

EDN-HE(14)1-2013-NIELIT  
Directorate of Higher Education  
Himachal Pradesh – Shimla-1

Dated : Shimla

the 11<sup>th</sup> September, 2015

To

All the Principals,  
Govt. Sen. Sec. Schools  
Himachal Pradesh.

Subject:- **Guidelines for implementation of IT-Education in Government schools.**

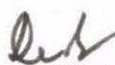
Memo,

It has come to the notice of undersigned that the Principals of the schools are not depositing the IT- Fee in the prescribed Bank A/c No. **(3923000100051592, in the name of Director of Higher Education, Himachal Pradesh with Punjab National Bank, Anaj Mandi, Shimla-171001, MICR Code: 171024003, IFSC Code: PUNB0392300)**, by 10<sup>th</sup> of every month. Due to which department is unable to make the payment to the NIELIT, against the Proforma Invoice received in this office. NIELIT release salary of IT-Teachers after the receipt of the payment.

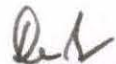
In this regard, it is informed IT-Education is being imparted as an optional subject purely on self-financing basis through outsourcing, for which students are liable to pay prescribed IT Fee @ Rs. 110/- per student per month (Rs 55 from SC students belonging to BPL families) of classes 9<sup>th</sup> to 12<sup>th</sup> who opt for IT Education as an additional subject. It has come to the notice that some of the Principals of schools are not collecting IT-Fee, where PGT (IP) have joined.

You are therefore, directed to collect IT-Fee @ Rs. 110/- per student per month (@ Rs. 55/- per student per month belonging to SC, BPL families) who have opted for IT Education as optional subject. **The collected IT-Fee must be deposited in the above mentioned bank A/c through prescribed IT-Fee challan well before the 10<sup>th</sup> of every month. The Principal / depositor will also ensure the entry of School Name & District at the time of depositing the IT-Fee and one copy of Challan for remittance of IT- Fee be sent to Dy. Director of Higher Education of concerned district instead of the Directorate.**

You are also directed to ensure the supply of attendance of IT Faculties by 2<sup>nd</sup> of the every month through e-mail to NIELIT for timely disbursement / release of salary of these faculties. These instructions should be followed in letter and spirit, any deviation from these instructions will warrant disciplinary action against the Head of the Institutions.

  
Director of Higher Education  
Himachal Pradesh

Endst. No. Even dated Shimla-171001, September, 2015  
Copy to :- All the Deputy Director of Higher Education Himachal Pradesh for information and necessary action.

  
Director of Higher Education  
Himachal Pradesh