

No. EDN-H (23) 1-3/2012-13 Gen. Inst.  
Directorate of Higher Education  
Himachal Pradesh.

Dated: Shimla the October, 2013

To

1. ✓ All the Deputy Directors of Higher Education in H.P.
2. All the Principals. Govt. Senior Secondary School in H.P.
3. All the Principal DIET in H.P.
4. All the Headmaster Govt. High School in H.P.



Subject: - Submission of **Completion Certificate** of ACRs of teaching Staff for the year 2011-12 & 2012-13.

Memo:

It is presumed that the ACRs of teaching Staff have been sent for the year 2011-12 & 2012-13 through proper channel to this Directorate as per schedule September every year. It is already kept in the official website. ([www.educationhp.org](http://www.educationhp.org))

Hence, you are directed to send the completion certificate indusial as per category wise i.e. Lecturers/ H.M. & DEPs regarding ACRs on the Proforma given below

Addl. Director of Higher Education (A)  
Himachal Pradesh Shimla-1

**COMPLETION CERTIFICATE FOR TEACHING STAFF**

It is certified that the ACRs for the year 2011-12 & 2012-13 of .....teaching staff posted in this district has been completed in all manner and further has been submitted to this Directorate of Higher Education HP for further necessary action vide letter No.....dated.....It is also submitted that there is no pending ACRs as stated above till date.