

MOST URGENT
TIME BOUND

No. EDN-H(1)B(15)-Disaster Management/2014
Directorate of Higher Education
Himachal Pradesh

Dated Shimla-171001, the

To

✓ The Deputy Director of Hr. Education,
Shimla/Solan/Sirmour/Kinnaur/Kaza/Bilaspur/Hamirpur/
Una/Keylong/Kullu/Mandi/Kangra/Chamba, H.P.

Subject:- Regarding supply the desired information for preparation of Departmental
Disaster Management Plan under Section 23(7) & 40 of Disaster
Management Act-2005.

Memo:


On the subject cited above, it is informed that Project Coordinator Disaster
Management has requested to supply the complete data of Infrastructure and Staff available
with the Department of Higher Education with in two days.

You are, therefore, requested that the complete date of ministerial staff
working in different offices/institutions in your District may be collected from field offices
immediately and send to this Directorate correctly as per following prescribed proformas in
consolidated manner within one week positively, so that the same information could be sent to
the concerned quarter.

PROFORMA

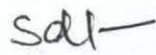
Sr.No.	Infrastructure	Details of all Ministerial Staff			Remarks
		Category	Sanctioned	Filledup	
1	DDHE Office				
2	Colleges				
3	Senior Sr.Schools				
4	High Schools				
5	NCC offices				
6	Libraries				
7	Any other				

Please treat it Most Urgent.


Addl. Director (Admn.)
Directorate of Hr. Education
13.8.2014

Endst No. Even Dated Shimla-171001, the
Copy for information and necessary action is forwarded to:-

1. Jt. Director of Hr. Education(C-II), Dte. of Hr. Education with
reference to his U.O.No. EDN-H(21)F(10)/2010-DM-Vol-II-L, dated 21.07.2014 for
information please.


Addl. Director (Admn.)
Directorate of Hr. Education