. The process of development of a National Skill Qualifications Framework (NSQF) is presently underway in the country. The NSQF is aimed at international recognition of national standards of qualification system ranging from school level to institutes of higher education including vocational training institutes. The NSQF is going to set common principles and guidelines for a nationally recognized qualification system from secondary to doctorate levels. Students would have the scope for vertical and horizontal mobility with multiple entry and exits. This would be especially useful to recognize and develop the creative genius of every child including children with special needs. The salient features of the programme are;

1. The Director of Higher Education, Himachal Pradesh, Shimla, intends to start the NSQF complaint B. Voc. Programme in the 12 Govt. Degree colleges of the state.
2. The Director of Higher Education, HP Shimla invites sealed Pre-qualification/ Technical and Commercial proposals separately for each lab from eligible Bidders for selection to establish Vocational Labs for Retail Management and Hospitality & Tourism under NSQF complaint B. Voc. Programme in 12 Govt. Degree colleges (**Annexure-E – I&II**) The bidder shall be selected as per the procedures described in this tender document.
 - a. Bidders may note that Bids are to be submitted as per the instructions laid out in **Section - III** of the tender document.
 - b. The separate proposal should be submitted for each lab.

SECTION – I

Definitions

In this document, the following terms shall have following respective meanings:

1. **"Agreement"** means the individual contracts to be signed between the successful bidder and the Director of Higher Education, HP Shimla, for Scope of work i.e. to Supply of Lab Equipment in Vocational Labs.
2. **"Authorized Representative"** shall mean any person duly authorized by either of the parties.
3. **"Bidder"** means a corporate firm / organization/ company / corporation/ society registered/incorporated in India eligible to bid in the stages of pre-qualification, Bidding process and shall include the successful bidder during the currency of the Contract.
4. **"Contract"** is used synonymously with Agreement.
5. **Corrupt Practice"** means the offering, giving, receiving or soliciting of anything of value to influence the action of an official in the process of Contract
6. **Fraudulent Practice"** means a misrepresentation of facts in order to influence bidding process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the DIRECTOR OF HIGHER EDUCATION, HP Shimla, HP Shimla of the benefits of free and open competition
7. **"Implementation Period"** shall mean the period from the date of signing of the Agreement i.e. 30 days.
8. **"Law"** shall mean any Act, notification, by law, rules and regulations, directive, ordinance, order or instruction having the force of law enacted or issued by the Central Government and/ or Government of Himachal Pradesh or DIRECTOR OF HIGHER EDUCATION, Himachal Pradesh or any other Government or regulatory authority or Political sub division of government agency.

9. **"LOA"** means issuing of Letter of Award, which shall constitute the intention of the Tenderer to place the work order with the successful bidder.
10. **"Proposal"** means the Pre-qualification, Technical Proposal and the Financial Proposal.
11. **"Requirements"** shall mean and include schedules, details, description, statement of technical data, performance characteristics, standards (Indian as well as International) as applicable and specified in the tender document.
12. **"Site"** shall mean the location(s) for which the Contract has been issued and where the service shall be provided as per agreement.
13. **"Service"** means provision of Contracted service viz., Supply of equipment and material as per this tender document.
14. **"Tenderer"** means the DIRECTOR OF HIGHER EDUCATION, Himachal Pradesh, Shimla-1, who is issuing this tender.
15. **"Last three financial years"** means 2013-14, 2014-15 & 2015-16.
16. **"Manufacturer"** means the original manufacturer registered with District Industries Centre or MSME (GOI) by the competition authority under rule.
17. **"Authorized dealer"** means the firm/organization authorized by the OEM.
18. **"Registered dealer"** means the firm/organization registered with Excise & Taxation Department for trading of goods.

INVITATION FOR BIDS

This invitation of bids is for carrying out task of supply & installation of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of Himachal Pradesh:-

- 1.1 Bidders are advised to study the Tender Document carefully. Submission of Tender shall be deemed to have been done after careful study and examination of the Tender Document with full understanding of its implications.

- 1.2 Sealed offers prepared in accordance with the procedures enumerated in **Clause - 3.1 of Section - III** should be submitted to the Director, Directorate of Higher Education, Lal Pani, Shimla – 171001 not later than the last date of submission.
- 1.3 All bids must be accompanied by **Earnest Money Deposit (EMD) of Rs. 2.00 Lacs (Rupees two lacs only) for Retail Management Lab. and Rs. 4.00 Lacs (Rupees four lacs only) for Tourism & Hospitality Lab.** in the form of Bank Draft in favour of **Director of Higher Education, Himachal Pradesh, Shimla-I** payable at Shimla.
- 1.4 This Tender document is not transferable.
- 1.5 Schedules for Invitation to Tender:-
- a) Last date and time for receipt of Tender : **Monday, 17/10/2016 upto 2:00 PM.**
 - b) Place, Time & Date of opening of Pre-qualification bid and Technical bid of eligible parties: Office of the Director of Higher Education, Lal Pani, Shimla-171001, (H.P) on **Monday, 17/10/2016 at 3:00 PM** or next working day, if it happens to be a holiday.
 - c) Place, Time & date of opening of Commercial bid of eligible parties: Office of the Director of Higher Education, Lal Pani, Shimla-171001, (H.P) on **Thursday, 20/10/2016 at 11:00 A.M.** or next working day, if it happens to be a holiday.
 - d) Validity of the Tender: - **15 days from the date of opening of bids.**
- 1.6 Execution of the contract period:- Within 15 days of issuing “Letter of Intent”.

Note: The Department shall not be responsible in any manner for any delay including postal about non-receipt/ non-delivery of the documents.

SECTION - II

Scope of work and Terms & Conditions

Scope of Work:-

- 2.1 The scope of work of tender will include the Supply and installation of Lab Equipment listed below in Retail Management and Hospitality & Tourism Vocational Labs to be established in the 12 Govt. Degree colleges of Himachal Pradesh. Vocational Labs/workshops will be comprising of the Tools and Equipment as per **Annexure- E(I&II)**.
- 2.2 The successful bidder shall provide and install Lab Equipments in Retail Management and Hospitality & Tourism Vocational Labs to be established in the 12 Govt. Degree colleges of Himachal Pradesh.
- 2.3 The successful bidder shall be responsible for entire scope of work in each sector i.e. Retail Management and Hospitality & Tourism Vocational Labs to be established in the listed colleges of Himachal Pradesh.

Terms & Conditions:-

Technical Specifications which are mandatory for qualifying to Commercial bid.

- 2.3.1 Earnest Money Deposit: **The bidder shall have to submit separate EMD for each lab i.e. Retail Management and Hospitality & Tourism Lab. as indicated here under:-**
 - (a) (i) Retail Management Lab - Rs. 2.00 Lacs (Rupees two lacs Only) and;
(ii) Hospitality & Tourism Lab. –Rs. 4.00 Lacs (Rupees four lacs only)
 - (b) The EMD for each lab should be in the form of a Demand draft/FDR issued by a Nationalized Bank, drawn in favour of the Director of Higher Education, Himachal Pradesh, Shimla payable at Shimla. The EMD will not be accepted in any other mode.

- 2.3.2 Non-refundable Tender Fee of **Rs. 1,000/- (Rupees one thousand only)** in the shape of Demand Draft issued by a Nationalized Bank, drawn in favor of Director of Higher Education, Himachal Pradesh payable at Shimla shall have to be submitted for purchase of tender document form this office. In case the tender form is downloaded from the website, the tenderer shall be allowed to pay cash/demand draft in favor of Director of Higher Education, Himachal Pradesh, worth **Rs 1000/- (Rupees one thousand only)** at the time of submission of tender. The tender form can be downloaded from website www.educationhp.org/ .
- 2.4 Manufacturers and authorized dealers/registered dealers can participate in the bid and manufacturing certificate is mandatory for all items of Scope of Work.
- 2.5 The authorized dealer has to submit authorization letter of the principle manufacturer and certificates of registration of principal manufacturer for all items of Scope of Work and the bidder must also submit certificate of registration from the Industries department of the concerned state or the registration with the Registrar of Companies of the original manufacturer. Firms/companies with ISO certifications/BIS certifications shall be preferred.
- 2.6 Any deviation/changes at the time of supply shall be considered as violation of contract.
- 2.7 Commercial bids will be opened only of those successful bidders who qualify in eligibility condition/technical criteria.
- 2.8 Bidder will quote the commercial i.e. rate of quoted items as per the format given at **“Annexure-“C” (separately for each lab)**.
- 2.9 An affidavit of non-bankruptcy, insolvency, blacklisting of bidder from any state/party duly attested by the notary public must be enclosed.
- 2.10 The bidder should have overall turnover of more than Rs. 200 Lacs in the last three financial years in India, copy of audited Balance Sheet is mandatory.

Out of total turnover at least 25% of turnover mentioned should be in supply of lab equipment to any institution/organization/department etc. in India in last three financial years. (Proof along with abstract to be attached).

2.11 That the bidder is fully conversant with terms and conditions of tender for the supply of Lab equipment in Vocational Labs /Workshops.

2.12 In case the company already doing such job in the H.P. State under earlier tender, is found to be lowest bidder, the contract shall be awarded to such company subject to the following conditions:-

- i. That it has fulfilled all the terms and conditions of the earlier tender and no clause remained to be implemented.
- ii. That no court case/ dispute between the Society/Trust/Company and the department or between the Society/Trust/Company and its master franchisees, regarding faulty implementation of the earlier contract pending in any court of law.
- iii. That the terms and conditions of the previous tenders and MOU/any decision taken there under in relation to that document will not be applicable to the present Tender Document in any form. It will submit the good performance certificate from the concerned department of Himachal Pradesh Government.

Section III

Instructions to Bidders

3.1. **PROCEDURE FOR SUBMISSION OF BIDS:** It is proposed to submit the Bid in a **single sealed cover** addressed to Director of Higher Education Himachal Pradesh, comprises **Three Cover System** for this tender as mentioned below:

- a) Pre-Qualification Bid in one cover.
- b) Technical Bid in one cover.
- c) Commercial Bid in another separate cover.

3.1.1 a) The pre-qualification bid should be filled in original and should be sealed in separate cover. The Pre-Qualification Bid should be super-scribed as; **PRE-QUALIFICATION BID - ENVELOPE-A** and put in a cover along with **EMD**. The bidder should sign all pages of the **PRE-QUALIFICATION BID**.

b) The technical bid should be filled in original and should be sealed in separate cover. The technical bid should be super-scribed as; **TECHNICAL BID - ENVELOPE-B** and put in a cover. The bidder should sign all pages of the **TECHNICAL BID**.

c) The Commercial Bid should be filled in original and should be sealed in a separate cover. The Commercial Bid should be super-scribed as; **COMMERCIAL BID- ENVELOPE-C**. The bidder should sign all pages of the **COMMERCIAL BID**.

3.1.2 The Bidders have to qualify the **CRITERIA** as given in **SECTION-IV-**“Terms and Conditions of the Tender” and evaluation of only eligible bidders shall be undertaken.

3.1.3 Pre-Qualification bids will be opened on the prescribed date and time and checked for submission of **EMD** and other applicable documents specified in **Section-III “Clause-3.7 Documents Comprising the Bids”**.

- 3.1.4. Technical bids of only the bidders who have short-listed from the Pre-qualification bids will be opened. Similarly, commercial bids of only the bidders short listed from the Technical bids having 60 or above marks will be opened. The bids will be opened on the scheduled date and time even in case of absence of the tenderers. In case the qualified bidders in technical evaluation are less than three, the Director of Higher Education shall have the power to relax the condition to make the bidder upto three as per merit in Technical Evaluation.
- 3.1.4 The final cover thus prepared should indicate clearly the name and address of the bidder to enable the Bid to be returned unopened in case it is received "Late".
- 3.1.5 The bids received late and declared late by the Tender Evaluation Committee i.e. after the last date and time for receipt of bids prescribed in the tender document shall be rejected and/or returned unopened to the bidder.

3.2 TENDER EVALUATION

The bids will be opened and checked for eligibility criteria under "Tenderer's qualification **Section-IV**" **Clause- 4.1**. Bids of only those bidders who qualify the eligibility criteria will be processed further.

- 3.2.1 The "Tender Evaluation Committee" as constituted by the Govt. shall evaluate the Pre-qualification bids, Technical bids and Commercial bids and the decision of the committee shall be final.
- 3.2.2 In case of a tie in the rate quoted in the commercial bid, the tender will be awarded to the bidder who scores highest marks in technical evaluation. Further if there is tie in the scores of Technical evaluation the tender will be awarded to the bidder with highest turnover.
- 3.2.3 The successful bidder shall be issued a Letter of Intent (LOI) by the Director of Higher Education, Himachal Pradesh. Pursuant to this, the successful bidder shall sign the MOU with the Director of Higher Education, Himachal Pradesh, within **SEVEN DAYS** of the issue of Letter of

Intent alongwith required Performance Bank Guarantee, failing which his EMD shall stand forfeited.

- 3.2.4 The successful bidder who has quoted minimum rate in the Commercial Bid shall be awarded tender. However, the Tender Evaluation Committee shall have the powers not to award the tender to the successful bidder if the rates are unviable/unjustified.

3.3. COST OF TENDER DOCUMENT

- 3.3.1 The Tenderer shall bear all costs associated with the preparation and submission of its Bid, including cost of presentation for the purposes of clarification of the bid, if so desired by the Government and the Government will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering process.
- 3.3.2 The tenderer is expected to carefully examine all instructions, forms, terms and specifications in the Tender Document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender Document in every respect will be at the Tenderer's risk and may result in the rejection of the bid.
- 3.3.3 The successful bidder shall bear all costs involved in preparation of the agreement etc.

3.4 AMENDMENT OF TENDER DOCUMENT:-

- 3.4.1 At any time the Government, may for any reason, whether at its own initiative modify the Tender Document by an amendment.
- 3.4.2 The amendment will be notified in writing and available on departmental website www.educationhp.org or www.himachal.gov.in to the prospective Tenderers who have received the Tender Documents and amendments will be binding on them.

- 3.4.3 In order to afford prospective Tenderers reasonable time or otherwise for any other reason, in which to take the amendment into account in preparing their bids, the Government may, at its discretion, extend the last date for the receipt of Bids.

3.5. **LANGUAGE OF BIDS:-**

The Bids prepared by the Tenderer and all correspondence and documents relating to the bids exchanged by the Tenderer and the Government, shall be written in the English language.

3.6 **DOCUMENTS COMPRISING THE BIDS:-**

- 3.6.1 The Bids prepared by the Bidders shall comprise the following components:

(a) Pre-Qualification Bid - consisting of the following:

- i) Bid Proposal sheet duly filled in, signed and complete in all respects alongwith supporting documents required as proof. **(Proforma -I).**
- ii) Declaration that the documents and the information furnished in all parts of this document is accurate and true, typed on Society's/Trust's/Company's Letter Head, and signed by Authorized signatory.
- iii) **Proforma - II to IV** duly filled in and signed by the Authorized signatory of the Bidder alongwith supporting documents required as proof.
- iv) Certified copy of Certificate of Incorporation, Memorandum and Articles of Association/Registration Certificate alongwith memorandum of association and bye laws of the society/trust/company clearly mentioning the date of registration.
- v) Copy of latest income tax Clearance Certificate or copy of latest Income Tax Return with PAN/TAN number.
- vi) General Power of Attorney executed in favour of person (s) authorized to sign the tender bid and contract and all correspondence/documents thereof.
- vii) Documentary Evidence (signed by the Authorized Signatory) proving that Bidder fulfills the Eligibility Criteria as stated in **Section - IV**,

Article 4.1. Documentary Evidence should be provided as per **Proforma - III.**

- viii) Proof of payment of **Tender Fee of Rs.1000/-**. **Demand Draft of Rs. 1000/-** (to be enclosed with the Pre-qualification Bid) in case of the tender document downloaded from website.
- ix) Earnest Money of **Rs. 2,00,000/- (Rupees two lacs only) for Retail Lab and Rs. 4,00,000/- (Rupees four lacs only) for Hospitality & Tourism Lab separately** in the form of Bank Draft in favour of the Director of Higher Education Himachal Pradesh, Shimla-1 payable at Shimla. The Earnest Money of the Successful Bidder (s) will be refunded after submission of requisite Performance Bank Guarantee (PBG) in the shape of irrevocable Bank Guarantee in parts. No interest will be payable on the EMD.

(b) Technical Bid - consisting of the following:

- i) Audited Balance Sheet and Income Statement for the last 3 years duly signed by the Statutory Auditors and authorized signatories of the Bidder. Audited Annual Reports of the company can be submitted in lieu of Audited Statements certified by Chartered Accountant.
- ii) Audited Balance Sheet and Income Statement for the last 3 years duly signed by the Statutory Auditors and authorized signatories of the Bidder clearly indicating the turnover in **education related activities**. Detail of expenditure carried out by the Society/Trust/ Company for exclusive educational related activities for last three years.
- iii) Number of states/U.T.s where the Society/Trust/Company is already running educational related activities. (Attach address proof of the registered office of the Society/Trust/Company).
- iv) Years of experience in educational related activities.

TECHNICAL EVALUATION:-

Sr. No.	Criteria	Maximum Marks
1	Financial Capability: - Total turnover in the last three years of the bidders. 100 lacs to 150 lacs =10 More than 150 lacs to 200 lacs =15 More than 200 lacs =25	25
2.	Total turnover in education related activities. 20 lacs to 50 lacs =10 More than 50 lacs to 100 lacs =15 More than 100 lacs =25	25
3.	Number of states/U.T.s where the Society/Trust/Company is already running educational related activities:- 1-3 = 10 4-6 = 15 More than 15 = 25	25
4.	Years of experience in educational related activities :- 3-5 yrs =10 6-8 =15 More than 08 yrs =25	25
	Total	100

(c) Commercial Bid - consisting of the following: -

- i) The bidder shall quote the rate for supply and installation of equipment and tools shown in the list at **Annexure -I (Retail Management) & II (Tourism & Hospitality)** as the case may be separately for each lab. inclusive of all taxes and levies. If there is any difference in the fee quoted in words and in figures then the amount in words will be taken as final. Tender will be awarded only to that bidder who shall quote lowest rates for particular lab. amongst all the successful bidders. The Bidder shall quote the rate for implementing the assigned jobs as per the detailed terms and conditions contained in the Tender Document on **Proforma -V**.

SECTION –IV

TERMS AND CONDITIONS OF THE TENDER

4.1. (a) TENDERER'S QUALIFICATION:

- 4.1(a).1 The Tenderer should have been a registered society/trust/ company (atleast three years old) under relevant Acts/laws and engaged in Education related services/academic activities for the last three years. No franchise would be considered for the purpose whatsoever.
- 4.1(a).2 The Tenderer must have a minimum turnover of Rs. 200 lacs (Rupees two hundred lacs only) in the last three years.

4.1. (b) OTHER INSTRUCTIONS :

- 4.1(b).1 The Tenderer should have valid Income Tax Certificate/Return.
- 4.1(b).2 The Tenderer shall give a complete list of their own centers and institutions where such job assignments are being performed/handled by it, if any.
- 4.1(b).3 In no case the successful bidder shall be allowed to sublet its functions in respect of this project either wholly or in parts, to any sub-contractor/sub-franchisee at any stage. That means, third party involvement/participation is not allowed. If found, the contract shall be terminated with immediate effect and bank guarantee shall be invoked.
- 4.1(b).4 The contract period shall be from date of signing of MOU/agreement upto **31/10/2021**.
- 4.1(b).5 The individual signing the tender or other document, in connection with the tender, must certify whether he or she has signed as:-
- An authorized signatory of the Society/Trust/Company or attorney of such sole proprietor.
 - Constituted attorney of the firm, if it is a company.
- 4.1(b).6 Tenders with incomplete information OR not in accordance with instructions or without EMD are liable to be rejected.

- 4.1(b).7 The Govt. reserves the right to inspect the centers of the Tenderers already in operation for verification purposes.
- 4.1(b).8 The Government reserves the right to negotiate further for reduction of rates as quoted in the tender.
- 4.1(b).9 The implementation schedule specified in the Contract should be strictly adhered to.
- 4.1(b).10 In case of false information/documents supplied by any bidder the EMD shall be forfeited.
- 4.1(b).11 The Director of Higher Education, H.P. Shimla on behalf of Govt. reserves the right to accept or reject any or all tenders/MOU/Contract at any time without assigning any reason whatsoever in public interest. The Govt. has the right to cancel the contract at any stage and the bidder will not be entitled for any compensation.

4.1.(C) Evaluation & Selection criteria:-

- 4.1(c)1 **The Tender Evaluation Committee(s)** so constituted formerly by the DIRECTOR OF HIGHER EDUCATION, HP Shimla shall evaluate the Pre-qualification/Technical Bids and Commercial bids. The decisions of the Tender Evaluation Committee(s) in the evaluation of the bids shall be final. No correspondence will be entertained outside the process of negotiation / discussion with the Committee(s).
- 4.1(c)2 At the date, time and location of the bid opening as specified in the TENDER, the Evaluation Committee shall open the Proposals, in the presence of Bidders' designated representatives who choose to attend. The Bidders' representatives who are present shall sign a register evidencing their attendance. The Bidders' names, and any such other details as the Tender Evaluation Committee(s) may consider appropriate, will be announced by the Tender Evaluation Committee(s) at the opening.
- 4.1(c)3 The Evaluation Committee(s) reserves the right at any time to postpone or cancel a scheduled bid opening. The bids will be opened at the address specified in TENDER.
- 4.1(c)4 The bidders qualified in Pre-Qualification Bids would only be called for Technical Presentation.
- 4.1(c)5 After evaluation of technical bids, the commercial bids of only those

Bidders who will qualify the technical evaluation stage, as specified in this TENDER, will be opened in the same day.

- 4.1(c)6 Further, the scope of the evaluation committee also covers taking of any decision with regard to the tender document, execution/ implementation of the project including management period.
- 4.1(c)7 After the tender has been awarded to a bidder, the bidder has to supply 50% *Lab equipment and material and install* as per the scope of work within 15 days and all the supplied equipment and material will be evaluated by the Evaluation Committee. The suggestion made after the evaluation of this supplied equipment and material has to be implemented within remaining total allotted days.
- 4.1(c)8 Rest of the 50% equipment and material will be supplied and evaluated within 15 days.

4.2(a) Award of Contract:-

- 4.2(a)1 In case of a situation where lowest bid quoted by the bidders are equal then such bidders may be offered an opportunity to quote a revised quote in sealed envelopes there and then in presence of the tender evaluation committee. In such a situation, the bidder offering the lowest revised quote will be declared as successful bidder.
- 4.2(a)2 In case there is a single bid, the same may be accepted by the tenderer and will be referred to the Govt. for further decision.
- 4.2(a)3 Negotiations, if any, will be held with the Bidder in the office of the tenderer.
- 4.2(a)4 The evaluation committee's decision would be final and binding to the Bidders.
- 4.2(a) 5 Prior to the expiry of the period of Bid validity, the successful Bidder will be notified by the tenderer, that the Bid has been accepted.
- 4.2(a)6 Letter of Award will be issued to the lowest bidder, if the bid found financially viable.
- 4.2(a)7 The successful bidder will have to sign an agreement with DHE,HP, Shimla within 15 days of the issuance of letter of the award and all the expenses involved for the preparation of agreement has to be borne by the successful bidder.

4.2(b) EXECUTION OF THE CONTRACT AWARDED:

- 4.2(b)1 The completion period of the said tasks should be adhered to as will be mentioned in the Award of Contract. The Society/Trust/Company will start the process of supply and installation of equipment & tools in the Labs of the colleges, within a specified period as mentioned in Tender document/agreement/MOU.

4.3 STANDARD OF PERFORMANCE

- 4.4.1 The Tenderer shall always act in respect of any matter relating to this contract, as faithful advisors to the Government and shall, at all times, support and safeguard the Governments legitimate interests in any dealings with the third party.
- 4.4.2. The performance of the awardee and standard of Supply and installation of equipment & tools in the labs in the colleges shall be monitored and judged by devising an appropriate mechanism by the Govt. and the Government reserves the right to do so by any measure and reserve the right to cancel the contract at any time if the performance is not up to the mark, after affording adequate opportunity to the party in this regard.

4.4 USE OF CONTRACT DOCUMENTS AND INFORMATION:

- 4.4.1 The qualified Tenderer shall not, without the Government's prior written consent, disclose the contract or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of Government in connection there with to any person other than a person employed by the company in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only far as may be necessary for purposes of such performance.
- 4.4.2 The qualified Tenderer shall not without the Government's prior written consent, make use of any document or information.
- 4.4.3 Any document other than the contract itself shall remain the property of the Government and shall be returned (in all copies) to the Government on completion of the qualified Tenderer performance under the contract, if so required by the Government.

4.5 EARNEST MONEY, SECURITY AND PENALTY:

4.5.1. The Tenderer must deposit Earnest Money, along with tender document, **Rs. 2,00,000/- (Rupees two lacs only) for Retail Lab and Rs. 4,00,000/- (Rupees four lacs only) for Hospitality & Tourism Lab separately** in the form of Bank Draft in favour of Director of Higher Education, Himachal Pradesh, Shimla payable at Shimla.

4.5.2. The performance Bank Guarantee (PBG) will be **Rs. 2.00 Lacs (Rupees two lacs only) for Retail Management Lab and Rs.4.00 Lacs (Rupees four lacs only) for Hospitality and Tourism Lab** separately from a Nationalized Bank with a branch at Shimla is to be submitted by the successful bidder and it shall be invoked at Shimla Branch. The successful tenderer shall deposit the PBG with the Director of Higher Education before issuance of Letter of intent. The PBG will be retained for the whole period of the contract/agreement/ MOU i. e. up to **31/10/2021** and will be returned to the successful bidder within six months from the date of completion of the contract/agreement/MOU i.e. up to **31-10-2021** if matter is not under dispute. The performance bank guarantee will be invoked if the successful bidder doesn't supply and installation of equipment & tools in labs at the colleges. The concerned Principal of the college will convey the non-performance to the Director of Higher Education and the Director will invoke the bank guarantee. Forfeiture of complete PBG will nullify the contract/tender.

4.5.3 LIABILITY:-

Any liability including payment/levy of any tax/taxes arising during or after the execution of the contract will be the liability of successful bidder.

4.5.4 PENALTY:-

If the bidder fails to complete all the liabilities covered under the scope of work in a college with in a stipulated period as mentioned in implementation schedule, the penalties will be imposed as under: -

No. of days	Penalty amount per college per day
1-10	@ Rs. 250/-
10-15	@ Rs. 500/-
15-20	@ Rs.1,000/-
20 onwards	@ Rs. 1500/-

4.6 TERMINATION OF CONTRACT FOR DEFAULT:

4.6.1 The Government may, without prejudice, to any other remedy for breach of contract, by written notice of default sent to the contractor, terminate the contract in whole or in part if:

- ☐ The qualified Tenderer fails to deliver any or all of the obligations within the time period (s) specified in the contract, or any extension thereof granted by the Government.
- ☐ The qualified Tenderer fails to perform any other obligation(s) under the contract including the mechanism including devised under clauses 4.4.2 & 4.5.
- ☐ The qualified Tenderer becomes, bankrupt or otherwise insolvent, provided that such termination will not prejudice or effect any right of action or remedy which has accrued thereafter to the Government.
- ☐ In no case the successful bidder shall be allowed to sublet this project either wholly or in parts, to any sub-contractor/ sub-franchisee at any stage. In the event of bidder contravening this condition, the contract shall be terminated with immediate effect and bank guarantee shall be invoked and the entire infrastructure installed like instruction material, equipment, hardware etc. would become the property of Government of Himachal Pradesh.
- ☐ If the bidder fails to execute the supply of equipment at Labs in 15% or more than 15% of the allotted colleges within the given time schedule at any point of time.
- ☐ If the bidder fails to provide any one or all services as per this Contract, and fails to set right the disruption in service within the 30 (thirty) days' notice period or show a valid reason to DIRECTOR, DIRECTORATE OF HIGHER EDUCATION, HP Shimla, HP Shimla for the lapse.
- ☐ If the bidder is engaged in corrupt or fraudulent practices in executing the Contract.
- ☐ In the event of termination of the contract for default of the bidder, Director of Higher Education, HP, is entitled to invoke the Performance Bank Guarantee and the entire infrastructure installed in the allotted Colleges will become the property of the Govt.

☐ If the bidder defaults in 15% or more than 15% of the allotted colleges at any time the contract will be terminated.

☐ In case, the total penalty amount for all colleges or any number of colleges on all accounts during contract period exceeds the 15% of the bid value at any point of time, then this will be counted towards default and shall lead to termination of the contract.

"In case of termination of contract at any case, entire infrastructure like Lab equipment and material supplied and installed etc. will become the property of the Govt. of Himachal Pradesh. No compensation/payment of any kind shall be made to the bidder. Also the Performance Bank Guarantee submitted by the bidder will be invoked by the DIRECTOR OF HIGHER EDUCATION, HP Shimla.

4.6.2 Termination for insolvency: If the bidder becomes bankrupt or is otherwise declared insolvent, then DHE,HP, Shimla may at any time terminate the contract by giving written notice of 30 (thirty) days to the bidder. Such termination shall not prejudice or preclude any right of the action or remedy, which has accrued or will accrue to the DHE,HP, Shimla and vice versa.

"In case of the termination of the contract for any of the reasons mentioned above, no compensation shall be due to the bidder and the entire Lab equipment and material supplied and installed etc. would become the property of the concerned College"

4.7 CONFIDENTIALITY:

4.7.1 The contractor and its personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract or the Government's business or operations without the prior written consent of the Government.

4.8 FORCE MAJEURE

4.8.1 Notwithstanding the provisions of the tender, the contractor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.

4.8.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the contractor and not involving the contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Government either in its

sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

- 4.8.3 If a Force Majeure situation arises, the qualified tenderer shall promptly notify the Government in writing of such conditions and the cause thereof. Unless otherwise directed by the Government in writing, the contractor shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The Government may terminate this contract, by giving a written notice of minimum 30 days to the contractor, if as a result of Force Majeure, the contractor being unable to perform a material portion of the services for a period of more than 60 days.

4.9 GOVERNING LANGUAGE:

- 4.9.1 The contract shall be written in the language of the bid, as specified by the Government, in the Instructions to bidders subject to clause-3.6 of Section-III, that language version of the contract shall govern its interpretation. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in that same language.

4.10 INSURANCE:-

- 4.10.1 The equipment/deliverables and services supplied under the contract shall be fully insured by the bidder against theft, loss or damage by fire, flood/cloud burst/natural calamity or otherwise, incidental to manufacture or acquisition, transportation, storage, delivery. The period of insurance shall be for the entire contract period. For insurance claims, the respective college authorizes will lodge FIR and provide NTR report. The Bidder will provide the replacement of equipment/tools/component within a period of one week.

4.11 INDEMNITY:-

- 4.11.1 The bidder(s) shall indemnify the Department against all third party claims of infringement of Intellectual Property Right, including Patent, trademark, copyright, trade secret or industrial design rights arising from use of the Goods, or any part of thereof in India.
- 4.11.2. The Bidder(s) shall, at their own expense, defend and indemnify the Department against all third party claims or infringement of intellectual Property Right, including Patent, trademark, copyright, trade secret or industrial design.

4.11.3. The Bidder(s) shall expeditiously extinguish any such claims and shall have full rights to defend itself there from. If the Department is required to pay compensation to a third party resulting from such infringement, the Bidder (s) shall be fully responsible therefore, including all expenses and court and legal fees.

4.11.4. The Department will give notice to the Bidder of any such claim without delay, provide reasonable assistance to the supplier in disposing of the claim and shall at no time admit to any liability for or express any intent to settle the claim.

4.12 OTHER CONDITIONS:

4.12.1 **Arbitration:-** All disputes, differences, claims and demands arising under the contract shall be referred to the Additional Chief Secretary (Education)/Principal Secretary (Education), to the Govt. of Himachal Pradesh, for final decision and the same shall be binding on all parties. Additional Chief Secretary (Education)/Principal Secretary (Education), to the Govt. of Himachal Pradesh and the selected Service Provider shall make every effort to resolve amicably through direct negotiation, any disagreement or dispute arising between them under or in connection with the work order. If any dispute arises between parties on aspects not covered by this agreement, or the construction or operation thereof, or the rights, duties or liabilities under these except as to any matter the decision of which is specially provided for by the general conditions, such disputes shall be referred to Sole Arbitrator, Additional Chief Secretary (Education)/Principal Secretary (Education), to the Govt. of Himachal Pradesh. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration and Conciliation Act, 1996 and the rules there under and any statutory modification or reenactment thereof the arbitration proceeding shall be held in Shimla.

4.12.2 In all matters and disputes arising there under, the appropriate Courts at Shimla alone shall have jurisdiction to entertain and try them.

PROFORMA-I

BID PROPOSAL SHEET

GENERAL INFORMATION

Profile of the Bidder:

The Bidder should furnish the following details :-

1. Name of the Society/Trust/Company: _____
2. Registered with :- _____
3. Registration number of the Society/Trust/Company & date of registration (attach copy of Registration Certificate/Certificate of incorporation, Memorandum & bye-laws of the Society/Trust/Company):

4. Correspondence/Registered Office address (attach proof):-

5. Phone number and FAX No. _____
6. Number of years in operation in maintaining and providing equipments: _____
(Attach proof).
7. Detail of providing service related to educational activities in Himachal Pradesh
(attach proof).
8. Any other details in support of offer :

As of this date the information furnished in all parts of this form is accurate and true to the best of my knowledge.

(Signature of tenderer alongwith seal)

Witnesses (2 Nos.):

1. Signature _____

Name & Address _____

2. Signature _____

Name & Address _____

PROFORMA-II

SPECIAL INFORMATION

1. Name of the Society/Trust/Company:

2. Address:

3. Annual turnover for last 3 years:

Year	Annual Turnover in India (Rs.)
2012-2013	
2013-2014	
2014-2015	

Note: Copy of audited financial statement of the bidder should be submitted as proof. Only turnover of bidding Bidder will be taken into account, and not of associated or sister companies.

4. Annual turnover for last 3 years in education related activities:

Year	Annual Turnover in India (Rs.)
2012-2013	
2013-2014	
2014-2015	

Note: Copy of audited financial statement of the bidder should be submitted as proof. Only turnover of bidding Bidder will be taken into account, and not of associated or sister companies.

5. Statement of experience in education related activities:-
(Order copy/agreement copy to be enclosed)

S. No.	Number of States/UTs where education related activities are carried out.	Name of the State/UT

6. Years of experience in educational related activities (attach proof):-

Signature of the bidder with seal

PROFORMA-III

CHECK LIST FOR FULFILMENT OF ELIGIBILITY/EVALUATION CRITERIA

(a) Pre-Qualification Bid - consisting of the following:

- i) Bid Proposal sheet duly filled in, signed and complete in all respects. **(Proforma - I).**
- ii) Declaration typed on Societies/Trusts/Company Letter Head, and signed by Authorized signatory that the documents and the information furnished in all parts of this document is accurate and true.
- iii) **Proforma - II to IV** duly filled in and signed by the Authorized signatory of the Bidder.
- iv) Certified Copy of Certificate of Incorporation and Memorandum and Articles of Association/Registration Certificate alongwith memorandum of association and bye laws of the society/trust/company.
- v) Copy of latest income tax Clearance Certificate or copy of latest Income Tax Return, PAN/TAN number.
- vi) General Power of Attorney executed in favour of person (s) authorized to sign the tender bid and contract and all correspondence/documents thereof.
- vii) Documentary Evidence (signed by the Authorized Signatory) proving that Bidder fulfills the Eligibility Criteria as stated in **Section - IV, Article 4.1.** Documentary Evidence should be provided as per **Proforma - III.**
- viii) The list of institutions in Himachal Pradesh if any with complete address where such services are being provided, as per **Proforma - II.** Bidder may have to show additional proof for these institutions subsequently if requested by the Director Higher Education. This condition is not mandatory for eligibility.
- ix) Proof of payment of **Tender Fee of Rs.1000/-or Demand Draft of Rs. 1000/-** (to be enclosed with the Pre-qualification Bid) in case of the tender document downloaded from website.
- x) Earnest Money of **Rs. 2,00,000/- (Rupees two lacs only) for Retail Lab and Rs. 4,00,000/- (Rupees four lacs only) for Hospitality & Tourism Lab separately** in the form of Bank Draft in favour of the

Director of Higher Education Himachal Pradesh, Shimla-1 payable at Shimla.

(b) Technical Bid - consisting of the following:

- i) Audited Balance Sheet and Income Statement for the last 3 years duly signed by the Statutory Auditors and authorized signatories of the Bidder. Audited Annual Reports of the company can be submitted in lieu of Audited Statements certified by Chartered Accountant. (Attach proof).
- ii) Audited Balance Sheet and Income Statement for the last 3 years duly signed by the Statutory Auditors and authorized signatories of the Bidder clearly indicating the turnover in education related activities. Detail of expenditure carried out by the Society/Trust/Company for exclusive educational related activities for last three years. (Attach proof).
- iii) Number of states/U.T.s where the Society/Trust/Company is already running educational related activities. (Attach address proof of the registered office of the Society/Trust/Company).
- iv) Years of experience in educational related activities (Attach proof).

PROFORMA-IV

IMPLEMENTATION SCHEDULE

Signing of Contract	: Day 1
Supply of equipments & tools to the colleges	: 15 days from issue of LOI.
Installation of equipments & tools in the colleges	: 30 days from issue of LOI.

1. The bidder has to start the procurement of equipment immediately after the signing of the agreement. Maximum time period for execution of work is 30 days after signing the agreement.
2. The bidder will have to submit weekly progress report of work assigned (as per tender document and agreement) from the signing of the agreement.
3. The bidder has to complete all liabilities covered under the scope of work in the total allotted colleges within 30 days after the signing of the agreement.
4. Non-completion of work assigned will invite imposition of penalty as per clause 4.5.4, Section-IV of this tender document.
5. The bidder should supply the items as per demonstration/catalogue/technical literature/description and undertaking to this effect is to be given.
6. The bidder must supply free of cost consumables for the running of the equipment for a period of three months and declaration to this effect is to be given.

The above schedule of implementation is acceptable to us.

Signature of the bidder with seal

Note: The actual contract period will start from the day of signing of Contract.

PROFORMA-V

COMMERCIAL BID

The Commercial Bid as prescribed should be filled in original and should be sealed in a separate cover. The Commercial Bid should be super-scribed as; **COMMERCIAL BID-ENVELOPE-C**. The bidder should sign all pages of the **COMMERCIAL BID**. The quoted rates should be inclusive of all taxes and levies. If there is any difference in the rate quoted in words and in figures then the amount in words will be taken as final.

Rs.

(In figures)

Rs.

(In words)

(Signature)/Seal

BID PROPOSAL PROFORMA

To

The Director of Higher Education
Lal Pani, Himachal Pradesh,
Shimla-171001.

Subject: Supply of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of H. P.

Dear Sir,

1. We, the undersigned Tenderers, having read and examined in detail the specifications and all bidding documents in respect of providing Supply of Tools & Equipment for Vocational Labs/Workshops of Vocational Trades/Subjects under National Skill Qualification Framework (NSQF) in 12 Government Degree Colleges of H. P.

2. **PRICE AND VALIDITY**

2.1 All the rates mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 60 calendar days from the last date of submission of bids.

2.2 We do hereby confirm that our bid prices include all taxes including Income Tax & Professional Tax.

2.3 We have studied the clauses relating to Indian Income Tax and hereby declare that if any Income Tax, Surcharge on Income Tax and any other Corporate Tax is altered under the law, we shall pay the same.

3. **EARNEST MONEY**

We have enclosed the earnest money in the form of Bank Draft amounting to Rs. _____/- (Rupees _____) bearing No. _____ dated _____ of _____ (name of bank).

4. **BID PRICING**

We further declare that the RATES stated in our proposal are in accordance with your terms & conditions in the bidding document.

5 **QUALIFYING DATA**

We confirm having submitted in qualifying data as required by you in your tender document. In case you require any further information/documentary proof in this regard before evaluation of our bid, we agree to furnish the same in time to your satisfaction.

6 We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge & belief. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you,

Yours faithfully,

Date :
Place :
Business Address :

(Signature)
Name :
Designation :

Seal :

Annexure-C

To

Director, Higher Education
Lalpani, Shimla-1 (Himachal Pradesh)

Subject : Commercial Bid

**Commercial Bid Schedule
(to be completed by the Bidders)**

Category	Item Description	Quantity	Rate per unit in Rs.	Vat @	Total cost per unit
Grand Total Rs.					

Terms & conditions

1. Sales Tax/ VAT- as mentioned above.
2. Delivery: - 4 Weeks from the date of placing supply order by Directorate of Higher Education, Himachal Pradesh.
3. F.O.R.: - Destination in any where in H.P.
4. Payments: - 80% after successful delivery & installation of order detail at the end locations. The final payment will be made after 2 months from the date of delivery & installation of Equipment/Articles.
5. Billing: - Bidder Company will make the billing in the name of purchaser Department will submit the same in duplicate along with delivery challan reports duly signed/stamped from end users.

BID VALIDITY

The Bid is valid for a period of 180 days from the date of opening of Bid.

Place:

Date:

Signature & Seal of the Bidder

Annexure-D**List of Colleges under B.Voc. in Himachal Pradesh**

Sl. No	District	Name of College	Trade/Sector
01	Bilaspur	Govt. Degree College Bilaspur	Retail Management, Hospitality & Tourism
02	Chamba	Govt. Degree College Chamba	Retail Management, Hospitality & Tourism
03	Hamirpur	Govt. Degree College Hamirpur	Retail Management, Hospitality & Tourism
04	Kangra	Govt. Degree College Dharamshala	Retail Management, Hospitality & Tourism
05	Kangra	Govt. Degree College Dhaliara	Retail Management, Hospitality & Tourism
06	Kullu	Govt. Degree College Kullu	Retail Management, Hospitality & Tourism
07	Mandi	Govt. Degree College Mandi	Retail Management, Hospitality & Tourism
08	Shimla	Govt. Degree College Sanjouli	Retail Management, Hospitality & Tourism
09	Shimla	Govt. Degree College Rampur Bsr.	Retail Management, Hospitality & Tourism
10	Solan	Govt. Degree College Solan	Retail Management, Hospitality & Tourism
11	Sirmaour	Govt. Degree College Nahan	Retail Management, Hospitality & Tourism
12	Una	Govt. Degree College Una	Retail Management, Hospitality & Tourism

List of Equipment.**Annexure – E(I)****(List of Equipment's required for Retail Management Lab)**

Sl. No.	Name of Tool/Equipment	Specification/ Dimension	Unit.	Required QTY
01	Display Racks – (Different Types)	Asset / 3' X 1.5' X 5	Nos.	03
02	Display Boards/Standees- Different Types	Asset / 3' X 3' ; 2' X 6'	Nos.	01
03	Shopping Cart	Asset / 60L Capacity	Nos.	03
04	Calculator	Asset / 12-digit display	Nos.	01
05	Posters	Consumable / A4; A3; A2; A1	Nos.	10
06	Types of Cards/Coupons/Vouchers	Consumable	Nos.	10
07	Credit Notes	Consumable	Nos.	10
08	Carry bags of different dimensions	Consumable 2kg, 3kg, 5kg bio-degradable	Nos.	50
09	Neck Locks of Carry Bags	Consumable / 10"	Nos.	1000
10	Public Address System- Microphone	Asset / Frequency Response 60-12000 Hz.	Nos.	01
11	Electronic Gadgets-DVD Player	Asset / 5.1 Channel with karaoke	Nos.	01
12	Red Floor Mat	Consumable / 4' X 2"	Nos.	02
13	Display photographs of different types of product categories	Asset	Nos.	50
14	Different Danglers	Consumable	Nos.	50
15	Gondolas	Asset / 3' X 1.5' X 5	Nos.	03
16	Stock Almirah Godrej	Asset / 3' X 2' 6'	Nos.	01
17	CC TV Camera	Asset	Nos.	01
18	LED Projector	Asset / Portable light weight	Nos.	01
19	LCD TV	Asset / 24" HD LCD TV	Nos.	01
20	Demo Counter	Asset / 3' X 2' X 3'	Nos.	01
21	Bar code scanner	Asset / Laser liner bar code scanner	Nos.	03
22	Billing dummy software	Asset	Nos.	01
23	UV Light fake note detecting machine	Asset / Automatic Counterfeit note detection & currency counting	Nos.	01
24	Customer Feedback Forms	Consumable	Nos.	100
25	Lead Register	Consumable	Nos.	05
26	Offer/Promos/Pamphlets/Catalogues	Consumable	Nos.	50

27	Daily Log Book	Consumable	Nos.	02
28	Dummy products with bar code	Asset	Nos.	50
29	Challan book with delivery challans	Consumable	Nos.	02
30	Peg books	Asset	Nos.	50
31	Ladders	Asset / 03 step folding ladders	Nos.	02
32	Loading Trolleys	Asset / 900X860X590 heavy duty with 300kg capacity	Nos.	02
33	Pallets	Asset / 4' X 2.5' X 6"	Nos.	10
34	Paper Boards	Consumable	Nos.	02
35	Paper Pins	Consumable		
36	Stationary Items Kit	Consumable	Nos.	01
37	Mannequins	Asset / Male/Female with detachable extremities	Nos.	05
38	Clipper Hangers	Consumable	Nos.	50
39	Hanger Stands	Consumable / 3' X 2' X 4'	Nos.	02
40	Barcode Printer	Asset / Thermal Barcode Printer with extender memory	Nos.	01
41	Tag Holders	Consumable		
42	Display took kit	Asset	Nos.	05
43	Stock count register	Consumable	Nos.	02
44	Purchase Order/Indent book	Consumable	Nos.	02
45	Receiving Register	Consumable	Nos.	02
46	Dummy Stock Transfer Notes/ Invoice	Consumable	Nos.	20
47	Loyalty scheme enrolment form	Consumable	Nos.	50
48	Store Directory / Directional signals	Asset / 1' X 2' ; 1.5' X 2.5';	Nos.	05
49	Adjustable lights	Asset / 30W adjustable mount bulbs	Nos.	05
50	Gun-tags with tagging Gun	Asset	Nos.	05
51	Glow-in dark signals	Asset / 1' X 2' ; 1.5' X 2.5';	Nos.	05
52	Security Tags – Hard/Small	Asset	Nos.	100
53	Fire Extinguishers	Asset / ABC type 1kg/5kg	Nos.	03
54	First-aid Box	Consumable	Nos.	02
55	POS Machine	Asset/Dual core touch screen system with 320GB HDD	Nos.	01

Annexure – E (II)

(List of Equipment's required for Hospitality & Tourism Lab)

Sl. No.	Name of Tool/Equipment	Specification/ Dimension	Unit.	Required QTY
01	White Board / Black Board	Asset / 6ft x 4ft	Nos.	01
02	Training Reservation Software	Asset / Opera Training Software	Nos.	01
03	Credit/Debit card training machine	Asset / Pine labs	Nos.	01
04	Telephones	Asset / Beitel/ Panasonic	Nos.	02
05	Language software for selected language	Asset / Training Software	Nos.	01
06	Wall clocks of different time zones	Asset / Orpat/Ajanta	Nos.	05
07	Printer	Asset / HP/EPSON-Desk Jet/LaserJet	Nos.	02
08	LCD TV - 24 Inch	Asset / Panasonic/ Samsung/Videocon	Nos.	01
09	Different Maps-Political Maps of India World, Tourist route of India	Consumable / Large Size- 100 cm X 70 cm or more	Nos.	03
10	LED Projector	Asset / Portable light weight LED Projector	Nos.	01
11	Headphones with Microphones	Asset / HP/I-BALL	Nos.	40
12	Fire Extinguishers	Asset / ABC Type 1kg/5kg	Nos.	02
13	UV Light fake note detecting machine	Asset / Strob / Kavinstar	Nos.	01
14	First Aid Box	Consumable	Nos.	01
15	Public Address System - Microphone	Asset / Ahuja/Bosh	Nos.	01
16	Magazine and Newspaper display rack	Asset / Wooden/metal	Nos.	01
17	Forms, Formats, Log Books	Consumable	Nos.	20
18	Different Brouchers for tourist importance and city guides	Consumable	Nos.	15
19	Guest Feedback Forms	Consumable	Nos.	25

EDN-HE(28)G(3)70/2016-NSQF
Director of Higher Education
Himachal Pradesh

Dated: Shimla-171001 the , 2016

To

The Director,
Public Relation Department,
Himachal Pradesh, Shimla-171002.

Subject:- Publication of 'Tender Notice' regarding Supply of Tools & Equipment
for Vocational Labs in 12 Degree Colleges of Himachal Pradesh.

Sir,

Please find enclosed herewith "Tender Notice" for supply of Tools &
Equipment for 12 Degree Colleges of B.Voc. in Himachal Pradesh, for publication the same
in leading 2 National and 2 Regional daily newspapers in English and in Hindi on dated
..../10/2016.

Encls: As above.

Yours faithfully,

Director of Higher Education,
Himachal Pradesh

EDN-HE(28)G(3)70/2016-NSQF
Director of Higher Education
Himachal Pradesh

Dated: Shimla-171001 the , 2016

To

The Director,
Public Relation Department,
Himachal Pradesh, Shimla-171002.

Subject:- 'Tender Notice' regarding Supply of Tools & Equipment for Vocational Labs under NSQF- Corrigendum thereof.

Sir,

Please find enclosed herewith Corrigendum in respect of "Tender Notice" for Tools & Equipment of 12 Degree Colleges for B.Voc. in Himachal Pradesh. Therefore, you are requested to publish the same in two leading newspapers; one in English and one in Hindi on dated/10/2016. The cost of publication will be borne by the undersigned.

Encls: As above.

Yours faithfully,

Director of Higher Education,
Himachal Pradesh