

No: EDN-HE(1)B(6)01/2007-Misc

Directorate of Higher Education

Himachal Pradesh

Dated: Shimla, the

2016

Phone No. 0177-2656621, Fax. No. 0177-2811247, 0177-2812882

E. Mail Address:-diredu@rediffmail.com

To

✓ All the Principals,  
Govt. Degree Colleges in Himachal Pradesh

Subject: - Appointment of Non-teaching staff out of PTA / Local funds in the colleges- information thereof.

Memo:

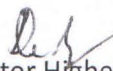
Reference to the subject cited above.

In this context, all the Principals of Govt. Degree Colleges of Himachal Pradesh are directed to submit the detailed information's regarding appointments of non-teaching staff made out of PTA / Local funds along with supporting documents i.e. appointment orders, resolution of PTA Committee/ qualification/Age Proof. etc. in their respective colleges on prescribed proforma given below. Information should reach in this directorate within a **fortnight** positively.

**Proforma**

Name of College: \_\_\_\_\_

Sr. No.	Name of employee & Permanent Address	Date of Appointment/ D.O. B	Qualification i.e. Matric, +2, B.A. etc.	Name of the fund out of which the wages to employee has been paid	Wages per month	Total Length of continuous service as on 31.01.16	Approval/ permission on the basis of which appointment has been made .
1.	2.	3.	4.	5.	6.	7.	8.

  
Director Higher Education  
Himachal Pradesh.

Endst. No. Even

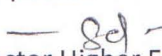
Dated: Shimla, the 02.02.2016

Copy to the:-

1. Addl. Chief Secretary (Education) to the Government of Himachal Pradesh, Shimla-171002 w.r.t. his letters No. EDN-A-Kha(7)-06/2012-L dated 23.06.15, No. EDN-A-B(2)-01/2015 dated 22.07.15, No. EDN-A-Kha(15)-6/2013(Misc) dated 25.07.15, No. EDN-A-Kha(2)-38/2015 dated 28.08.15, No. EDN-A-Kha (7)06/2012-loose dated 08.09.2015, No. EDN-A-Kha(4)2/2014 dated 04.11.2015 & No. EDN-A-Kha(1)-02/2013-loose dated 04.01.2016 for information please.

2. Guard file.

3. Supdt IT cell to upload the said letter  
Please

  
Director Higher Education  
Himachal Pradesh.