

No. EDN-HE(5)C(15)-323/2020-21-Audit-Part-II
Directorate of Higher Education
Himachal Pradesh Shimla-1

Dated, Shimla-171001, the May, 2025

To

1. The State Project Director Samagra Shiksha, Himachal Pradesh.
2. All the Deputy Directors, (Hr. Edu.) in Himachal Pradesh.
3. The Dy. Director of Elementary Education, Kaza, Distt. Lahaul & Spiti H.P.
4. The Group Commander, NCC Group Headquarters, HP. Shimla-171004.
5. All the Principals/Headmasters of Govt. GSSS/GHS Schools in Himachal Pradesh.
6. All Central/State/District Libraries in Himachal Pradesh.

Sub:- Schedule of Adhoc Committee Meeting for settlement of A.G (Audit) paras.

With reference to the Principal Secretary (Finance) to the Government of Himachal Pradesh vide letter No. Fin-D(A)4-1/2024 dated 16.04.2025 schedule of Adhoc Committee during the year 2025 has been fixed to discuss and settle old outstanding Audit Paras and Inspection Reports pending for the last many years. The meeting is to be held in r/o Department of Higher Education as per the venue fixed for holding the meeting as per the scheduled as appended below:-

| Sr. No | Particular | Dated | Venue |
|--------|--------------|-------------------------|---------------------|
| 01 | First Phase | 27-05-2025 & 28-05-2025 | Conference Hall DHE |
| 02 | Second Phase | 15-09-2025 & 16-09-2025 | Conference Hall DHE |

In this connection, majority of the audit paras and Inspection Reports related to recovery of excess payment, losses to State Government, writing off the various dues, incurring expenditure without proper sanctions of competent authority etc. of your concerned office be placed before the committee in the prescribed performa alongwith detailed annotated replies of each para. Therefore, you are directed to attend the meeting alongwith Controlling Officer/DDOs concerned and with well conversant official with the audit paras & original record/material for on the spot settlement of old outstanding audit paras as per the date mentioned below in respect of each District(s)/Institutions/Offices:-

| Sr. No. | Name of District | Date, time and venue of the Meeting |
|---------|---|--|
| 1. | All the DDOs of District Kangra, Chamba, Hamirpur, Mandi, Kullu, Lahaul & Spiti, Kinnaur and NCC offices of the District. | 27-05-2025 at 10:00AM in Conference Hall, Block-A, Directorate of Higher Education Shimla-1 |
| 2. | All the DDOs of District Bilaspur, Shimla, Solan, Sirmour, Una and NCC offices of the District | 28-05-2025 at 10:00AM in Conference Hall, Block-A, Directorate of Higher Education, Shimla-1 |

It has been noticed by the undersigned that some field Officer/Official come to attend the meeting without relevant record/material. Hence, all the DDO of the District concerned shall ensure that the reply of unsettled audit paras in respect of all the educational institutions under your jurisdiction be presented alongwith all relevant records/material/supporting documents of their offices and where necessary, the officials concerned institution may also be directed to attend the meeting.

It may also ensured that only AG (Audit) unsettled paras shall be considered for settlement in the said meeting and do not put those paras in the meeting which have already been settled during the previous year's meeting.

Note:- The officials of such Offices/Institutions need not to attend the meeting where no audit paras of AG (Audit) are pending.

This may be treated as most urgent.

Encl: As above

शिक्षा निदेशालय उच्चतर शिक्षा

06 MAY 2025

-Sd

Director of Higher Education
Himachal Pradesh
the May, 2025

Endst. No. Evendated Shimla-1

Copy for information and necessary action to:-

1. The Principal Secretary (Fin) to the Govt. of HP w.r.t. letter No. Fin-D(A)4-1/2024 dated 16-04-2025 with request to depute the Nodal officer for smooth conduct/holding of the Adhoc Committee Meeting for First round of meeting as scheduled on **27 & 28 May, 2025**.
2. The Secretary (Education) to the Govt. of Himachal Pradesh with request to depute the Chairman for smooth conduct/holding of the Adhoc Committee Meeting for First round of meeting as scheduled on **27 & 28 May, 2025**.
3. The Director of School Education, Himachal Pradesh Shimla-1 for information and necessary action.
4. The Sr. Deputy Accountant General (Audit) Himachal Pradesh, Shimla-3 for further necessary action.
- ✓ 5. Incharge IT Cell (Internal) to please upload this letter in Department website.
6. Guard file.



Director of Higher Education
Himachal Pradesh

No. Fin-D(A)4-1/2024

Government of Himachal Pradesh
Department of Finance, section-D

| | |
|----------|-------------|
| Pa. Cell | 115928 |
| DHE.. | 17 APR 2025 |
| | 21/4/25 |
| Branch | Budget |

From

The Principal Secretary (Finance) to the
Government of Himachal Pradesh.

To

All the Administrative Secretaries to the
Government of Himachal Pradesh.

Dated, Shimla-2

16th April, 2025

**Subject: - Schedule of Adhoc Committee Meeting for Settlement
of old Audit Paras.**

Sir / madam.

I am directed to say that the meetings of Adhoc Committee are convened every year to discuss and settle old outstanding Audit Paras and Inspection Reports pending for the last many years in various departments. Majority of the Audit Paras and Inspection Reports relate to recovery of excess payment, losses to State Government, writing off the various dues or incurring expenditure without proper sanctions of competent authorities etc.

Since many outstanding paras are pending for want of reconciliation of record, it has been decided that the Administrative Department concerned would convene meeting of Adhoc Committee to settle the paras during the year 2025 also. The constitution of the Adhoc Committee and the schedule of the meeting is annexed at Annexure-A.

It is requested that all the old Outstanding Audit paras of the Departments, at least till 2015-16 and maximum till today, may be settled before the next Adhoc Committee meeting.



Contd.2/--

It has been noted that some field Officers / Officials come to attend scheduled meeting of their department without relevant record /material. It is, therefore requested to direct the Heads of the Departments under your control to give necessary directions to the Field Officers to come fully prepared alongwith relevant original record and discuss each & every outstanding paras for settlement by the Adhoc Committee, especially the long pending paras.

It may also be ensured that the meeting is attended by Controlling Officers /DDOs so that necessary steps could be taken for on the spot settlement of these paras.

Your Faithfully,

Alw 16/4/25
Under Secy. (Finance) to the
Govt. Of Himachal Pradesh

Endst.No.:-Fin-D(A)4-1/2024 Dated,

Shimla-02

16th April, 2025

Copy forwarded for Information and further necessary action to the following:-

1. All the Head of the Departments, Himachal Pradesh, Shimla for furnishing details of Audit Paras settled every month regularly to the Accountant General (Audit), HP Shimla-03 under intimation to Finance Department.
2. The Sr. Deputy Accountant General office of the Accountant General (Audit) HP, Shimla-03 for information and necessary action please.

Alw 16/4/25
Under Secy. (Finance) to the
Govt. Of Himachal Pradesh

Constitution of Adhoc Committee and Schedule of ITS Meeting

1. Constitution Adhoc Committees.

| | | |
|------|--|---------------|
| i. | Secretary/Special Secretary /Addl. Secretary /Joint Secretary /Deputy Secretary /Under Secretary of the Department concerned | Chairman |
| ii. | Additional /Joint /Deputy / Under Secretary (Finance) | Nodal officer |
| iii. | Head Of Departments. | Member |
| iv. | Sr. Audit Officer of the office of Accountant General(Audit), Himachal Pradesh Shimla-3 | Member |

2. Schedule of Adhoc Committee Meetings:-

The meeting of various Departments is to be held under the chairmanship of Administrative Secretary / Special /Additional /Joint /Deputy / Under Secretary of the Concerned Department at 11:00A.M. according to venue fixed for holding the Meeting by the departments concerned:-

| S.No. | Department | Dated |
|--------------|---|-------------------------------------|
| 1 | Secretariat Administration Department | 21.04.2025 |
| 2 | Panchayati Raj / Panchayati Raj Institution | 22.04.2025 to 25.04.2025 |
| 3 | Forest/ HP Forest Corporation | 01.05.2025 ,02.05.2025 & 05.05.2025 |
| 4 | Election | 06.05.2025 |
| 5 | Tribal Development Department | 07.05.2025 |
| 6 | GAD/ Personnel Department / HPPSC/ HP Subordinate Selection Board. | 08.05.2025 |
| 7 | Corporation. | 13.05.2025 |
| 8 | Chief Electrical Inspector/ State Energy Dev. Agency (HIMURJA). | 14.05.2025 |
| 9 | Health / Rogi Kalyan Samiti, NHRM/ Aids Control Society/ HP Nursing Registration / Health Safety & Regulation. | 19.05.2025 to 21.05.2025 |
| 10 | Agriculture Department. | 22.05.2025 & 23.05.2025 |
| 11 | Agriculture University, Palampur/ HP Marketing Board. | 26.05.2025 |
| 12 | Higher Education / HP University /Sarv Shiksha Abhiyan / RUSSA/RMSA/ Library/ NCC. | 27.05.2025 & 28.05.2025 |
| 13 | Technical Education/ HP Kaushal Vikas Nigam. | 02.06.2025 |
| 14 | Ayush Department. | 03.06.2025 |
| 15 | Excise & Taxation Department. | 04.06.2025 & 05.06.2025 |
| 16 | Woman Child Development / HP Mahila Vikas Nigam / Social Welfare/ Board/ HP Council for Child Welfare. | 09.06.2025 |
| 17 | Social Justice & Empowerment/ HP Scheduled Casts / Schedule Tribes Development Corpn. HP Minority Corpn/ HP Backward Finance Corporation / Commission for Backward Classes. | 16.06.2025 & 17.06.2025 |
| 18 | Tourism & Civil Aviation/ HPTDC. | 18.06.2025 & 19.06.2025 |
| 19 | Municipal Corporation | 20.06.2025 |
| 20 | Urban Development/ Smart city/ Nctified Area Committee/ Nagar Panchyat. | 23.06.2025 & 24.06.2025 |
| 21 | Elementary Education | 25.06.2025 & 26.06.2025 |
| 22 | Town & Country Planning | 27.06.2025 |
| 23 | Youth Services and Sports/ mountaineering Institute Manali. | 30.03.2025 |

| | | |
|----|---|--|
| 24 | Fisheries Department | 01.07.2025 |
| 25 | Public Work Department | 02.07.2025 & 03.07.2025 |
| 26 | Information Technology | 04.07.2025 |
| 27 | Industry Department/ Agro Industries/ Agro packaging/ Handicraft / HP Financial Corporation / HPGIC/ HP State Electronics Dev. Corporation/ HPSIDC. | 07.07.2025 & 08.07.2025 |
| 28 | HP State Electricity Board Limited | 09.07.2025 & 10.07.2025 |
| 29 | Language Art & Culture | 14.07.2025 |
| 30 | Chief Electrical Inspector/ H.P Transmission Corporation/ HP Power Corporation (HIMURA) | 15.07.2025 |
| 31 | Sainik Welfare/ HP Ex-Serviceman Corporation | 16.07.2025 |
| 32 | Labour & Employment Department | 17.07.2025 |
| 33 | HP Building & Other Contraction Welfare Board | 18.07.2025 |
| 34 | Food Civil Supplies & Consumer Affairs / HP State Civil Supplies Corporation | 21.07.2025 |
| 35 | Medical Education / Dental Service / Rogi Kalyan Samiti | 22.07.2025 & 23.07.2025 |
| 36 | Jal Shakti Vibhag | 24.07.2025, 25.07.2025 & 28.07.2025 |
| 37 | Environment Science & technology/ HP Council for Science & technology / HP Pollution Control Board | 29.07.2025 |
| 38 | Transport / HRTC / Ropeways Corporation | 30.07.2025, 31.07.2025 & 01.08.2025 |
| 39 | Home / Police / Judiciary | 04.08.2025 & 05.08.2025 |
| 40 | Planning & Economics & Statistics | 06.08.2025 & 07.08.2025 |
| 41 | Horticulture / HPMC/ Dr. Y.S. Parmar University | 11.08.2025 & 12.08.2025 |
| 42 | Revenue Department | 18.08.2025 & 19.08.2025 |
| 43 | Animal Husbandry / HP Milk Fed./ Wool Federation | 20.08.2025 & 21.08.2025 |
| 44 | Rural Development/ BDO/ DRDA | 25.08.2025 & 26.08.2025 |

Second Round Meeting Schedule of Major Departments.

| Sr.No. | Department | Dated |
|--------|--|--------------------------|
| 1 | Higher Education / H.P. University/ Sarv Shiksha Abhiyan/ RUSSA/RMSA. | 15.09.2025 & 16.09.2025 |
| 2 | Elementary Education | 17.09.2025 & 18.09.2025 |
| 3 | HPSEBL/ Chief Electrical Inspector / HP Power Corporation (HIMURA) | 22.09.2025 & 23.09.2025 |
| 4 | Excise and Taxation Department | 24.09.2025 & 25.09.2025 |
| 5 | Health Department / National Rural Health Mission / Health Safety & Regulation/ Rogi Kalyan Samiti. | 08.10.2025 & 09.10.2025 |
| 6 | Public Works Department. | 13.10.2025 to 15.10.2025 |
| 7 | Medical Education/ Rogi Kalyan Samiti. | 16.10.2025 & 17.10.2025 |
| 8 | Forest/ HP Forest Corporation/ HP Council for Science & Technology. | 21.10.2025 & 22.10.2025 |
| 9 | Panchayati Raj. | 27.10.2025 to 30.10.2025 |
| 10 | Jal Shakti Vibhag | 03.11.2025 & 04.11.2025 |
| 11 | Rural Development. | 10.11.2025 & 12.11.2025 |
| 12 | Revenue Department. | 13.11.2025 & 14.11.2025 |
| 13 | Transport / HRTC/ Ropeways Corporation. | 17.11.2025 & 18.11.2025 |
| 14 | Urban Development. | 25.11.2025 & 26.11.2025 |
| 15 | Urban Development/ Smart City/ Notified Area Committee/ Nagar Panchyat. | 27.11.2025 |