

Dated Shimla-171001

08th November, 2021

To

All the Deputy Director of Elementary/Higher Education in HP.
 All the Principal in Govt. Sen. Sec. School in HP.
 All the Head Master in Govt. High School in HP.

Subject:- Regarding option/bio-data for promotion to the post of Lecturer(School-New) by in-service TGTs for year, 2022.

Memo:

On the subject cited above, it is informed to all the concerned that department is going to fill up various posts of Lecturer(School-New) by way of promotion. Since there are two channel of promotion for TGT i.e. Head Master Cadre and Lecturer(School-New) cadre, therefore in the light of instructions issued by Department of Personnel Government of HP on dated 03.12.2014 (which is available on departmental website) a fresh cases are being called amongst eligible TGT's on Proforma-I (Mandatory for all eligible TGT willing for promotion in Lecturer(School-New) cadre) through proper channel duly verified and recommended by the Principal/Headmaster and Deputy Director Elementary Education concern. The claim of promotion on the basis of earlier submitted case will not be entertained. The Deputy Director of Elementary Education will further consolidate the panel information on Proforma -II at their level and will submit the same in consolidated manner to Director Elementary Education on or before 31.03.2022 alongwith all relevant documents. All the particulars of the panel will be verified by the Director Elementary Education being appointing authority of TGT on prescribed Proforma-II and accordingly final panel will be prepared at this Directorate level. Any correspondence or case directly forwarded to this Directorate will not be entertained. **It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised option shall be treated as final and irrevocable for entire service career.** It will be sole responsibility of an individual as well as Principal/ Headmaster concerned that the case may be sent only after availability of consolidated certificate of Master degree and provisional certificates may not be entertained in any case otherwise defaulter will be viewed seriously. The candidates claiming promotion in SC/ST category may submit category certificate to justify their candidature. The candidates having master degree in more than one subject are directed to opt in one subject only otherwise department will be at liberty to consider candidature in any subject. The candidates having Master Degree in Public Administration will be considered in Political Science subject. The eligibility of five years regular service will be rankoned as on 31.03.2022 and mentioning of TGT final seniority number in proforma-I is mandatory, no case without TGT seniority number will be entertained. The range of TGT seniority number fixed subject wise for panel 2022 is as under:-

| Name of subject | Category | English, Biology | Commerce , Geog, Music, H.Sc., Skt, Socio, Physics, Chem, Eco, Maths | History, Political Science, Hindi, |
|--------------------------|----------|---|---|--|
| Final TGT Sty. Number | General | Up to TGT Sty.No.16000 | All cases | (regular five years service as on 31.03.22). Up to TGT Sty.No 15500 |
| | SC | Up to TGT Sty.No 16500 | All cases | Up to TGT Sty.No. 15500 |
| | ST | All cases (regular five years service as on 31.03.22). | All cases | All cases (regular five years service as on 31.03.22). |

This letter is also available on Departmental website: www.education.hp.gov.in

Encls: Performa-I, II.

Director of Higher Education
 Himachal Pradesh

08th November, 2021

Endst. No. Even. Dated: Shimla-171001
 Copy forwarded for information & necessary action :-

1. The Director Elementary Education in Himachal Pradesh with the request to supply the panel on Proforma-II in consolidated manner please.
2. Guard File.

Director of Higher Education
 Himachal Pradesh

PROFORMA -I (FOR LECTURER(SCHOOL-NEW) PANEL 2022)

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF LECTURER(SCHOOL-NEW) AMONGST IN SERVICE TGTs HAVING MASTER DEGREE IN VARIOUS SUBJECTS
 The Cases in duplicate to be submitted to the Deputy Director Elementary concerned as per following instructions:-
 (It is informed that once candidate is promoted as per the option exercised such candidate will neither be entitled for consideration for promotion in the other channel nor will be allowed to withdraw the option, so exercised and his/her option shall be treated as final and irrevocable for entire service career.)

| Name of subject | Category | English Biology | Commerce, Chem,Eco, Maths | Geog.Music,H.Sc.,Skt.Socio,Physics, | History,Political Science,Hindi |
|-----------------------|----------|---|---|-------------------------------------|---|
| Final TGT Sty. Number | General | UP to TGT Sty No. 16000 | All cases (regular five years service as on 31.03.22). | | Up to TGT Sty.No. 15500 |
| | SC | Up to TGT Sty.No. 16500 | All cases (regular five years service as on 31.03.22). | | Up to TGT Sty.No. 15500 |
| | ST | All cases (regular five years service as on 31.03.22). | All cases (regular five years service as on 31.03.22). | | All cases (regular five years service as on 31.03.22). |

| | | | | | | | | | |
|----|--|----------|---------------------------------|---------------------------|-------------------------|-------------|----------------|------------|----------------------------------|
| 1 | Name of Teacher (As per service record) and Contact No | | | | | | | | |
| 2 | Name of present school and district with telephone No. | | | | | | | | |
| 3 | Post held (Designation i.e.TGT Arts/Medical/Non-Medical) | | | | | | | | |
| 4 | Date of Birth | | | | | | | | |
| 5 | Date of Appointment as TGT | | | | | | | | |
| 6 | Final Seniority No. As TGT mandatory | | | | | | | | |
| 7 | PMIS No. | | | | | | | | |
| 8 | Integrity (Vigilance/departmental enquiry if any status thereof) | | | | | | | | |
| 9 | Subject in which promotion sought as Lecturer(School-New) and date of option | | Date of option | | | | | | |
| 10 | Category (Gen/SC/ST) | | | | | | | | |
| 11 | Permanent Address | | Contract No. | | | | | | |
| 12 | Whether served difficult/ hard area Yes or No (if yes name of school with exact period) | | | | | | | | |
| 13 | Permission obtained if qualification acquired during service, yes or no if yes enclose permission order copy/if no reason there of | | | | | | | | |
| 14 | Whether in service TGT is Ex-serviceman yes or no | | | | | | | | |
| 15 | Qualification | | | | | | | | |
| | Name of the Exam Passed | Roll.No. | Exact date of Passing the Exams | Name of Board/ University | Regular/ Correspondence | Total Marks | Marks obtained | Percentage | Attested copies must be enclosed |
| | 10 th | | | | | | | | |
| | BA/BSc./B.Com. | | | | | | | | |
| | MA/M.Sc./M.Com./MCA/ M.SC(IT) or any other PG Degree | | | | | | | | |
| | B.Ed. | | | | | | | | |

Note-I In case of M.Sc. degree obtained in practical subject through correspondence after 06.04.2010 may attach enrolment/ registration certificate to this effect that he/she has been enrolled prior to cut of date 06.04.2010 otherwise case will not be entertained.

Note-II It may be ensured that no case without completion of five years regular service as TGT has been forwarded in r/o all categories.

I do certify that all the particular Sr.No.01 -15 are correct and I do opt for promotion in Lecturer(School-New) cadre in one subject only.

Certified that :-

- All the particulars shown from Sr.No. 01-15 are true and correct hence verified.
- The TGT Concerned has completed Probation period as TGT i.e. Five year regular service as TGT and also opted for promotion as PGT and one copy of option may be sent with the case and one copy to be kept in school record.
- The final TGT Seniority Number and Category to which TGT has applied has been verified..

Signature of TGT

Signature of Principal/Headmaster

(PROFORMA-II for Lecturer(School-New) PANEL 2022)

(The cases to be submitted by the Deputy Director Elementary concern to Director Elementary in **consolidated manner** only)

| Name of TGT (As per service record) | Present School & Distt. | Post held TGT Arts Med./ Non. Med. | DOB | DOA as TGT | Final Seniority as TGT | PMIS code | Integrity | Subject in which promotion sought | Category i.e. Gen /SC/ST | Whether served difficult /tribal are a Yes or No. | If yes name of school with exact period of servng | Whether Ex-serviceman yes / no | Contact Number | Name of University from where done Master Degree mention regular/ correspondence | Enclose Proforma-1 with all documents in order to verify col 1-15 |
|-------------------------------------|-------------------------|------------------------------------|-----|------------|------------------------|-----------|-----------|-----------------------------------|--------------------------|---|--|--------------------------------|----------------|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |

Certified that :-

1. All the particulars shown from Sr.No. 01-16 are true and correct hence verified.
2. The TGT Concerned has completed Probation period as TGT i.e. Five year regular service as TGT
3. The final TGT Seniority Number Shown in the case is verified.
4. All those TGTs who have obtained M.Sc. degree in practical subject through correspondence after 06.04.2010 were enrolled/admitted in the course prior to cut of date 06.04.2010 .

Signature of Deputy Director Elementary Education