

No: EDN-H(8)B (2)-1/2005 (PTA)

URGENT/Time Bound

Directorate of Higher Education

Himachal Pradesh

Email.dir.edu@rediffmail.com , college_branch@rediffmail.com

Phone No.0177-2653120,2653575,Ext.221 Fax:0177-2812882

Dated:Shimla-1

26th Dec, 2014

To

All the Principals of Govt.Colleges,
In Himachal Pradesh

Subject: Information regarding PTA provided Assistant Professors (College Cadre) under GIA .

Memo:

In pursuance to the Additional Chief Secretary (Edu) to the Govt.of H.P.Letter No.EDN-A-Kha(7)-6/2012-L dated 24.12.2014 on the subject cited above.

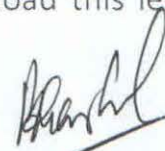
In this regard, you are hereby directed to send the information in respect of PTA (GIA) Assistant Professors on the proforma attached on 29.12.2014 positively through special messenger in respect of all PTA (GIA) Assistant Professors who have completed 7 & 8 years service as on 30.09.2014 and will complete on 31.12.014 with all relevant documents mentioned in the proforma. You are further intimated that the particular already submitted as per letter dated 22.12.2014 ,need not to send again.

Director of Higher Education
Himachal Pradesh

26th Dec,2014

Endst.No. Even Dated Shimla-1

1. Incharge, IT Cell, with the direction to upload this letter on departmental website.


Joint Director of Higher Education
Himachal Pradesh

**SUBMISSION OF PARTICULARS IN R/O PTA (GIA) PROVIDED TEACHER LECTURER (COLLEGE CADRE) FOR
TAKING OVER THE SERVICE ON CONTRACT BASIS**

1.	Name of PTA Provided Teacher					
2.	Subject					
3.	Father's Name					
4.	Name of Govt.College with Distt. (Mob. No/ phone No mandatory)		Phone No with STD code or Mob. No of Principal			
5.	Permanent Address of candidate (Mob. No mandatory)					
			Mob. No of teacher			
6.	Date of Birth		Male/Female			
7.	Date from which GIA is being paid					
8.	Category (Gen/SC/ST/OBC) Attach copy in case of SC/ST/OBC					
9.	Detail of termination, if any till date:					
	From	to	No of days	Reason of termination		
10.	Detail of re-engagement :					
	Dt. of re-engagement		Reference Order for re-engagement (Attach copy)			
11.	Educational Qualification (Please attach copy of relevant certificates):-					
	Qualification	Name of Uni./Board	Year of Passing	Total Marks	Marks Obtained	Percentage
	Matric					
	10+2					
	BA/BSc/B.Com/BPE					
	MA/MSc/M.Com/ M.PEd					
	M.PHil					
	PH.D					
	NET./SET					

Himachali domicile, specify Yes or No

Year wise service detail in r/o PTA provided teacher:

Year	During the year actual duty period for which GIA paid		Vacation period		Detail of break for which GIA not paid (vacation is not part of break)			
	From	To	From	To	From	To	No of days	Reason of break*
1	2	3	4	5	6	7	8	9
2006								
2007								
2008								
2009								
2010								
2011								
2012								
2013								
2014								
Total days of Break period								

*for additional information attach separate sheet

Signature of PTA provided Teacher

(Name.....)

1. It is certified that Sh/ Smt/Miss..... is working as PTA (GIA) Lecturer/DPE.....subject under PTA GIA policy w.e.f.....till date and GIA has been paid to him/her for the period mentioned above in S.No. 13 (Column No 2 & 3).

2. His/her work and conduct is (Good/V.Good/Satisfactory).....during the period w.e.f..... till date.

3. Since his/her engagement i.e. w.e.f(actual date from which GIA paid), total absence period isdays as shown in above S. No. 13 column No 8.

4. Certified that the information as mentioned above is correct as per the school/relevant record.

Date:.....

Signature of Principal/DDO(official seal)

(Name of signing officer.....)

Check list for Principal/DDO to ensure before sending the case from institution:-

1. Whether all column have been filled correctly. Don't make any alteration in the above Perfmora.
2. Whether Mobile No./phone No in r/o teacher and institution is mentioned.
3. Whether all the documents have been attached in order i.e. Appointment order, order of termination if any, order of re-engagement, Academic qualification certificate Martic,10+2, Graduation, PG, M.Phil,NET/SET,PH.D Category certificate if any, Domicile Himachali.