

REGISTERED POST
PERSONAL ATTENTION
TREAT IT AS MOST URGENT



No. EDN-H (21) B (15) 06/2010-ATA-
Directorate of Higher Education
Himachal Pradesh
Telephone Number: 0177-2653120 Extension: 234 Fax: 0177-2812882
E-mail: genbrarediffmail.com

Dated: Shimla-171001 the

From:- The Director of Higher Education
Himachal Pradesh
To All the Dy. Directors of Higher Education
In Himachal Pradesh

Subject: - Prime Minister's Award for Excellence in Public Administration for the year 2013-14.

Memo:

Please find enclosed herewith a copy of letter No. No. EDN-B-F (4) 6/2014-
Dated: 26.09.2014 received from the Additional Secretary (Education) to the Government of Himachal Pradesh, Shima-2 on the subject cited above.

In this connection, you are hereby directed to send your recommendations on above mentioned award, if any, latest by 07/10/2014 to the Directorate so that the same could be sent to the Government within stipulate period.

KINDLY TREAT IT AS MOST URGENT

(Dr. Amar Dev)
Jt. Director of Higher Education
Himachal Pradesh

Endst. No. Even Dated: Shimla-171001 the
Copy for information to:

- 1 The Principal Secretary (Higher Education) to the Government of Himachal Pradesh, Shimla-2 w.r.t. his letter No. referred to above.
- 2 The Technical Officer, (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh is hereby requested that upload the same on departmental website.
- 3 Guard file.

Jt. Director of Higher Education
Himachal Pradesh

No. EDN-B-F(4)6/2014
Government of Himachal Pradesh
Department of Higher Education

From

The Principal Secretary (Education) to the
Government of Himachal Pradesh

To

The Director, Elementary, Education,
Himachal Pradesh, Shimla-171001

~~The Director, Higher Education,
Himachal Pradesh, Shimla-171001~~

Dated: Shimla-171002

26/9 2014

Subject:-

**Prime Minister's Award for Excellence in Public
Administration for the year 2013-14.**

Sir,

I am directed to enclosed herewith a photo copy of letter No. PER(AR)F(7)4/98-II dated 11-09-2014 received from Deputy Secretary (AR) Government of Himachal Pradesh on the subject cited above and to say that it has been decided to put up a proposal for project the following module/activities for this award:-

- (i) Assessment of students under EE
(Bar line & End line)
- (ii) E pass

You are therefore, requested to according send your proposal to this office within 7 days.



Your faithfully,

Additional Secretary (Edu) to the
Government of Himachal Pradesh.

Sabishu

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18/9/14

No. PER (AR) F (7) 4/ 98-III
Government of Himachal Pradesh
Administrative Reforms Department

From The Addl. Chief I Secretary (AR) to the
Government of Himachal Pradesh
To All the Administrative Secretaries
to the Government of H.P.

Dated Shimla-2, the 11th September, 2014

Subject:- Prime Minister's Award for Excellence in Public
Administration for the year 2013-14

Sir,
I am directed to enclose herewith photocopy of letter No. K-11021/01/2014-AR dated 22nd August, 2014 (alongwith its enclosures) received from N. Ravi Shanker, Secretary to the Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Administrative Reforms & Public Grievances, New Delhi addressed to the Chief Secretary, H.P. on the subject cited above.

The Government of India has invited nominations under the Scheme of Prime Minister's Award for Excellence in Public Administration, for the year 2013-14 which should reach there latest by 17th October, 2014.

You are, therefore, requested to kindly go through the guidelines issued in this regard and send nominations accordingly.

Yours faithfully,

Onkaran
(Madhu Khanna)
Deputy Secretary (AR) to the
Government of Himachal Pradesh
Tel.No. 0177-2622765 (0)

let us file for
CCE Module

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S. O. S. (B)

S. O. S.

SKACH
Anand

Dy. No. 5-4/15/167 (DSCAR) 28-8-014.

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No. K-11021/01/2014-AR
Ministry of Personnel, Public Grievances & Pensions
Department of Administrative Reforms & Public Grievances

25-8-14.

5th Floor, Sardar Patel Bhawan
Parliament Street
New Delhi - 110001

O/o the Chief Secretary
Dy. No. 5-4/15/167
Dated 28-8-14
Himachal Pradesh

Date: 22nd August, 2014

DSCAR
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To

1. All Chief Secretaries of States/UTs (As per list attached)
2. All Head of Services (As per list attached)

Subject: Prime Minister's Awards for Excellence in Public Administration for the year 2013-14.

Madam/Sir,

Government of India has instituted Prime Minister's Awards for Excellence in Public Administration to acknowledge, recognize and reward the extraordinary and innovative work done by officers of the Central and State Governments. These awards were introduced in 2005-06. A copy of the award scheme is enclosed.

2. Nominations for the year 2013-14 are now being invited. Though a large number of nominations are received every year since the inception of these awards, quite a few of them are found ineligible, not being in conformity with the guidelines of the scheme. Therefore, while inviting nominations for the current year, I feel it necessary to highlight and reiterate the salient features of the Scheme and the operational guidelines evolved for the purpose, as follows :

- a) Nominations should strictly adhere to the guidelines of the Scheme and the eligibility criteria be specifically complied with.
- b) Self nominations are not accepted.
- c) In respect of nominations from States, the State Governments will constitute State level committees to shortlist their nominations and verify the facts before forwarding the nominations to the Central Government.
- d) Nominations should generally be encouraged. However, nominating authorities and State level committees are requested to forward/short list nominations only if the initiatives concerned are truly innovative, extra-ordinary, outstanding, exemplary and exceptional in nature. In other words, nominations should rank as exceptional on qualitative as well as quantitative measures for the achieved outcomes/results.
- e) Nominating authorities should ensure that no vigilance case/enquiry is pending against the officers nominated. Overall performance of the officers should also be considered while forwarding the nomination.
- f) Central Government Departments, Ministries/Departments, NGOs and other stakeholders can be the nominating authorities.

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Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Administrative Reforms & Public Grievances

Prime Minister's Awards for Excellence in Public Administration

Nomination Form for the Year 2013-14

1. Category under which the nomination is being made [please tick (✓) only one option]:
- Officer of Central / State Government – Individual
 - Officers of Central / State Government – As a Team
 - Organization

2. Details of the Nominee(s):
- (a) Name of the nominee (Dr. / Mr. / Ms.)
 - (b) Designation of the nominee at the time of the initiative
 - (c) Ministry / Department / Organization of the nominee at the time of the initiative, with complete postal address
 - (d) Nominee currently posted at / working with
 - (e) Current designation
 - (f) Present postal address with Pin Code
 - (g) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

Notes:

- (i) (a) to (g) to be repeated for all nominees, in case of nominations as a Team.
- (ii) (b) to (e) are not applicable when the nominee is 'Organization'.

3. Nominating Authority:
- a) Name of the nominating authority (Dr. / Mr. / Ms.):
 - b) Name of the Ministry / Department / Organization
 - c) Designation of the Nominating Authority
 - d) Complete postal address with Pin Code
 - e) Contact details (Phone & Fax No., E-mail ID, Mobile Phone No.)

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6. Was/were this initiative or nominee(s) winner(s) of any other Award(s) instituted by any other National / International organization?

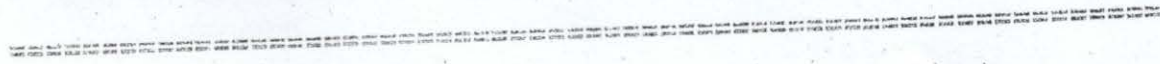
(If Yes, please provide brief details thereof, in not more than 100 words)

7. Signature of the Nominating Authority:

Name & Address:

Designation with Seal:

Date:



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(8)

- h) In case of death of a nominated officer under 'Individual' and 'Team' categories during the evaluation process, the award would be given posthumously and the award money would be given to the nominee of the deceased person.
- i) For nominations under the 'Organization' category, the organization may be represented by the serving Head of the organization or an officer nominated by him. In case of any complaint being received against a person, the case will be considered after obtaining the advice of the concerned Chief Secretary/Cadre Controlling Authority.
- j) Nominations with incomplete data and/or sketchy details shall not be considered.
- k) Nominations received after the last date stipulated in the advertisement shall not be considered.
- l) The initiative / project should have been in successful implementation for at least one year on the date of publication of advertisement calling for nomination and should not be more than three years old on the date of publication of advertisement.
- m) In case of any dispute about the officers promoting the award, the category of the award from 'Individual' or 'Team' categories would be converted to 'Organization' category.
- n) Nominations made should be self-explanatory. In case any documentation in support of the initiative is to be attached along with the nomination, the same should be brief and relevant. A legend should be provided for all abbreviations/acronyms used in the nomination and documentation.
- o) Printed booklets, video films, supplementary material on CDs, press clippings, photographs, reference letters, photo copies of certificates/recognitions etc. should not be attached with the nomination. Only references to them need be mentioned. These would be reviewed, if required, at a later date.
- p) Two copies of the nominations including summary, strictly as per the above format along with a soft copy in CD should be mailed by registered / speed post, directly to the following address:

Director (AR)
Department of Administrative Reforms & Public Grievances
Sardar Patel Bhavan, 5th Floor
Sansad Marg
New Delhi - 110 001

Telefax : 011-2336 0369
e-mail: joshi.aditya@nic.in

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Annexure 'A'

Executive Summary

1. Name of the Initiative
2. Details of the nomination

Name	
Designation	
Official Address	
Nominating Authority	
Category	Individual/Team/Organization

3. Initiative in Brief
4. Initiative Objective
5. Date of Implementation of the Initiative
6. Implementation Highlights
(preferably in bullet points)
7. Nominees Role in the Implementation
8. Output/Outcome
(in qualitative & quantitative terms)
9. Evaluation
(Details of any previous evaluation may be stated)
10. Recognition/Awards received
11. Has this Initiative been nominated previously for PM's Award
(If yes, please furnish details)
