

No. EDN-H (25) B (15)-Internal/2020
Directorate of Higher Education,
Himachal Pradesh.
Dated: Shimla-171001, the

March, 2025

07 MAR 2025

To

1. All the Deputy Director Hr. Education, Himachal Pradesh.
2. All the Principals, Govt. Colleges in the Himachal Pradesh.
3. The Group Commander, NCC Group Head Quarters, Shimla-4, HP.
4. Chief Librarian, Central State Library-Solan, Himachal Pradesh.
5. Chief Librarian, State Library & All District Libraries, Himachal Pradesh.

Subject: Information regarding willful absence /FIRs registered against employees.

Memo:

It has come to the notice of the undersigned that some service matters regarding release of pensionary benefits of employees(teaching/non-teaching) who were willfully absent from their duties since a long time are being received in this Directorate. Such cases are causing financial burden to the Govt. exchequer as the Department could not take appropriate disciplinary action against them due to non-reporting of such cases by the Controlling Authorities well in time to this Directorate. Consequently, the Department has to face unavoidable financial burden in r/o employees who were not serious about their duties.

In this context, the undersigned has taken a serious view on such cases and you are therefore directed to keep an eye about the absence/ long leaves of employees working under your control in future and the delinquents must be reported to this Directorate well in time to avoid unwanted situations/financial burden on Govt. exchequer in future.

You are further directed to report the cases of willful absence/absconding employees till date to this Directorate. In addition to this, current status of FIR's registered/pending against employees working under your control be also supplied to this Directorate immediately, so that disciplinary proceedings could be initiated against the defaulters well in time. If such cases are received at the later stage, you will be held fully responsible for such lapse and action as warranted under relevant rules will be initiated against you.



Director Higher Education
Himachal Pradesh.

Endst. No. Even Dated: Shimla-171001, the

March, 2025

Copy forwarded to:-

1. The Technical Officer, IT Cell (Internal) with direction to upload this letter on the official website of this Directorate for immediate compliance to all concerns.
2. Guard File.



Director Higher Education
Himachal Pradesh.