

No. EDN-HE(1)B(2)2/2025(Sr. Asstt.)
Directorate of Higher Education
Himachal Pradesh Shimla-1

To

All the Principals Govt. Colleges
Himachal Pradesh.

All the Deputy Directors School Education,
Himachal Pradesh.

Dated: Shimla-171001, the July, 2025

Subject: - Regarding submission of particulars of Clerks for promotion to the post of Senior Assistants.

Memo:

It is in continuation to this Directorate letter of even number dated 19.05.2025 on the subject cited above.

In this regard, it is intimated that the desired information regarding particulars of Clerks who have completed 7 years regular service or going to complete 7 years of regular service on or before 31.12.2025 for promotion to the post of Senior Assistant is still awaited. Therefore, you are hereby directed to supply the particulars of the concerned officials as well as left out cases to this Directorate on prescribed proforma along with photo copies of the documents, within 10 days from the issuance of this letter so that promotion process could be started accordingly.



(Dr. Amarjeet K. Sharma)
Director Higher Education
Himachal Pradesh Shimla-1

Endst. No. Even Dated Shimla-171001, the July, 2025
Copy forwarded for information and necessary action to:-

1. The Director School Education, Himachal Pradesh for similar action please.
2. The Superintendent ACR branch, Directorate of Higher Education with the directions to complete the ACR dossiers of the concerned officials.
3. In-charge IT Cell, Directorate of Higher Education to upload the same on departmental website.
4. Guard file.



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Himachal Pradesh Shimla-1
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