

EDN-HE(14)1-2013-NIELIT-Fees  
Directorate of Higher Education  
Himachal Pradesh – Shimla-1  
Phone No. 2653922, 2653575, 2653386, 2653120 Ext. – 216, Fax – 2812882  
[email-dir.edu@rediffmail.com](mailto:email-dir.edu@rediffmail.com)  
Dated : Shimla the June, 2016

To

✓ All the Principals of GSSS  
Himachal Pradesh.


Subject: Delay in providing attendance of faculty to NIELIT Shimla deployed in schools of Himachal Pradesh.

Memo,

This is with reference letter No. NIELIT/SML/128/2016/4728 dated 31-05-2016 received from J.Bhatia, Deputy Director NIELIT, Shimla on the subject cited above.

It has come to the notice that some of the Principals are not submitting the attendance report well in time in r/o IT-Faculties deployed through NIELIT, Shimla. Therefore, all the Principals / Heads of the Schools are directed to ensure submission of attendance of deployed IT-Faculties by 2<sup>nd</sup> of every following month on prescribed format to NIELIT, Shimla. Any lapse in this regard will be viewed seriously and action will be taken against the defaulters.

The list of defaulter received from NIELIT Shimla is enclosed for information and compliance.

  
Jt. Director of Higher Education ( C )  
Himachal Pradesh.

Dated June, 2016

Endst. No. even

Copy for information to the: -

1. All the Dy. Director of Higher Education, Himachal Pradesh for compliance & further necessary action in r/o concerned district.
2. Sh. J. Bhatia, Deputy Director , NIELIT, Shimla H.P.

*Sel*  
Jt. Director of Higher Education( C )  
Himachal Pradesh

## NIELIT Shimla

List of schools from where attendance for the month of February 2016 is not received as on 31-May-2016

sn	school_name	district	employee_name	designation	emp_code
1	GSSS Chandpur	Bilaspur	ANJANA KUMARI	Jr Faculty	H110032
2	GSSS Chandpur	Bilaspur	MONIKA SHARMA	Jr Faculty	H110066
3	GSSS Hatwar	Bilaspur	REEMA DEVI	Jr Faculty	H111057
4	GSSS Kothipura	Bilaspur	RENU KUMARI	Jr Faculty	H110610
5	GSSS Moharsinghi	Bilaspur	MEENA DEVI	Faculty	H110075
6	GSSS Poolan	Chamba	NARAYAN SINGH	Jr Faculty	H110186
7	GSSS Sarol	Chamba	SNEH LATA	Jr Faculty	H110197
8	GSSS Bhoranj	Hamirpur	AMRATI DEVI	Jr Faculty	H110247
9	GSSS Kot	Hamirpur	SUNILA KUMARI	Faculty	H110286
10	GSSS Kulhera	Hamirpur	POONAM SHARMA	Faculty	H110287
11	GSSS Baijnath	Kangra	SARITA RANI	Faculty	H110340
12	GSSS Bhatoli-phakorlan	Kangra	RAM KUMAR	Faculty	H110376
13	GSSS Jaisinghpur	Kangra	ANU BALA	Faculty	H110469
14	GSSS Kotla	Kangra	MUNISH KUMAR	Jr Faculty	H110505
15	GSSS Mohtli	Kangra	HARNEESH SINGH	Jr Faculty	H110548
16	GSSS Mohtli	Kangra	RADHA RANI	Jr Faculty	H110549
17	GSSS Parour	Kangra	AMAN KUMAR	Faculty	H110575
18	GSSS Rakkar	Kangra	RAJENDER KUMAR	Faculty	H110597
19	GSSS Rakkar	Kangra	ANIL KUMAR	Faculty	H110598
20	GSSS Sakri	Kangra	NISHA RANA	Faculty	H110612
21	GSSS Zamanabad	Kangra	ARTI	Faculty	H110657
22	GSSS Moorang	Kinnaur	HARI DEVI	Faculty	H110674
23	GSSS Sapni	Kinnaur	SANAM LAL	Jr Faculty	H110668
24	GSSS Banjar	Kullu	HARISH	Faculty	H110700
25	GSSS Swad Anni Block	Kullu	PARVEEN CHAND	Jr Faculty	H110780
26	GSSS Hansa(Kaza)	L&S	TANZIN CHHOSKIT	Jr Faculty	H110786
27	GSSS Shansha-keylong	L&S	RAJNI DEVI	Jr Faculty	H110800
28	GSSS Benthall	Mandi	NISHA THAKUR	Faculty	H110832
29	GSSS Deori	Mandi	GOVIND RAM	Faculty	H110813
30	GSSS Gaddidhar	Mandi	VIJAY PAL SINGH THAKUR	Jr Faculty	H110884
31	GSSS Kotsanor	Mandi	RAM LAL	Jr Faculty	H110963
32	GSSS Maira-Maseet	Mandi	REENA DEVI	Faculty	H110957
33	GSSS Shankardehra	Mandi	LUDER MANI	Faculty	H111066
34	GSSS Sharti	Mandi	SHEELA DEVI	Faculty	H111067
35	GSSS Tihra	Mandi	RAKESH KUMAR SHARMA	Faculty	H111097
36	GSSS Ghanahatti	Shimla	DAYA NAND	Faculty	H111177
37	GSSS Ghanahatti	Shimla	MANOJ KUMAR SHARMA	Faculty	H111178
38	GSSS Ira	Shimla	DIMPLE	Jr Faculty	H111136
39	GSSS Kalbog	Shimla	INDIRA SHARMA	Jr Faculty	H111205
40	GSSS Kiarkoti	Shimla	SEEMA SHARMA	Jr Faculty	H111224
41	GSSS Mahori	Shimla	DINESH SHARMA	Jr Faculty	H111247
42	GSSS Mahori	Shimla	MEENA KUMARI	Jr Faculty	H111248
43	GSSS Amboya	Sirmour	SHEELA NEGI	Jr Faculty	H111370
44	GSSS Jadol Taproli	Sirmour	NETAR SINGH	Faculty	H111410
45	GSSS Kandiari	Sirmour	KUMARI CHANDRESH	Jr Faculty Apprentice	H111420

46	GSSS Kolar	Sirmour	HARSH LATA	Jr Faculty	H111435
47	GSSS Arki(G)	Solan	VEENA SHARMA	Faculty	H111487
48	GSSS Arki(G)	Solan	NEELAM KUMARI	Faculty	H111488
49	GSSS Darlaghat	Solan	RAJESH KUMAR PATYAL	Faculty	H111520
50	GSSS Darlaghat	Solan	MONIKA	Faculty	H111521
51	GSSS Dhundan	Solan	ANJANA KUMARI	Jr Faculty	H111526
52	GSSS Ghanagughat	Solan	DEVINDER KAUNDAL	Faculty	H111523
53	GSSS Goela	Solan	MEENA DEVI	Faculty	H111537
54	GSSS Kuftoo	Solan	SURENDER KUMAR	Faculty	H111559
55	GSSS Badouli	Una	REETA RANI	Faculty	H111624
56	GSSS Bathri	Una	MONIKA DEVI	Faculty	H111632
57	GSSS Charatgarh	Una	MAHESH KUMAR	Faculty	H111645
58	GSSS Dhundla	Una	KAMLA DEVI	Jr Faculty	H111664
59	GSSS Dulehar	Una	PARAMJEET KAUR	Faculty	H111659
60	GSSS Kaloh	Una	SUCHETA SHARMA	Faculty	H111675
61	GSSS Kuthera-Kalan	Una	ANITA SONDHI	Jr Faculty	H111681
62	GSSS Nangran	Una	SAROJ BALA	Faculty	H111693
63	GSSS Saloh	Una	ANITA DEVI	Faculty	H111708
64	GSSS Una(B)(U)	Una	SARIKA DHIMAN	Jr Faculty	H111691

## NIELIT Shimla

List of schools from where attendance for the month of March 2016 is not received as on 31-May-2016

sn	school_name	district	employee_name	designation	emp_code
1	GSSS Dhalet	Bilaspur	RANJEET KAUR	Jr Faculty	H110063
2	GSSS Kothipura	Bilaspur	RENU KUMARI	Jr Faculty	H110610
3	GSSS Moharsinghi	Bilaspur	MEENA DEVI	Faculty	H110075
4	GSSS Bagdhar	Chamba	MANOJ KUMAR	Jr Faculty	H110109
5	GSSS Bharian-Kothi	Chamba	KAUSHAL KUMAR	Jr Faculty	H110122
6	GSSS Himgiri	Chamba	REKHA SHARMA	Jr Faculty	H110151
7	GSSS Bhoranj	Hamirpur	AMRATI DEVI	Jr Faculty	H110247
8	GSSS Chari	Kangra	SAMIT AWASTHI	Faculty	H110395
9	GSSS Guglara	Kangra	SARVJEET KAUR	Faculty	H110457
10	GSSS Guglara	Kangra	MANJU BALA	Jr Faculty	H110458
11	GSSS Kotla	Kangra	MUNISH KUMAR	Jr Faculty	H110505
12	GSSS Lambagaon	Kangra	ARTI AWASTHI	Faculty	H110524
13	GSSS Pargod	Kangra	POOJA KUMARI	Faculty	H110574
14	GSSS Sakri	Kangra	NISHA RANA	Faculty	H110612
15	GSSS Chango	Kinnaur	SATYA DEVI	Faculty	H110661
16	GSSS Moorang	Kinnaur	HARI DEVI	Faculty	H110674
17	GSSS Swad Anni Block	Kullu	PARVEEN CHAND	Jr Faculty	H110780
18	GSSS Hansa(Kaza)	L&S	TANZIN CHHOSKIT	Jr Faculty	H110786
19	GSSS Jhalama-keylong	L&S	SUSHIL KUMAR	Faculty	H110734
20	GSSS Shansha-keylong	L&S	RAJNI DEVI	Jr Faculty	H110800
21	GSSS Udaipur-keylong	L&S	GEETA DEVI	Faculty	H110807
22	GSSS Benthall	Mandi	NISHA THAKUR	Faculty	H110832
23	GSSS Devdhar Teh. Chachiot	Mandi	TEK CHAND	Jr Faculty	H110870
24	GSSS Gaddidhar	Mandi	VIJAY PAL SINGH THAKUR	Jr Faculty	H110884
25	GSSS Jogindernagar(G)	Mandi	RAJENDER SINGH	Faculty	H110927
26	GSSS Majjwar	Mandi	OM PRAKASH	Faculty	H110978
27	GSSS Serikothi	Mandi	BALAK RAM	Faculty	H111063
28	GSSS Shankardehra	Mandi	LUDER MANI	Faculty	H111066
29	GSSS Basantpur	Shimla	HEM RAJ SHARMA	Jr Faculty	H111123
30	GSSS Basantpur	Shimla	GAYTRI SHARMA	Jr Faculty	H111124
31	GSSS Ghanahatti	Shimla	DAYA NAND	Faculty	H111177
32	GSSS Ghanahatti	Shimla	MANOJ KUMAR SHARMA	Faculty	H111178
33	GSSS Ghoond	Shimla	MANINDER SINGH	Jr Faculty	H111179
34	GSSS Kotgeha	Shimla	JYOTI SHARMA	Faculty	H111548
35	GSSS Kupvi	Shimla	RAJENDER SINGH	Faculty	H111237
36	GSSS Kupvi	Shimla	KUBJA DEVI	Jr Faculty	H111238
37	GSSS Mahori	Shimla	DINESH SHARMA	Jr Faculty	H111247
38	GSSS Mahori	Shimla	MEENA KUMARI	Jr Faculty	H111248
39	GSSS Neen	Shimla	SHASHI BALA	Jr Faculty	H111114
40	GSSS Amboya	Sirmour	SHEELA NEGI	Jr Faculty	H111370
41	GSSS Jarwa-Juneli	Sirmour	SURENDER SINGH	Jr Faculty	H111415
42	GSSS Dhundan	Solan	ANJANA KUMARI	Jr Faculty	H111526
43	GSSS Goela	Solan	MEENA DEVI	Faculty	H111537
44	GSSS Kalhog	Solan	AMIT KATOCH	Faculty	H111549
45	GSSS KOTLA	Solan	POONAM KUMARI	Faculty	H111157
46	GSSS Badouli	Una	REETA RANI	Faculty	H111624
47	GSSS Bathri	Una	MONIKA DEVI	Faculty	H111632
48	GSSS Dhundla	Una	KAMLA DEVI	Jr Faculty	H111664
49	GSSS Ispur	Una	KUMARI NARESH	Faculty	H111671



**Detailed Attendance Sheet for the Month \_\_\_\_\_, Year \_\_\_\_\_**

School Name \_\_\_\_\_, District \_\_\_\_\_

T Faculty Name	EMP Code	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

Abbreviations must be used for **P- Present** **L-Casual Leave with Pay** **A-Leave/Absent without Pay** **H-Holiday** **S-Sunday**

1. Faculty who has resigned/left job during the month: Name \_\_\_\_\_ Emp. Code \_\_\_\_\_ Date \_\_\_\_-\_\_\_\_-\_\_\_\_.  
(Please send resignation letter in original to NIELIT)
2. The faculty is allowed only 1 CL (Casual Leave) in a month and CL is cumulative till contract agreement of faculty. In case of new agreement with faculty, CL will be accumulated from fresh. Concern Principal is requested to maintain leave record of faculties and verify before certifying the attendance of faculties.
3. Kindly fill all the columns of the forms as it is mandatory and make sure that the attendance reaches at NIELIT Shimla, Cedarwood Building, Jakhoo Road, Shimla-171001 or in Email ID ([shimla@nielit.gov.in](mailto:shimla@nielit.gov.in)) by email of principal latest by 3<sup>rd</sup> of the following month.
4. File name of the attendance must be in the format of H-YYYYMM-EmpID.pdf For example if your Emp-id is H-999999 then file name for April 2016 attendance should be **H-201604-999999.pdf**.
5. The subject of the Email should also be as **“Attendance H-201604-999999 “**

Date: \_\_\_\_\_

(Signature of Principal with Seal)