

No.EDN-HE(5)C(15)-323/2015-Audit-ACM
Directorate of Higher Education
Govt. of Himachal Pradesh
Dated, Shimla-1, the August 2015

25 Aug 2015

To

All the Principals of Govt. Degree & Sanskrit Colleges
in Himachal Pradesh.
All the Deputy Directors (Districts) of Higher Education
In Himachal Pradesh.

Sub: Ad hoc Committee meeting on 23-24 Sept. 2015.

Sir/Madam

In continuation to this Directorate letter of even No.EDN-HE(5)C(15)-323/2015-Audit dated 22.04.2015 on the subject cited above.


In the past it has been experienced that officials of certain field institutions/offices, while coming to attend the Ad hoc Committee meeting(s), do not bring the complete information/documents related to Audit para which results in continuance of audit paras pendency and settlement of less number of Audit paras. Therefore, it has been decided to hold consultation/discussion meetings with the offices/institutions officials concerned prior to the forthcoming Ad hoc Committee meeting. District-wise schedule for the pre-discussion meeting is as under:-

<u>Sl. No.</u>	<u>Name of District(s) (includes Colleges)</u>	<u>Date of the Meetg.</u>
1.	Chamba & Kangra	08.09.2015
2.	Una, Hamirpur, Bilaspur & Mandi	09.09.2015
3.	Shimla, Solan, Sirmour, Kullu, Kinnaur and L&S	10.09.2015

It is requested that information (Institution-wise) pertaining to all the Audit paras pending for settlement shall be brought to this Directorate by hand alongwith relevant supporting papers/documents in Annotation form/shape in soft as well as hard copy. From the Colleges falling in the respective District, the information shall be brought by the Superintendent (if post is vacant then by the next official/DA). The Section Officer (F&A) and the Dealing Assistant concerned shall bring the information from the office of the DD HE, in respect of the whole District.

It shall be ensured that before above scheduled dates, complete information be collected/processed properly, where required, **so that no Audit para is left unreported.** The Deputy Directors may adopt suitable means to collect the audit related information from each institution(s) concerned well before the above scheduled dates.

The information to be so brought will be scrutinized/examined by the Joint Controller (F&A) in the Directorate. Shortcomings, if any pointed out during the scrutiny will have to be cleared by the Offices/Institutions concerned before coming to attend the Ad hoc Committee meeting on **23-24 Sept. 2015.**


(Dinkar Burathoki)
Director

Supt I.T (cell) Directorate of Higher Education in response to upload the above letter on Departmental web site and also send the e-mails to all concerned.

- [Signature]