

TIME BOUND

No. EDN-H (21) B (15)10/2010-DM-Vol-IV
Directorate of Higher Education
Himachal Pradesh Shimla -1
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Dated: Shimla the July 2016

To

Deputy Directors Higher Education.
Distt. Chamba, Kullu, Sirmour.

Subject: Regarding Inviting nominations for "Training of Trainers (ToT) on School safety" from 01 to 05 August 2016 at NIDM Campus, New Delhi.

Memo:-

It is in reference to worthy Addl. Chief Secretary (Edu.) letter No. Shiksha-II-Chh(10)2/2007-V-II, dated 4-07-2016, on the subject cited above.

You are directed to depute one Principal/NSS coordinator, each from Sirmour, Chamba and Kullu District with at least 10 years remaining service and physically fit, for **The Training of Trainers (ToT) on School safety from 01 to 05 August 2016 at NIDM Campus, New Delhi**. The said training programme is mandatory under Disaster Management Act, 2005. Therefore, you are instructed to depute one Principal/NSS Co-coordinator from your District on the nomination form (enclosed) under intimation to this Directorate immediately.

Treat it as most urgent

sd

Director of Higher Education
Himachal Pradesh Shimla-1

Encls – As above

Endst. No. Even dated Shimla-1 the July 2016

Copy for information and necessary action is forwarded to:-

1. The Addl. Chief Secretary (Edu.) to the Government of Himachal Pradesh.
2. The Executive Director, National Institute of Disaster Management, 5B, IP Estate, M.G. Marg, New Dehli, 110002.
3. The DDHE, Sirmour at Nahan District Sirmour, H.P. with direction to ensure the participation of above said officer/official.
4. The DDHE, Chamba, District Chamba, H.P. with direction to ensure the participation of above said officer/official.
5. The DDHE, Kullu District Kullu, H.P. with direction to ensure the participation of above said officer/official
6. Technical officer IT with the direction to upload the above said letter.
7. Guard File.

sd
Director of Higher Education
Himachal Pradesh Shimla-1

29-6-16

अप्राय आपदा प्रबंधन संस्थान

(एन.डी.एम.ए. संस्थान)

nidm

Towards a disaster free India

National Institute of Disaster Management

(Ministry of Home Affairs, Govt. of India)

5B, I.P. Estate, M. G. Marg New Delhi - 110 002

प्रो. संतोष कुमार

कार्यकारी निदेशक

Prof. Santosh Kumar

Executive Director

NIDM/GRM/TRG-SS-1/2016-17

20.06.2016

To

EDUCATION SECRETARIES IN STATES/UTs

Subject: Inviting nominations for "Training of Trainers (ToT) on School Safety" from 01-05 August 2016 at NIDM Campus, New Delhi.

Dear Sir/Madam,

The Disaster Management Act 2005 mandates the National Institute of Disaster Management as the nodal national institute for training, research, documentation and development of a national level information base relating to disasters. Organizing training programmes for sensitizing teachers is a part of NIDM's mandate under the Act.

2. Keeping this in view, NIDM is organizing five days Training of Trainers (ToT) Programme on "School Safety" from 01-05 August 2016 at NIDM, IIPA Campus, I.P. Estate, Ring Road, New Delhi-110002. The key objective of the programme would be to promote culture of disaster preparedness in educational institutes.

3. You are requested to kindly nominate maximum of 3 senior school teachers from your state in the following format: Name of the principal/ teacher, school's name, address for communication, phone: landline & mobile, email, work experience and endorsement by nominating agency/Head of the Institution to Dr. Ritu Raj, Course Coordinator (email: rituraj75@gmail.com) or by Fax:(011-23702442, 23702446) latest by July 20, 2016.

4. There is no fee for attending this training program and the training expenses like stationary, fooding etc. shall be met by NIDM. However, the travel expense of the nominees would be borne by the nominating agency.

5. Selected participants will be sent the confirmation letter by 26 July, 2016. A Design Brief/Course Brochure is enclosed for your ready reference.

Yours faithfully

(Santosh Kumar)

Copy to: 1).Relief Commissioners of States and UTs,
2). State Disaster Management Authorities

अगर उचित है आपदा प्रबंधन, सभी मिलेगा विकास को जन।

Training of Trainers (ToT) Programme on School Safety from 1-5 August, 2016 at NIDM Campus, New Delhi.

Background Note:

Children represent hope for the future. Schools are institutions of learning, instilling values and passing on both traditional and conventional know-how to youngsters. Damages to educational institutions disrupt the education system and eventually the development of the country. Children in schools are the most vulnerable groups to disasters. Exposure to various hazards, inadequacies in the structure and lack of preparedness measures can have disastrous consequences on them in the event of a disaster. One cannot completely avoid disasters but through proper preventive measures, mitigation, and preparedness one may, however, reduce their risks to some extent.

Giving due consideration to school safety, National Disaster Management Authority (NDMA) in partnership with the Ministry of Human Resource Development (MHRD) and State Governments implemented the "National School Safety Programme (NSSP)-A Demonstration Project" in 22 states falling in seismic zone IV & V of the country. The main components of this project were: i) formulation of National School Safety Policy, ii) capacity development of Master trainers, iii) development and circulation of information, education and communication material, iv) non-structural measures and v) demonstrative structural retrofitting of selected schools. NIDM was given the responsibility to train the master trainers. For this purpose NIDM developed a "Training Module for Master Trainers on School Safety". Based on this module, this training will be conducted.

ABOUT NIDM

The National Institute of Disaster Management (NIDM), Ministry of Home Affairs (Government of India) is a centre of excellence and learning in the field of disaster management. It is a premier resource institution for human resource development, training, capacity building, applied research, implementation and dissemination of information and knowledge for holistic disaster management. The institute works towards the effective application of disaster risk mitigation and management in India as well as in the region by providing technical assistance for capacity building and developing disaster management systems and institutional framework in the sector. Some of the key areas in which the institute is involved are:

Tentative Session Plan

Hrs	Monday, 1 Aug, 2016	Tuesday, 2 Aug, 2016	Wednesday, 3 Aug 2016	Thursday, 4 Aug 2015	Friday 5 Aug, 2015
10:00 -	Inauguration and Introduction of the Programme Experience Sharing, Expectation & Out come	Recapitulation-1st day Non structural Safety Risk Mitigation and Management in Schools	Recapitulation- 2 nd day Fire Safety in school buildings	Recapitulation- 3 rd day Inclusive Approach: Psycho-Social Care and Support for Children of Various Age Groups	Recapitulation- 4 th day Vulnerability Assessment of School Buildings for Multi Hazards
11:30-11:45	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK
11:45-13:00	Basic Concepts of Disaster Management & Institutional Mechanism for DM	Disaster Management Planning in Schools Identification of role and responsibilities of various stake holders	Search And Rescue – tools and techniques	Gender and Disaster Safety in Schools	Recapitulation- 4 th day Revisiting SDMP Finalization and Sharing
13:00-14:00	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
14:00-15:30	HVCR Analysis - Tools and Techniques and Group Exercise	School Risk Reduction and School Disaster Management Preparedness	Introduction First Aid and Basic survival techniques	Table Top exercise Table Top exercise- stampede, terrorist attack in schools, road safety	Presentation by participants on School DM Plan
15:30-15:45	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK	TEA BREAK
15:45-17:15	Training Technology for Trainers	Preparation of a Typical School DM Plan by Participants- Part 1	Above will continue	Mock drill framework & how to prepare evacuation plan for schools	Action Plan Preparation Feed back & Valediction
17.15-17:30	Above will continue	Summing Up the Day	Preparation of a Typical School DM Plan by Participants- Part 2	Above will continue	

Language of Instruction: The medium of instruction will be English. The resource person is free to choose either Hindi or English during the presentation and discussion as per the demand of the participants.

Accommodation: The boarding and lodging arrangements for participants would be arranged by NIDM. Participants residing in NCR region will not be given accommodation.

Evaluation: The final session will be devoted to evaluation and valediction. The participants will be supplied with an evaluation Performa, which may be completed and handed over to the programme staff.

Certificate: A certificate will be awarded to each successful participant on the completion of the programme.

Course Team

Overall Supervision and Direction Prof. Santosh Kumar Executive Director Prof. Chandan Ghosh Professor & Head, GRM Div.	Tel: 011 23702445, Fax: 011 23702446 Email: profsantosh@gmail.com Tel: 11- 23702432/5583 Extn: 232 Fax: 011-23702442 /46 E-mail: cghosh@gmail.com
Course Director Dr. Ritu Raj Research Associate Dr. Amir Ali Asstt. Prof.	Tel: 011-23702432/5583 Ext: 220 Email : rituraj75@gmail.com
Course Assistant Nitin Chaudhary Logistic Support J.N. Jha, Junior Engineer	Tel: 011-2372 4308, 23702432/5583 Ext: 217, Fax: 011-23702442 /46 Email : nitintalktoyou@gmail.com Tel: 011-2372 4308, 23702432/5583 Mobile: 9818988769

NATIONAL INSTITUTE OF DISASTER MANAGEMENT

(Ministry of Home Affairs, Govt. of India)

Nomination Form

Name of the Programme: Training of Trainers (ToT) on School Safety

Date of the Programme: 01-05 August, 2016

Name: _____

Designation: _____ Age: _____

Name and Address of the Organisation: _____

Residential Address: _____

Telephone: STD Code: _____

Office: _____ Residence: _____

Mobile: _____ Fax: _____

Email: _____

Expectation from the Course:

1. _____

2. _____

In what way do you think that this training will be useful for you?

Date: _____

Signature & Seal
of Nominating Authority