

IMMEDIATE

No. EDN-HE (21)A(3)06/2020-V
Directorate of Higher Education
Himachal Pradesh, Shimla-1
Tel.0177-2653120 Extn. 234, Fax: 2812882, e-mail: dhe-sml-hp@gov.in

Dated: Shimla-1 the **शिक्षा निदेशालय** October 2020

To

1. All the Deputy Directors of Higher Education,
Himachal Pradesh
2. All the Principals/ Headmasters,
Government Sen. Sec./ High Schools in,
Himachal Pradesh

14 OCT 2020

Subject:-

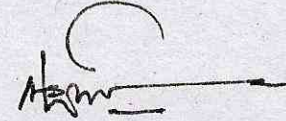
Regarding Enrolment/ Registration / Admission of the Students upto 12th Classes.

On the above mentioned subject and as per the requests received from the DDHEs Offices, you are directed to allow the admission to all the Student(s) who have been provisionally admitted in the School. Further, you are directed to allow the admission upto 15-10-2020 to those Students who could not get the admission in their respective Schools till date due to unavoidable circumstances / reasons/ health problems, after observing all the other codal formalities incorporated in H.P. Secondary Education Code 2012 as well as incorporated in the Chapter-3 of Examination Regulation of H.P. Board of School Education, Dharamshala (Copies enclosed).

Apart from above, it is also clearly directed that none of the Student(s) should be admitted in any of the class in the School after the 15th October 2020. And none of the Student(s) or his/her parent(s) should be asked to get the permission for admission in the school from this Directorate.

This may be given personal attention and top priority please.

Encls.:-5



(Dr. Amarjeet Kumar Sharma),
Director of Higher Education,
Himachal Pradesh

Endst. No. Even Dated Shimla-1 the October, 2020

Copy for information and necessary action is forwarded to:-

1. The Technical Officer, IT Cell, with the direction to upload this letter on the Departmental website.
2. Guard file.



Director of Higher Education,
Himachal Pradesh

CHAPTER -3

ADMISSION TO AFFILIATED INSTITUTIONS

- 3.1 GENERAL REQUIREMENTS :-
- 3.1.1 No scholar who is studying in an institution which is not affiliated to a recognized Board /University shall be admitted to any class of High/Senior Secondary School or section of an institution affiliated to the Board.
- 3.1.2 The Head of the institution should carefully check up whether or not any examination passed by a student from any other recognized Board /University has been equated with any Examination of the Board and if so with what conditions, before granting admission to a student migrating from any other Board. Such a check should be exercised preferably before granting admission or soon after granting provisional admission so that there is no complication later on.
- 3.1.3 * Eligibility of a candidate who has passed an examination of a foreign School/Board /University or any other University /Board/ Bodies of this country should invariably be obtained from this Board unless equivalence of the examination passed has already been notified by the Board.
- 3.1.4 ** Students migrating from other recognized Board /Universities who have undertaken any Examination of that Board /University shall furnish Migration Certificate in addition to marks-sheet/qualifying certificate issued by the Board /University concerned to the institution where they are seeking admission and the institutions shall furnish the same to the Board alongwith examination admission forms.
- 3.1.5 ** A scholar who has been placed in compartment in any examination can be given provisional admission to the next higher class provided he fulfils eligibility criteria of aggregate marks, if any , laid down but such a scholar shall have to clear the compartment /reappear before or simultaneously failing which he shall revert to lower class and the result of higher class/examination shall stand cancelled.
However, scholars coming from other recognized Board/University must have passed his Matriculation or equivalent examination with English, Mathematics and Hindi.
- 3.1.6 A scholar who fails twice in XI and XII shall not be re-admitted to that class.
- 3.1.7 Notwithstanding anything contained in any other regulation , the Board shall have power to admit a person provisionally to the next higher class pending his taking examination in a paper or papers which he may have missed through no fault on his part provided that in each such case, the Board shall record reasons for granting such permission.

*Amended vide Board's 93rd meeting under item No. 6 on dated 07.01.2009

** Amended vide Board's 99th meeting under item No. 12(1) on dated 18.1.2012

- 3.1.8 A candidate whose result of the examination taken by him is notified as "Later" may be allowed to join the next higher class provisionally. In case he is ultimately declared to have failed in the examination his admission shall stand cancelled and he shall forthwith revert to the lower class. He shall have no claim against the institution he had joined and /or the Board ;

Provided that the fees paid by him for the higher class shall be adjusted against the dues of the lower class but if he discontinues his studies, fee paid by him shall not be refunded.

3.2 ADMISSION TO CLASS VIII AND BELOW

Admission to all classes up to class VIII shall be regulated as per the rules laid down by the Education Department of Himachal Pradesh..

3.3 ADMISSION TO CLASS IX AND X. :-

- 3.3.1 * In order to be admitted to class IX of an institution affiliated to the Board a scholar must have passed the Middle Standard Examination from the Board or an equivalent examination from a recognized Board/University or must have passed class VIII examination recognized by the Education Department of a State Government / Union Territory or must have passed Elementary Education Completion Certificate under "The Right of Children to Free and Compulsory Education Act, 2009", issued by the Education Department of a State Government /Union Territory.

- 3.3.2 In order to be admitted to class X of an institution affiliated to the Board a student must have completed a regular course of studies and passed the class IX examination from an institution affiliated to a recognized Board.

- 3.3.3 ** A candidate placed under compartment in Matriculation examination or equivalent examination of any recognised Board / University shall have the liberty to take admission in the same class/examination if he opts for appearing in all subjects.

3.4 ADMISSION TO CLASS TEN-PLUS-ONE AND TEN PLUS-TWO.

- 3.4.1 ** In order to be admitted to class ten –plus –one of a school affiliated to the Board a scholar must have passed the Matriculation examination of the Board or an equivalent examination of a recognized Board /University and must fulfill the eligibility criteria of minimum aggregate marks and age etc., as provided under clause 3.4.1(a) or as amended by the Board from time to time.

- 3.4.1(a) *** Admission to Class XI of Senior Secondary Certificate Ten Plus One examination to an affiliated institution shall be open to a scholar who has passed:-

i)** The Matriculation Examination of the Board of School Education, Himachal Pradesh;

* Amended vide 97th Board's Meeting under item No. 1 & 8 on dated 19.1.2011

** Amended vide 99th Board's Meeting under item No. 12(1) on dated 18.1.2012

*** Provision made in under section 19(3) of HPBSE Act, 1968 Notification No.Hi. Shi.Bo.(4) Acad/2000-199 Dated 23.6.2000

ii) Any other examination recognised by the Board as equivalent to i) above.
Provided that the candidate has qualified the examination with English ,
Mathematics and Hindi subjects.

Provided further that students offering;

- a) * Science Group must have secured at least 45% marks in aggregate;
- b) * Commerce Group must have secured at least 33% marks in aggregate;
- c) Humanities Group must have secured at least 33% marks in aggregate;
- d) * Relaxation of 5% marks for SC/ST candidates shall be given for admission in Science Group only.

Note:- * Students who obtained upto 44.5% marks in aggregate shall be counted to have obtained 45% marks for admission to Science Group in Ten Plus one.

Provided further that students coming from a Board/University outside Himachal Pradesh shall have to furnish migration certificate issued by the Board/University concerned

iii) ** A candidate who has passed Matriculation Examination without English or Mathematics or Hindi from any other recognised Board/University shall have to qualify that subject before or simultaneously. Such candidates shall be admitted in 10+1 class provisionally after fulfilling codal formalities for admission.

iv) ## The dates of admission to 10+1 shall only be fixed by the Director of Higher Education. The Director of Higher Education shall also affect any extension in the date only.

v) No student who has attained the age of 20 years on 31st March of the year of admission shall be admitted to the class XI of affiliated institutions.

In case of SC and ST students the age limit is relaxed by three years.

vi) Age relaxation cases should be submitted by the Head of the Institution to the Director of Education for final decision.

3.4.2 # In order to be admitted to class ten –plus two of an institution affiliated to the Board, a student must have completed a regular course of studies and must have passed the ten-plus one examination with five subjects out of which English as one of the subjects from the Board or an equivalent examination of a recognized Board/University or from an institution affiliated to this Board / recognized Board/University.

3.4.3 # A candidate placed under compartment in Ten Plus Two examination or equivalent examination of any recognised Board / University shall have the liberty to take admission in the same class/examination if he opts for appearing in all subjects.

* Provision made under section 19(3) of HPBOSE Act,1968 Notification No.Hi. Shi.Bo.(4) Acad/2000-199 Dated 23.6.2000 & Amended vide 98th Board's Meeting under item No. 21 on dated 16.7.2011

** Provision made vide 52nd Board's meeting under item No. 15 on dated 6.1.89

*** Amended vide 97th Board's Meeting under item No. 8 on dated 19.1.2011

Amended vide 99th Board's Meeting under item No. 12(1) on dated 18.1.2012

3.5 ADMISSION PROCEDURES.:-

- 3.5.1 A scholar's register in the form prescribed by the Board (Annexure I) or an admission and withdrawal register in the form prescribed by the Education Department shall be maintained by the institution where the name of every scholar joining an institution shall be entered.
- 3.5.2 Successive numbers must be allotted to scholars on their admission and each scholar should retain this number throughout his career in the institution. A scholar leaving and then returning to the school after absence of any duration shall resume his original number of admission.
- 3.5.3 If a scholar applying for admission to an institution has attended any other institution an authenticated copy of the transfer certificate from his last school must be produced before his name can be entered in the scholar's register.
- 3.5.4 In no case shall a scholar be admitted to a class higher than that for which he is eligible according to the Transfer Certificate.
- 3.5.5 A scholar shall not be allowed to migrate from one affiliated institution to another during the session after his name has been sent up for the examination of the Board. This condition may be waived only in special circumstances by the Chairman.
- 3.5.6 A scholar leaving his institution at the end of a session or who is permitted to leave his institution during the session shall, on payment of all dues, shall receive an authenticated copy of the Transfer Certificate up-to-date. A duplicate copy may be issued if the Head of the institution is satisfied that the original is lost but it shall always be so marked.
- 3.5.7* In case a scholar from an institution affiliated to any recognized Board/University seeks admission to an institution affiliated to the Board, the Transfer Certificate and detail marks certificate of lower examination of the previous institution of such a student shall be countersigned by an officer not below the rank of District Education Officer /District Inspector of Schools of the Education Department or any officer authorized for this purpose by the Education Department of the State/Union Territory concerned and the scholar shall not be admitted to an institution without such countersignature. Copy of such documents shall be submitted to the Board by the head of the concerned institution alongwith examination admission forms.
Counter signatures are not necessary if candidate is admitted from one institution affiliated to the Board to another.
- 3.5.8 If the statement made by the parent or guardian of a scholar or by the scholar himself, if he was a major at the time of his admission to an institution is found to contain any willful misrepresentation of facts regarding the scholar's career, the Head of institution may punish him by expulsion and report the matter to the Board.

3.5.9* The candidature/ eligibility of regular candidate shall be ensured & checked by the Principal/Headmaster/Head of the Institution of Government School/Private Schools or Institutions affiliated to the Board and the admission granted by the Principal / Headmaster / Head of the Institution of Government School/Private Schools or Institutions affiliated to the Board shall be treated as final.

Provided that checking of candidature/eligibility of such admission forms shall be done by the Board but the concerned Head of the Institution will be responsible for any discrepancy found in the candidature/eligibility of the regular candidates .

3.5.10** Admission forms of compartment candidates who appear as regular candidates in annual examinations shall be treated as regular candidates for supplementary examination only . The admission forms of such candidates shall be submitted to the Board by the Principal / Headmaster of the concerned School or the school in which such candidates seek admission for the next higher class.

** Provision made in 98th Board's meeting under Item No 14 on dated 16-7-2011
** Provision made in 85th Board's meeting under Item No 3(4) on dated 18-2-2006 and further amended in 96th Board's meeting under Item No 8 on dated 6-1-2010