

No.EDN-HE(1)B(7)4/88-4-Vol. VIII
Directorate of Higher Education
Himachal Pradesh, Shimla-1.

Dated: Shimla-1 the 16th December, 2021

To

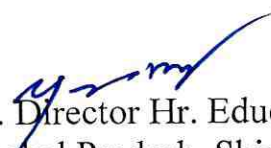
All DDHEs/DDEEs,
Principals (Colleges) (Schools)
& BEEOs
Himachal Pradesh.

Subject:- Submission of pay fixation cases / New ACPs cases through DDHEs.

Memo,

On the subject cited above, it is noticed that the Principals (College) (School)/ BEEOs are directly make correspondence with the HOD regarding pay fixation/ New ACPs cases of Ministerial staff i.e. Clerk, Jr.Asstt., Sr. Asstt. Supdt. G-II & Supdt. G-I . Moreover cases are being received without vetted by the concerned Section Officers (F&A) which is the violation of CCS (Conduct) Rules, 1964 and para 8.5.1 of Office Manual.

In view of above, you are therefore directed to submit pay fixation cases duly vetted by S.O. concerned through proper channel i.e. through DDHE/ DEE.


Addl. Director Hr. Education (Admn.)
Himachal Pradesh, Shimla.