

04.03.2014

To

✓ All the Deputy Directors of Higher Education
Himachal Pradesh.

Subject: Conducting of Type Test of Clerks for the year 2014.

Memo:

On the subject cited above, it is informed that schedule for conducting the type test of those clerks of Secondary Education Department who have yet not qualified the same is fixed for the year 2014 as under:-

First Phase: June -2014

Sr. No.	District	Date of Conducting Type Test	Venue
1.	DHEHP, Shimla , Solan, Sirmour, Kinnour and Spiti.	02.06.14	DHE HP
3.	Bilaspur, Hamirpur, Mandi, Kullu & Lahual.	04.06.14	DDHE, Mandi
5.	Kangra, Una and Chamba,	06.06.14	DDHE, Kangra

Second Phase: October- 2014

Sr. No.	District	Date of Conducting Type Test	Venue
1.	DHEHP, Shimla , Solan, Sirmour , Kinnour and Spiti .	27.10.14	DHE, HP
2.	Bilaspur, Hamirpur, Mandi, Kullu & Lahual .	29.10.14	DDHE, Mandi
3.	Kangra, Una and Chamba,	31.10.14	DDHE, Kangra

The committee for conducting of type test of clerks except Directorate of Higher Education Himachal Pradesh is constituted as under:-

1. Deputy Director of Higher Education of the concerned District Chairman
2. Nominee of the Worthy Director from Directorate of Higher Education Himachal Pradesh Member
3. Supdt G-I or Section officer (F & A), O/o the respective Dy. Director of Higher Education HP. Member

It has also been decided that paper will be set/ evaluated at Directorate level.

It will be mandatory for each official (clerk) that in the event of qualifying type test they will have to do typing work of office/ institution as assigned by the Head of Office and in case of any deviation of orders they will be liable for action under rules.

The said Letter is available on Department website: www.educationhp.org


(Ashwani Ramesh)

Addl. Director of Higher Education(A)
Himachal Pradesh.


Endst. No. Even

Dated: Shimla-171001

04.03.2014

Copy to the:-

1. Principal Secretary (Education) to the Government of Himachal Pradesh.
2. Dy. Director of Higher Education Mandi & Kangra with the **directions that the typing test will be conducted at nearby College/ School where sufficient computer facilities will available. It is also directed that at least one day before the typing test, it will be ensured that all the computers and their printers are in running conditions.**
3. In-charge computer cell with the request to upload the said letter on the website of the Government.
4. Guard file.


Addl. Director of Higher Education(A)
Himachal Pradesh