



No. EDN-HE(28)A(04)-75/2014-RUSA

State Project Directorate  
Directorate of Higher Education  
Himachal Pradesh

**(Rashtriya Uchhatar Shiksha Abhiyan)**

Dated: Shimla-171001 the

5<sup>th</sup> May, 2017

शिमला निदेशात्मक आदेश 18940

05 MAY 2017

To

All Principal of  
Govt. Colleges in Himachal Pradesh,  
**Conference on Higher Education.**

Sub

Sir,

It is informed that one day Conference on Higher Education has been scheduled to be held on 17<sup>th</sup> May 2017 in Conference Hall of Hotel Holiday Home Shimla. The Principal Secretary (Higher Education), other officers of Department of Higher Education and Himachal Pradesh University will attend the Conference.

Therefore, you are requested to ensure your presence in the said Conference on scheduled date, time and venue please. It may also be ensured that no representative of Principal/Offg. Principal may be deputed in the Conference. The registration will start from 9:45 A.M to 10:15 A.M. Further the information as per the list attached may also be supplied to this Directorate by 12<sup>th</sup> May, 2017 through email and copy of the same may also be brought on the day of Conference.

(Dr. B.L Vinta)

Director Higher Education  
Himachal Pradesh, Shimla

Endst. No. Even.

Dated:

Shimla-171001

May 2017

Copy for information to:-

1. The Principal Secretary, Higher Education to the Govt. of H.P. Shimla-2.
2. The Registrar (Controller of Examination) Himachal Pradesh University Shimla-5.
3. Joint Director (College-1 & II), Directorate of Higher Education, H.P. Shimla-1
4. Joint Controller (Finance & Accounts), Directorate of Higher Education, H.P. Shimla-1
5. Supdt. College Branch, Directorate of Higher Education, H.P. Shimla-1
6. Supdt. IT Cell, Directorate of Higher Education Shimla-1 for uploading the same on dept. website please.

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05 MAY 2017

Director Higher Education  
Himachal Pradesh, Shimla

शिमला - 1

## **AGENDA/POINTS FOR DISCUSSION DURING CONFERENCE OF HIGHER EDUCATION**

1. Status of RUSA funds & implementation (Institutions already getting RUSA grants.)
2. Action Plan for Inclusion/preparedness of new institutions/colleges under RUSA scheme.
3. Progress of civil works & installation of equipment's.
4. Status of utilization of RUSA grant.
5. Status of RUSA Bhuvan Apps & fund tracker.
6. NAAC Accreditation & re-accreditation status of colleges.
7. Academic Reforms- implementation of CBCS system- Challenges/ Problems & solutions.
8. B.Vocationalisation of Higher Education- B.Voc in 12 Colleges.
9. How RUSA scheme/funds have benefitted the colleges? Brief success stories.
10. Status of installation of WiFi out of RUSA grant.
11. Submission of timely and proper information to the Govt. and Directorate, particularly in court matters, it has come to the notice that court cases are not being given due attention by the Principals, due to which Department has to face difficult position.
12. Institutional Plan for 42 newly opened Govt. Degree Colleges and other institutions- new plan.
13. Proper utilization of various funds by the Colleges. FDRs lying with all Colleges, Building funds and AF etc.
14. Demarcation of Land, availability of Infrastructures and buildings under construction.
15. Land Status of newly opened Colleges during 2015-16 and 2016-17.
16. Updating of Services Books of all employees must be ensured through service.
17. Status of ACR on the PBAS methodology.
18. Reports regarding opening of new Colleges should be submitted strictly as per Govt. Notification No. EDN-A-Ka(1)-2/2012 dated 02-01-2014.
19. Proposals regarding starting of new streams and subjects (UG/PG) should be submitted to this Directorate before 31st July of the preceding year of the academic session in which the stream is to be started. Proposals should be prepared as per norms.
20. Fixation cases should be sent to this Directorate along with complete calculations sheets and required documents (S/.Book, copy of notification, and orders, if any).
21. Employment and Careers Guidance/Counseling should be started in all Colleges.
22. Registrations under 2(f) and 12(b).
23. Permanent Affiliation.
24. Monitoring of Civil Works in the Govt. Colleges.
25. Any other items with the permission of the Chair.

Information to be submitted to the Directorate:

1.

Sr. No	Installation	Total Amount received	Interest Accrued	Total Amount available	Amount utilized	Balance if any	Reason of balance/non utilization of funds
1.	I. 1. Creation of new facilities (35%) 2. Upgradation of existing facilities (35%) 3. Purchase of New Equipment's (30%)						
2.	II. 1. Creation of new facilities (35%) 2. Upgradation of existing facilities (35%) 3. Purchase of New Equipment's (30%)						
3.	III 1. Creation of new facilities (35%) 2. Upgradation of existing facilities (35%) 3. Purchase of New Equipment's (30%)						

**b. Status of installation of wifi in college.**

Name of College	Agency from which wifi has been procured	Make of wifi Equipment	Source of fund	Total cost
			RUSA grant/Any other	

2. a) Information related to the Colleges accredited with NAAC.

Sr. No	Name of the college	Date of establishment of college	Due Date of Accreditation	Actual date of Accreditation	Delay, if any Reason thereof

b) Information related to the Colleges which are not accredited with NAAC

Name of College	Year of establishment	Whether affiliated under section 2(f) & 12(B) of UGC, if yes, mention date & year.	If not, reason be mentioned	Whether eligible for accreditation with NAAC, if yes, mention date of filing of LOI/SSR	If not, reason be mentioned.	Whether applied for NAAC Yes/No

c) Information related to the Colleges affiliation 2f & 12(B) with UGC.

Name of College	Year of establishment	Whether affiliated under section 2 (f) & 12(B) of UGC, if yes, mention date & year.		
		Yes/No	If yes whether 2f & 12(B)	If No whether cases submitted or not

3. Hows RUSA funds & schemes has benefitted the students/teachers & colleges? (Institutions head may come with points)

4. Update Establishment report of teaching and non-teaching staff as on prescribed proforma already applied to all Govt./Skt. Degree Colleges.

5. Update status of latest sanctioned strength, vacancy positions & filled-up posts category-wise and subject-wise teaching and non-teaching staff.

6. (a) Submission of UCs in sr/ os grants received during 1<sup>st</sup> Five Years Plan.

(b) Details of UGC Assistance received during 1<sup>st</sup> Five Years Plan for UG and PG.

Sr.No.	Name of the scheme	year	amount	Utilization	Balance

(c) Any other instances received from Govt. of India.

(d) News Papers and Magazines subscribed by the College in the Library.

SN	Title of News Papers	Title of Magazines	Internet facility, if available	No. of computers available for students.

**7. Detail of courses running (mention year since running) in the College**

Name of UG Courses	Name of PG Courses with subjects	Name of Add-on Courses	Name of self-financing Courses

**8. Status of Hostel**

1	2	3	4	5	6	7
Sr. No.	Name of the College	Date from which Hostel is functional	If not functional reason for the same	Category of Hostel (SC/ST & OBC, Gen.)	Intake capacity	No. of beneficiary as on 30-09-2016

9. (a) Information regarding willful absences of employees under controls who are absent from duty without prior sanction of leave.

10. Number of departmental enquiries assigned to you (regular/ preliminary) pending at your level.

11. Latest total enrolment of the students, all community class wise, stream wise, category wise, boys and girls separately for the current session (as per Proforma already applied).

**12. Status report on PMIS**

Sr.No.	Total employees of the College	Total service Books maintained	Whether PMIS code given Yes/No	If yes, Employees-wise code be mentioned with Seniority No.	Whether S/B completed through e-service up to date or not	If not, reason be given.

**13. Year wise information of teachers taken over from erstwhile private colleges, if any.**

Sr.No.	Name of lecturers	Subject	Dates of taking over of service	Date of Joining	Dates of Birth	Remarks
						any

**14. Information of Retiree Principals from each college**

Sr. No.	Name of retiree principal	Service book available Yes/No	Date of retirement	Own pension or family pension	Present address in official record	Matters till not resolved	Remarks

**15. Semester-wise Actual Teaching Days in College as per CBCS requirements.**

Name of College	Actual Teaching days/No. of lectures delivered/s/semester.			Average Teaching Days in the College
	Science stream	Arts Stream	Commerce stream	

**16. All India Survey of Higher Education (A SHE) status of colleges as on 31-03-2017 whether all necessary details uploaded.**

**17. a) Status of available funds including basic courses and self-financing courses as on 31-03-2017.**

S.N.	Name of funds	Amount saving A/C.	FDRs'	Total amount	Utilisation during prev. year.

**18. Status of Local Audit/Audit Paras**

Totals pending Paras	Cleared	Still Pending	Reasons

**19. Status of Accommodations and Playground.**

Total Number of Class Rooms/Staff Room/Office.	Laboratories and Library	Multipurpose Halls Available or not.	Play Ground

**20. Status of Staff engaged under Self Financing.**

Name of Course	Number of students (Subsidised and Non-Subsidised)	Fees structure (Subsidised and Non-Subsidised)	Number of staff along with name	Salary paid to each.	Whether covered under EPF or any other social security scheme.

	ubsidised eparately)	eparately) Total of fee collected annually.	andsdisignation		

**21. Status of Local PTA (teachers) working in the College.**

Name	Subject	Educational Qualification	Since working	Whether posted against sanctioned post or not.	Procedure adopted to engage on PTA

**22. Status of ACR on the PBAS methodology.**

**23. Land Status of newly opened Colleges during 2015-16 and 2016-17 (This information should be prepared on separate sheet)**

**24. Utilization of RUSA grants.**

**25. Status of Career Counselling Cell: Activities taken up during academic session 2016-17.**

**26. Information regarding Orientation Programme / Refresher Course**

(a)

Sr. No.	Name of Asst./Assoc. Prof.	Name of the Course <b>Orientation Programme</b>	During the year 2016-17 i.e. 1 <sup>st</sup> April 2016 to 31 <sup>st</sup> March, 2017	During the year 2017-18 i.e. 1 <sup>st</sup> April 2017 to till date
1.				

(b)

Sr. No.	Name of Asst./Assoc. Prof.	Name of the Course <b>Refresher Course.</b>	During the year 2016-17 i.e. 1 <sup>st</sup> April 2016 to 31 <sup>st</sup> March, 2017	During the year 2017-18 i.e. 1 <sup>st</sup> April 2017 to till date
1.				