

No.EDN-H(8)B(1)Enrolment/2014-15
Directorate of Higher Education
Himachal Pradesh
Email:dir.edu@rediffmail.com,college_branch@rediffmail.com
Phone No. 0177-2653120, 2653575. Fax 0177-2812882

Dated Shimla- 171001 the



To


The Principal,
All Govt. Degree/Skt. Colleges,
Himachal Pradesh.

Subject: - Regarding supplying of Establishment reports alongwith enrolment subject wise in respect of Principal (College Cadre), Pracharya (Sanskrit College Cadre), Assistant/ Associate Professor (College Cadre), Acharya (Sanskrit College Cadre) and non teaching categories regularity and updating of PMIS.

This is in reference to Govt. letter No. EDN-A-Chha(10)-3/2014. Dated 18th July, 2016 (**copy enclosed**) on the subject cited above.

In view of the above direction, all the Principals of Govt. Degree/Skt. Colleges are directed to supply the following information to this Directorate within **Four days** positively through e-mail college_branch@rediffmail.com and by post.

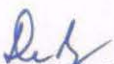
Please treat it as MOST URGENT.


Director of Higher Education,
Himachal Pradesh, Shimla.

Endst. No. Even Shimla dated; the July, 2016

Copy for information to: -

- ✓ 1. T.O., Directorate of Higher Education, with the request to upload the same on Departmental website.
2. Guard file.


Director of Higher Education,
Himachal Pradesh, Shimla.

MOST URGENT
PERSONAL ATTENTION

No.EDN-A-Chha(10)-3/2014.
Government of Himachal Pradesh,
Department of Higher Education.

From

The Addl. Chief Secretary (Hr. Education) to the
Government of Himachal Pradesh.

To

The Principal,
Govt. Degree College,
District....., (H.P.)

Dated Shimla-171002, the July, 2016

Subject:- Regarding supplying of Establishment reports alongwith
enrolment subject wise in respect of Principal (College Cadre),
Pracharya (Sanskrit College Cadre), Assistant/Associate
Professor (College Cadre), Acharya (Sanskrit College Cadre)
and non teaching categories regularly and updating of PMIS.

Sir/ Madan,

I am directed to refer to the subject noted above and to say that the
establishment reports send by the Principal(s)/ Officiating Principal(s) (College
Cadre) and Pracharya(s)/ Principal(s) (Sanskrit College Cadre) are required to be
updated by including the following:-

1. The services of 206 Assistant Professors in Mathematics, Economics, Music
(Vocal), Commerce, Chemistry and Botany working on contract were
regularized on 10th May, 2016. The information relating to those is required
to be updated.
2. The fresh enrolment in coming semesters including PG Classes, if running
in any College is likely to be started very shortly. Accordingly, the updation
is urgently required to be done in Establishment reports being submitted by
each and every College(s) on monthly basis.
3. The information in respect of students enrolment (Major + Minor +
Compulsory = Total enrolment) in each subject is required to be updated as
per Annexure-B.
4. On 21st December, 2015 the Government had taken decision to reationalize

the posts in the subject of English throughout the State. After reationalization some posts have been shifted to some other College and remaining to surplus pool of DHE. In addition to this, a number of posts have been shifted in other subjects to other Colleges and surplus pool of Director of Higher Education as per requirement. Accordingly the updation is required to be done in Establishment reports (Column No. 3 & 4 of **Annexure-A**).

5. The services of 62 Assistant Professors working on PTA (GIA) were taken over on contract basis on 17th January, 2015. It has come to the notice that the Principal(s) of many College(s) has not mentioned the previous information in respect of these Assistant Professors, which is required to be updated immediately.
6. A number of Associate Professor(s) (College Cadre) have been placed as Officiating Principal (College Cadre), the information in respect of these Associate Professors is also required to be updated.
7. In number of College(s), Assistant Professor are woking on local (PTA) which are not shown in the establishment reports received from the concerned College(s), which is required to be mentioned in Column No. 9 of Annexure-A.
8. The information in respect of Assistant/ Associate Professor who have served in tribal area/ difficult/ hard area with period they have actually served, is required to be clearly mentioned in the column No. 13 of **Annexure-A**.
9. The information relating to ANO NCC working in the Colleges is also required to be mentioned in the column No. 16 of **Annexure-A**.

In addition to this, PMIS data in respect of Principals, Pracharyas, Assistant/ Associate Professors, Acharyas and other categories, working in Govt. College(s) and Govt. Sanskrit College(s) respectively and in respect of other categories is also required to be updated regularly on their transfer/ postings^{Joining} and even in case of fresh appointment. Number of times directios have been issued to all concerned for uploading/ updating the online in PMIS, but it is a matter of great surprise that the instructions issued by the Government are not being adhered to in

letter and spirit. The Principal(s)/ Pracharya(s) of all the Government Colleges/ Government Sanskrit Colleges are not sending the said information complete and regularly.

All the Principals/ Officiating Principals of Government Degree Colleges/Government Sanskrit Colleges are hereby, once again directed to comply with these orders/ instructions in letter and spirit and update the PMIS data regularly in respect of above mentioned categories immediately working under their control and also send the establishment report regularly on the format enclosed at Annexure-A and Annexue-B respectively through email i.e. collegeeducationhp@gmail.com and a hard copy of the same be also sent regularly to this department as well as to the Director of Higher Education, Shimla-171001.

The receipt of these instructions be acknowledged.

Yours sincerely,

(Pushpa Chaudhary)
Joint Secretary (Hr. Education) to the
Government of Himachal Pradesh.
+91-177-28880814 (Off.)

Endst. No. EDN-A-Chha(10)-3/2014 dated: Shimla-171002, 18th July 2016

Copy to:-

1. The Director of Higher Education, Himachal Pradesh, Shimla-171001 for information and necessary action.
2. The under signed for information.
3. The PS to W/ACS(Education) to the Government of Himachal Pradesh.

P. A. Cell	21036
DHE.....	
19 JUL 2016	21-7-16
Branch	College

(Pushpa Chaudhary)
Joint Secretary (Hr. Education) to the
Government of Himachal Pradesh.
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ANNEXURE - A

PERFORMA FOR SENDING ESTABLISHMENT REPORT

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Sr. No.	Subject	Sanctioned Posts	Filled Up	Vacant Posts	Name of Assistant/Associate Professor including Principal	Date of First Appointment	Permanent Address	Mode of recruitment (Regular Contract or by taking over the services of PTA on contract or PTA (GIA)/ PTA(Local)	Date of Birth	Date of Joining at present station	Previous three stations	Whether served in tribal area/hard area or not(if yes, mentioned period & place)	Couple case or not	Court Case if any	Remarks (Medical Ground if any or A.P. working as ANO NCC, if yes then mentioned against his name with wing)

Handwritten mark

ANNEXURE-B

Performa for sending enrolment in r/o all subjects

Sr. No.	Subect	Sanctioned posts	Vacant posts	Class/ Cours	Major	Minor	Compulsory	Grand Total
1	English	-	-	Sem. I	-	-	-	
				Sem-III	-	-	-	
				Sem-V	-	-	-	
				PG Sem-I	If any	-	-	
				PG Sem-III	If any	-	-	
				Sem-V	If any	-	-	
2	Hindi	-	-	Sem. I				
				Sem-III				
				Sem-V				
				PG Sem-I	If any			
				PG Sem-III	If any			
				Sem-V	If any			
3	Similarly in respect of all subjects							

Total student enrollment [Arts + Commerce + Science]

See