

No. EDN-H (8)A(1)-69/89-2020-21 (SF Fund) VOL-II
Directorate of Higher Education
Himachal Pradesh
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निदेशा निदेशालय प्रमुखतर हिमाचल

08 APR 2024

Dated: Shimla-171001 the April, 2024.

To

✓ All the Principals,
Govt./Private/Skt. Degree Colleges,
Situated in H. P.

Subject: Proposal for addressing issues of scheme of Self Financing Courses and Teaching and Non-Teaching staff appointed in Govt. Colleges under Self Financing Schemes.

In continuation to this office letter No. EDN-HE(8)A(1)-69/89-2020 (S.F. Fund) dated 18.10.2022 on the subject cited above, it is intimated that the new academic session 2024-25 will commence w.e.f. June/July 2024. Therefore, it is hereby directed to all the concerned colleges, where self-financing courses are being run that the general guidelines issued by the Govt. vide its letter No. EDN-A-Ka(9)-5/2022 dated 14.10.2022 may be implemented through Higher Education Institute Societies of respective colleges(**copy enclosed**).



Director Higher Education
Himachal Pradesh

157033
15.10/22

No. EDN-A-Ka(9)-5/2022
Government of Himachal Pradesh
Department of Higher Education

From

The Pr. Secretary (Education) to the
Govt. of Himachal Pradesh, Shimla-171002.

To

The Director of Higher Education
Himachal Pradesh, Shimla -171001

Dated Shimla-02, the 14th October, 2022

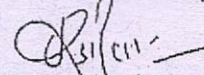
Subject: Proposal for addressing issue of scheme of Self Financing Courses and Teaching and Non-Teaching staff appointed in Govt. Colleges under Self Financing Scheme.

Sir,

I am directed to refer to your letter No. EDN-H(8) Misc./2022 dated 21st September, 2022 on the subject cited above and to convey the approval of the Government for general guidelines as per Annexure-A with the clear stipulation that Govt./Deptt. will not provide any financial assistance nor will be responsible for any claim such as regularization etc. of the staff engaged under Self Financing Scheme and subject to completion of all codal formalities. Court cases filed in this regard will have to be withdrawn by each incumbents and society will pass resolution for accepting these guidelines from their General/relevant Body.

You are, therefore, requested to take further necessary action in the matter accordingly under intimation to this department.

Yours faithfully,



(Kultar Singh Rana)

Under Secretary (Hr.Edu) to the
Government of Himachal Pradesh.

Annexure-A

General Guidelines regarding Self Financing Courses and Teaching and Non-Teaching Staff appointed in Govt. Colleges under Self Financing scheme.

1. The course under self financing schemes in the colleges shall function under the control of Higher Education Institute Societies of respective colleges.
2. It will be mandatory for every college where self financing courses are being running or proposed to be run to establish a registered Higher Education Institution Society.
3. Principal of the College will take the permission from the Govt. to start new professional course i.e. BBA, BCA, PGDCA, MBA, MCA etc. under self financing and seek approval/affiliation from the concerned university.
4. The power regarding recruitment and services of persons engaged through HEIS will remain HEIS management. Governing body. HEIS management will be responsible for all the service related matters of the staff engaged under self financing scheme. Staff to be appointed to run the self financing course shall be appointed by respective Higher Education Institution Society as per the eligibility criteria fixed by UGC/AICTE/HP University/HP Government required for the purpose.
5. Teaching incumbents under self Financing Scheme may be appointed initially for three Years on period basis @ Rs. 250/- for every one hour period with maximum limit of Rs. 15,000/- per month subject to the availability of fund in the college under Self Financing Scheme.
6. Only properly qualified staff, engaged through proper procedures, is entitled for the honorarium at the above mentioned rates. No under qualified staff is to be engaged for the teaching of courses being run under the self financing scheme in the college.

7. After three years, consolidated remuneration/salary of eligible teaching persons under self financing scheme would be Rs. 21,600/- per month subject to the availability of fund in the college under Self Financing Scheme.
8. An annual increase @ 5% in consolidated salary/remuneration for the subsequent years without any other allied benefits to eligible staff only working under self finance scheme may be given subject to the availability of fund in the college under self financing scheme.
9. Those who have already completed 7 year or more as guest faculty (Teaching & Non-teaching) may be placed equal to the emoluments of a contractual appointee in the HEI society.
10. For non teaching staff wages/remuneration shall be paid as per the letter No. EDN-H(8) MISC/Add-on/Self Financing/2010 of dated 14th July, 2010.
11. All the eligible persons engaged under Self Financing Scheme may be provided the benefits such as EPF, ESI contribution etc. where, it is not possible to provide such benefits as per norms, other similar benefits may be ensured to the persons engaged under Self financing Scheme with the consultation of statutory Deptt., Labour law or Distt. Employment office.
12. Subject to the availability of funds with the HEI Society, the persons engaged under Self Financing Scheme may be entitled for the salary/remuneration for 12 (Twelve) months in a financial year subject to their involvement during vacation period in up gradation of their technological skills, pedagogical skills, content development and remedial classes for students, monitoring of students during internship on the job training (OJT) and imparting training to enhance employability skills, soft skills and technological skill of students. Staff engaged under self financing scheme will be entitled for half month paid vacation and leave as admissible for contract employees.

13. The persons engaged under self financing scheme may be entitled for one day casual leave after putting one month service. Facility of medical leave (10 days), 5 days special leave and maternity leave as admissible to other contract/temporary employees shall also be available. These leaves shall not be carried forward for the next calendar year. No leave of any other kind except above is admissible to such employees.
14. Human recourse and institutional facilities such as labs facilities may be shared by nearby colleges.
15. Fees and funds collected from the students would be primarily utilized to pay remuneration of staff and for providing infrastructure and facilities related to self financing courses, if surplus still exists, that may be utilized for general infrastructure development and the welfare of students.
16. CA Audit of the Self Financing Fund may be done every financial year.
17. Eligible students can apply for the centre sponsored scholarship schemes.
18. To upgrade the curriculum of BBA, BCA, MCA, MBA, PGDCA, Bio-technology etc, as per NHEQF, curriculum in top Indian/world institutions. Universities may be consulted and revised accordingly, through Board of study of affiliating university. The Curricula may be proposed by the committees under the chairmanship of Principal concerned/related subject and eligible faculty engaged under self financing scheme and may also contribute for framing of updated, relevant and quality curricula.