

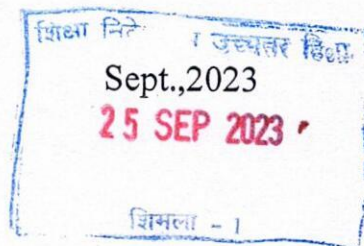
No. EDN-HE(1)-B(15)-3/97-7-DDHEs Meeting
Directorate of Higher Education
Himachal Pradesh

Dated : Shimla-171001

To

All the DDHEs/DDHEs (Inspection)
Himachal Pradesh

Principal,
SCERT, Solan, HP




Subject:- Regarding agenda items for meeting with DDHEs & SCERT Solan on every first Wednesday of the month.

Memo;

In continuation to this office letter No. even dated 15-09-2023 on the subject cited above, the agenda items for the upcoming meeting is enclosed herewith as per "Annexure A" for necessary action please.

Encls:- as above



Addl. Director Hr. Education(Admn.)
Himachal Pradesh

Endst. even No. Dated: Shimla-171001

Sept., 2023

Copy forwarded to:-

1. All the Branch Officers, DHE/All the branch Superintendents of DHE for information.
2. T.O. I.T. Cell (Int.) with the direction to upload the letter on departmental website.
3. Guard file.


Addl. Director Hr. Education(Admn.)
Himachal Pradesh

Agenda points for the meeting through video conference received from the branches as given below:-

Establishment-I Branch

1. Compliance report of pending court cases alongwith required record/documents
2. Seniority & Retirements in r/o LA & Class-IV may be kept upto dated
3. Documents required for promotion to the post of Superintendents and Senior Assistants
4. Data of regularization for the post of Clerks/JOA(IT)

Plus Two Branch

1. Soft copy (on excel sheet) of Principal Establishment Register showing position as on 30-09-2023 as per the proforma attached herewith.
2. List of those institutions where there is zero enrolment in any subject in class 10+1 and 10+2 as per the proforma given below:-

S.No.	Name of GSSS	Name of subject having zero enrolment	Status of Lect. of said subject		
			S	F	V

3. List of GSSSs in which Science & Commerce stream has been started but have zero enrolment in Class 10+1 & 10+2 as per the proforma given below:-

S.No.	Name of GSSS	Name of stream having zero enrolment	Status of Lect. of said subject		
			S	F	V

4. Subject wise enrolment in 10+1 & 10+2 classes where more than one post is sanctioned in any subject as on-30.09.2023 as per the proforma given below:-

S.No.	Name of GSSS	Subject in which more than 1 post is sanctioned	Enrolment in the said subject		Status of Lect. of said subject		
			+1	+2	S	F	V

5. Subject wise enrolment register every year as on 30-09-2023

Scholarship Branch

1. Proper implantation of letter No. EDN-H(10)F(4)-2009-10-Misc dated 28th June, 2023 regarding "Instruction regarding State and Centrally Sponsored Scholarship Schemes for the year 2023-24" & Letter No. EDN-H(10)

Planning & Development Branch

1. List of all GHSs and GSSSs as per the proforma given below:-

Sr. No.	Name of Constituency	Name of school	Actual name of school after renaming in the name of Martyr or other distinguished personality	Whether school is Boys/Girls/Co-education	Whether falls under Hard are	Whether falls under Tribal area Y/N	Falls under sub-cadre area	Falls under Normal area Y/N	Summer Closing or Winter closing	Remarks
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2. Latest status in r/o Opening of new Kendriya Vidyalayas as per the proforma given below:-

Total No. of Kendriya Vidyalayas function in the District	No. of proposals for opening new KV in the District	Name of place and Constituency where New KV has been proposed	No. of proposals of new KV pending at Distt. level alongwith detailed report	No. of proposals of new KV sent to Govt. alongwith detailed report	Remarks
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3. Latest enrolment and staff position of schools within the radius of 05 Kms and 05-10 Kms for opening of New Day Boarding Schools may be provided as per the proforma below:-

Sr. No.	Name of Constituency of identified land	Name of Sub-division	Name of place where land has been identified	Name of all nearby schools falls within the radius from 05 Kms to 10 Kms from identified place of land			Total No. of staff posted in the school		
				Name of GPS/GMS/GHS/GSSS	Enrolment in the school (for GPS-1 st to 5 th , GMS-6 th to 8 th , GHS 6 th to 10 th , GSSS 6 th to 12 th class)	Distance of the school from identified land	Teaching	Non-teaching	Total

4. Utilization certificates in r/o Atal School Vardi Yojna for the Academic Session 2020-21 & 2021-22.

5. Proposal report for renaming of Govt. Schools may be sent on prescribed proforma properly.

Inspection Cell

1. Observations in r/o Inspections (Compliance thereof)

Physical Education Branch

Establishment returns of DPEs (as on 30.09.2023)

Soft copy with excel sheet and also hard copy

S. No.	Name of institutions	Name of DPE	D.O.B.	Date of Regular Apptt.	Whether post of DPE sanctioned Y/N	Mode of Apptt./ i.e. Para, PTA, Contract or By Promotion from PET	Category Gen/SC /ST /OBC	PMIS No.	Permanent Address and Cont-act No.

Building & Pension Branch

1. Latest status of Rajiv Gandhi Govt. Day Boarding Schools in HP
2. Physical & Financial Status of Capital Works.
3. Status of all pending FCA Cases
4. Pending estimate of RNS works or MLA Priority
5. Basic facilities i.e. Drinking water, Electricity, Separate toilets for both boys & girls

General Branch

1. Latest status of National Education Policy-2020
2. Quarterly report of various health programmes being run in the Govt. Schools in association with Health Department
3. Inspection report of random 10 Private Schools of each District as desired by Govt.
4. School wise and Stream wise enrolment of Students (male-female separately) of 10+1 and 10+2

ACR Cell

1. Required ACRs of Junior Assistant/Clerk for the promotion to the post of Sr. Assistant may be sent at the earliest as per this office letter No. EDN-H(23)1-6/98-CR-G-Vol.II dated 15-09-2023
2. Compliance report in r/o this office letter dated 16-06-2023 regarding ACRs of all teaching categories
3. Compliance report in r/o this office letter dated 15-03-2023 regarding ACRs of all non-teaching categories

Transfer Cell

1. Latest updated vacancy position of Teaching/Non-Teaching staff.
2. Latest updated establishment returns of Teaching/Non-Teaching staff.
3. PMIS (online entry) updation of e-Service Book.

