



हिमाचल प्रदेश स्कूल शिक्षा बोर्ड, धर्मशाला-176213
Himachal Pradesh Board of School Education, Dharamshala-176213

क्रमांक: हि.शि.बो (3)सा०/117वीं बैठक मद् 09/2021-461-480 दिनांक: 18-10-2021

03/11/2021

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30-10-2021

“अधिसूचना”

अधिसूचित किया जाता है कि हिमाचल प्रदेश स्कूल शिक्षा बोर्ड ने बोर्ड की 117वीं बैठक दिनांक 14-09-2021 की मद् संख्या 09 के अन्तर्गत बोर्ड के परीक्षा विनियमों के अध्याय 14 में निहित निम्नलिखित नियमों 14.2 के उप नियम 14.2.1(1), 14.2.3 14.2.1(A) तथा 14.6 के उप नियम 14.6.1 में प्रस्तावित संशोधनों को अनुमोदित प्रदान कर लागू करने का निर्णय लिया है:-

Existing Rules	Approved Rules
14.2. PROCEDURE FOR CORRECTION IN NAME	14.2. PROCEDURE FOR CORRECTION IN NAME
<p>14.2.1 Application for correction in name may be considered at any time on payment of requisite fee alongwith prescribed application form, If it is proved that a wrong entry was made on the certificate (s) of the candidate which is not consistent with entry as per 1st standard School record which is recorded by the institution on the basis of admission form submitted by the parents/guardian of the candidate while seeking admission in 1st standard. Provided that the application of the candidate is forwarded with the following documents by the Head of the Institution;</p> <ol style="list-style-type: none">1. Copy of Admission form filled in by the parents at the time of admission to 1st standard or admission form of the class in which the wrong entry has been made at the time of re-admission in higher class, duly attested by the Head of the concerned School.2. Attested copy of School Leaving Certificate of the previous school submitted by the parents of the candidate at the time of admission if the candidate has changed the institution(s) during the course of his studies.3. Portion of the page of Admission and Withdrawal Register of the school on which entry has been made in respect of the candidate duly countersigned by the Deputy Director of Education concerned.4. Attested copy of the correct certificate/s issued by the Board and Original certificate in which correction is required.	<p>14.2.1 Application for correction in name may be considered at any time on payment of requisite fee alongwith prescribed application form, if it is proved that a wrong entry was made on the certificate (s) of the candidate which is not consistent with entry as per 1st standard School record which is recorded by the institution on the basis of admission form submitted by the parents/guardian of the candidate while seeking admission in 1st standard. Provided that the application of the candidate is forwarded with the following documents by the Head of the institution;</p> <ol style="list-style-type: none">1. Deleted2. Attested copy of School Leaving Certificate of the previous school submitted by the parents of the candidate at the time of admission if the candidate has changed the institution(s) during the course of his studies.3. Attested copy of the page of Admission and Withdrawal Register of the school on which correct entry has been made in respect of the candidate and Form G-13 as prescribed in form G 625-A for corrections, in which school report is given on the basis of school entry made in Admission form and Withdrawal Register in respect of the candidate, duly countersigned by the Deputy Director of Education concerned.4. Attested copy of the correct certificate/s issued by the Board and Original certificate in which correction is required. <p>Any correction in Gender shall be made by concerned branches any time without fee.</p>
<p>14.2.3 Chairman/Secretary may permit correction in spelling errors, factual errors, typographical error in candidate's name, surname, father's name, mother name's to make It consistent with what is submitted online and what is given in school records. They may also permit correction in case of genuine clerical mistakes.</p>	<p>14.2.3 Chairman/Secretary may permit correction in spelling errors, factual errors, typographical error in candidate's name, surname, father's name, mother's name to make it consistent with what is submitted online and what is given in school records. They may also permit correction in case of genuine clerical</p>



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<p>Representation in these cases will be sent by Principal or Head of the Institution or In-charge of Study Centre of HPSOS with in stipulated period i.e. between the date of issuance of Admit card and the date of declaration of result. The applications received thereafter for correction in particulars of the candidate shall be entertained upto two months from the date of declaration of the result with the penal charges of Rs. 50/-per candidate. Such charges shall be realized from the concerned Principal/ Head of the Institution. Such cases shall be processed through Examination branch concerned. After the expiry of the stipulated period, all corrections will be made by the General Branch. Correction/ change In Date of Birth will be allowed under Rule 14.6 & 14.7 of Examination Regulation.</p> <p>Correction/change in category or sub category shall be permitted before the declaration of result. After deceleration of result no change in category/sub category will be allowed to take the benefit of scholarship.</p>	<p>mistakes. Representation in these cases will be sent by Principal or Head of the Institution or In-Charge of Study Centre of HPSOS within one year from the date of declaration of result. Such cases shall be processed through examination branches concerned and fee of Rs. 50/- will be charged from the concerned Principal/ Head of the Institution, before the dispatch of Original Certificate, thereafter Rs.500/- will be charged up to one year from the declaration of result. Correction/change In Date of Birth will be allowed under rule 14.6 & 14.7.</p> <p>However, correction/ change in category or sub category shall be permitted without any fee before the declaration of final merit list. After declaration of final merit list no change in category/sub category will be allowed to take the benefit of scholarship.</p>
<p>14.2.1(A) In case of spelling errors/ typographical errors in candidate's name/surname, father's name, mother's name when the name remains unchanged the corrections shall be considered at any time on payment of requisite fee alongwith prescribed application form on the basis of the report submitted by the concerned School duly countersigned by the Deputy Director of Education or as per Middle Standard /Matriculation Certificate duly issued by the Board.</p>	<p>14.2.1(A) In case of spelling errors/ typographical errors in candidate's name/surname, father's name, mother's name when the name remains unchanged the corrections shall be considered at any time on payment of requisite fee alongwith prescribed application form on the basis of the report submitted by the concerned School duly countersigned by the Deputy Director of Education or as per Middle Standard /Matriculation Certificate duly issued by the Board or other State Boards who are recognized/equivalent by H.P. Board of School Education .</p>
<p>14.6.1 Chairman/Secretary may permit correction in date of birth of a candidate in case of genuine clerical errors, if it is proved that wrong entry was depicted on the original certificate(s) certificate of the candidate which was not consistent with the entry in his/her school records, provided that the requests for such corrections are received within one year from the date of declaration of result. In such cases no fee shall be charges. Thereafter, such cases shall be processed under rule 14.7.</p> <p>However, correction in date of birth shall be allowed at any time in the Matriculation Examination certificate only on the basis of Middle Standard examination certificate conducted by this Board or elementary examination certificate issued by the Education Department, on the following conditions:-</p>	<p>14.6.1 Chairman/Secretary may permit correction in date of birth of a candidate in case of genuine clerical errors, if it is proved that wrong entry was depicted on the original certificate(s) certificate of the candidate which was not consistent with the entry in his/her school records, provided that the requests for such corrections are received within one year from the date of declaration of result. Such cases shall be processed through examination branches concerned and fee of Rs. 50/- will be charged from the concerned Principal/ Head of the Institution, before the dispatch of Original Certificate, thereafter Rs.500/- will be charged up to one year from the declaration of result.</p> <p>However, correction in date of birth shall be allowed at any time in the Matriculation Examination certificate only on the basis of Middle Standard examination certificate conducted by this Board/ other State Boards who are recognized/equivalent by H.P. Board of School Education or elementary examination certificate</p>

17 Cell



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Himachal Pradesh Board of School Education, Dharamshala-176213

<ol style="list-style-type: none"> 1. Request for correction in date of birth shall be forwarded by the Head of the Institution. 2. Attested copy of 8th class certificate or elementary examination certificate issued by the Education Department and Original certificate of the Matriculation examination in which correction is to be made. 3. Duplicate certificate with corrected/changed date of birth shall be issued on the payment of the prescribed fee and on return of the original certificate(s). This fee will be in to the fee paid for change in date of birth. 4. Chairman/Secretary may permit necessary correction after verification of the records and prescribed fee. 	<p>Issued by the Education Department of concerned states on the following conditions:-</p> <ol style="list-style-type: none"> 1. Request for correction in date of birth shall be forwarded by the Head of the Institution. 2. Attested copy of 8th class certificate or elementary examination certificate issued by the Education Department and Original certificate of the Matriculation examination in which correction is to be made. 3. Duplicate certificate with corrected/ changed date of birth shall be issued on the payment of the prescribed fee and on return of the original certificate(s). This fee will be in addition to the fee paid for change in date of birth. 4. Chairman/Secretary may permit necessary correction after verification of the records and prescribed fee. <p>In case of incorrect date of birth in Middle Standard Certificate issued by the Board or in Completion of Elementary Education Certificate, such cases shall be processed under rule 14.7.</p>
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नियमों में यह प्रावधान परीक्षा सत्र, 2021 की परीक्षाओं से तत्काल प्रभाव से लागू होगा।

(अक्षय सूद)
सचिव

पृष्ठांकन सं०: यथोपरि।

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही के लिए प्रेषित है:-

1. सचिव(शिक्षा), हि०प्र० सरकार, शिमला-2
2. निदेशक, उच्चतर शिक्षा, शिक्षा निदेशालय, शिमला-1
3. निदेशक, प्रारम्भिक शिक्षा, शिक्षा निदेशालय-1
4. निजी सहायक (माननीय अध्यक्ष/ सचिव) हि०प्र० स्कूल शिक्षा बोर्ड।
5. अतिरिक्त सचिव/संयुक्त सचिव/ समस्त उप सचिव/सहायक सचिव हि०प्र० स्कूल शिक्षा बोर्ड।
6. नियन्त्रक, मुद्रण एवं लेखन सामग्री विभाग, हि०प्र० शिमला-5 को, उपरोक्त निर्णय को हि०प्र० सरकार के राजपत्र तथा E-Gazette में प्रकाशित करने हेतु।
7. उप-नियन्त्रक (वित्त एवं लेखा) तथा (लेखा परीक्षा) हि०प्र० स्कूल शिक्षा बोर्ड।
8. समस्त अनुभाग अधिकारी हि०प्र० स्कूल शिक्षा बोर्ड को आवश्यक कार्यवाही हेतु।
9. रक्षक सचिका।

(अक्षय सूद)
सचिव

पृष्ठां.सं. संख्या:- ई०डी०एन०.-एच०ई०(21)एफ०(18)30/2020-वी दिनांक शिमला, 2021
प्रतिलिपि निम्नलिखित को सूचनार्थ एवम आवश्यक कार्यवाही हेतु -

1. सचिव हिमाचल प्रदेश स्कूल शिक्षा बोर्ड, धर्मशाला को सूचनार्थ प्रेषित है।
2. उप-शिक्षा निदेशक समस्त जिला हि०प्र० को सूचनार्थ एवं आगामी आवश्यक कार्यवाही हेतु प्रेषित है।
3. तकनीकी अधिकारी, सूचना प्रौद्योगिकी कक्ष, निदेशालय (उच्चतर शिक्षा) को विभागीय वेबसाइट पर उपलब्ध करवाने हेतु।
4. रक्षक नस्ति।

शिक्षा निदेशालय उच्चतर हि०प्र०

निदेशक, (उच्चतर शिक्षा)
हिमाचल प्रदेश, शिमला-1

25 NOV 2021