

No. EDN-H (21) B (15) 06/2017- All Type Awards-  
Directorate of Higher Education  
Himachal Pradesh  
TELEPHONE NUMBER: - 0177-2653120, 2653575, 2653386, EXTN.: 234 FAX: - 0177-2812882  
**E-mail: [dir.edu@rediffmail.com](mailto:dir.edu@rediffmail.com) & [genbr@rediffmail.com](mailto:genbr@rediffmail.com)**

Dated: Shimla-171001the

शिक्षा निदेशालय कार्यालय Shimla

27 OCT 2017

From: - The Director of Higher Education  
Himachal Pradesh

To All the Deputy Directors of Higher Education  
in Himachal Pradesh

**Subject: - Regarding CIPS-Hyderabad-Annual Awards-2017-18 in the fields  
of Education and Health.**

Sir,

The Centre for Innovations in Public Systems, CPS Campus of ASCI, Road No. 3, Banjara Hills, Hyderabad-34 in order to identify, recognize and promote innovations in Public Systems, has instituted the scheme of Annual Awards” from 2017-18. This year the awards will be for innovative/best practices in the fields of Education and Health. The aim of the Awards Scheme is to scout and seek out innovative practices introduced in public services that deserve commendation which can help inculcate an eco-system for innovations within the administrative structure. The information related to Annual Awards-2017-18 is available on CIPS Website: [www.cips.org.in](http://www.cips.org.in). Eligible candidates may apply for the same.

You are, therefore directed to make wide publicity among the field functionaries under your jurisdiction for above said award and send the proposals on the prescribed format satisfying the qualifying criterion alongwith requisite authentication certificate directly to Centre for Innovations in Public Systems, CPS Campus of ASCI, Road No. 3, Banjara Hills, Hyderabad-34 under intimation to this Directorate.

**Kindly Personal Attention may be given to the matter.**

(Dr. Uma Verma)  
Jt. Director of Higher Education(C-II)  
Himachal Pradesh

Endst. No. Even Dated: Shimla-171001the

Copy for information to:-

- 1 The Principal Secretary (Education) to the Government of Himachal Pradesh, Shimla-2 w.r.t. his letter No. EDN-B-Ga (1)-6/2016-Dated: 21/10/2017.
- 2 The Secretary (AR) to the Government of Himachal Pradesh, Shimla-2 w.r.t. his letter No. Per (AR) F (1)-1/2011-Part-II-dated: 11/10/2017.
- 3 The Superintendent (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh is hereby requested to upload the same on departmental website.
- 4 Guard file.

Jt. Director of Higher Education(C-II)  
Himachal Pradesh

No. EDN-B-Ga(I)-6/2016  
Government of Himachal Pradesh  
Department of Higher Education

25/10/2017

From

The Principal Secretary (Edu) to the  
Government of Himachal Pradesh

To

✓ The Director, Higher Education,  
Himachal Pradesh, Shimla-171001

Dated: Shimla-171002

21-10-2017

Subject:-

Regarding CIPS- Hyderabad-Annual Awards-2017-18.

Sir,

I am directed to enclose herewith a copy of Letter No- Per (AR) F (I)-1/2011-Part-II (alongwith enclosure) dated 11<sup>th</sup> October, 2017 received from Deputy Secretary (AR) to the Government of Himachal Pradesh, on the subject cited above and to request you to kindly take further necessary action in the matter under intimation to this department as well as to the quarter is concerned.

Yours faithfully,

Addl. Secretary (Edu) to the  
Government of Himachal Pradesh

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Sh. Sathish  
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Per (AR) F (1)-1/2011-Part-II  
Government of Himachal Pradesh  
Administrative Reforms Organization

From

The Secretary (AR) to the  
Government of Himachal Pradesh

To

1. The ACS (Health) to the Government of Himachal Pradesh.
2. The Pr. Secretary (Education) to the Government of Himachal Pradesh.
3. All Deputy Commissioners in Himachal Pradesh.

Dated:- Shimla-2 the 11<sup>th</sup> Oct., 2017.

Subject:- CIPS-Hyderabad-Annual Awards-2017-2018 reg.

Sir/Madam,

I am directed to refer to the subject cited above and enclose herewith a photocopy of e-mail dated 29-09-2017 alongwith its enclosure received from Director, Centre for Innovations in Public Systems, College Park Campus of Administrative Staff College of India Road No. 3 Banjara Hills, Hyderabad.

You are, therefore, requested to take further necessary action in the matter immediately under intimation to this department.

Yours faithfully

Deputy Secretary (AR) to the  
Govt. of Himachal Pradesh  
Telephone No. -0177-2623454

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CIPS - Hyderabad - Annual Awards - 2017-18 - Reg.

cs-hp@nic.in

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image02.png (5KB)

To the Chief Secretary  
Dy. No. 541199/19  
Dated 4/10/17

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9/10/2017



CENTRE FOR INNOVATIONS IN PUBLIC SYSTEMS

(An organization established with funding from the Government of India)

Dr. Nivedita P. Haran, IAS (Retd.)

Director

To,

Shri. V. C. Pharka, IAS

Chief Secretary

Himanchal Pradesh

3-10-17  
Secy (AR)

Rc. No. CIPS - 13072017

dt. 29.09.2017

URGENT  
This is a new award.  
Pl. circulate & download del & email to Edu + Health + All Ds.

Sub: CIPS - Hyderabad - Annual Awards - 2017-18 in the fields of Education and Health - Reg.

Ref: Lt. Rc. No. CIPS - 13072017 dt. 12.07.2017

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6/10/17

Where is this?

Kind attention is invited to the subject and reference cited. It is hereby informed that the last date for receipt of Nominations/Applications in the prescribed Form is extended upto 31<sup>st</sup> October, 2017.

Wide publicity may kindly be given in order to receive maximum number of nominations.

Yours faithfully,

N. Haran

Director



**Awards for Innovation in Public Systems**  
**by Centre for Innovations in Public Systems (CIPS)**

1. The 13<sup>th</sup> Finance Commission, Government of India in its report proposed creation of a Centre for Innovations in Public Systems (CIPS) to provide assistance to the State Governments in developing policies for promoting an innovative culture for transforming creative ideas into sustainable practices.
2. The objectives of setting up CIPS as an autonomous body among others are to:
  - I. Identify, recognize and promote innovations in public systems in the area of management of people, process (cost and quality), systems (technology) and services across various states to improve the well-being of the common people.
  - II. Scout, scan and track different innovations at the state as well as at the national level that have positively impacted public service delivery, increased efficiency and led to cost reduction.
  - III. Facilitate emergence of eco-systems that are hospitable to cost-effective innovative ideas, provide empowerment and freedom, and encourage risk-taking experiments for promoting innovations.
  - IV. Help in developing policies for incentives (reward & recognition) to accelerate the process of innovation and cross-fertilization of ideas for opening up new lines of inquiry for sustainable change and transformation in public systems.
  - V. Honour outstanding innovations in public systems through a scheme of annual awards so as to incentivize the innovators in public systems/state departments.
  - VI. Act as a platform for sharing and disseminating knowledge of new ventures and best practices in administration for replication wherever possible.

In line with this mandate, CIPS has instituted an Annual Award Scheme for innovations in public systems from 2017-18 in the fields of Health and Education. The need for synergy between public, private and civil society organizations is increasingly realized the world over. There is a tremendous scope to confer recognition to noteworthy innovative practices that are implemented through the public private partnership model. It is envisaged that the Award Scheme of CIPS would gradually foster not only a spirit of Innovation but also facilitate a culture of innovation in the period declared as the Decade of Innovation (2010 – 2020). In the light of aforesaid, the award scheme of CIPS would only be complementary to existing award schemes at

the state and national levels. This in turn will help create a robust Innovation Ecosystem in the country over a period of time.

It may be appropriate here to define what an innovative practice is: Innovation is the introduction of new and improved ways of doing things. An intentional introduction and application of ideas, processes, products, technology, services or procedures that have resulted in one or more of the following outcomes.

- Improved service delivery
- Reduced Cost
- Improved quality, transparency and accountability in public systems impacting the well-being of large number of common people.

3. Eligibility :

- Innovative practices adopted by state/ central /district level government departments that have improved the service delivery or reduced cost and contributed significantly to improve governance.
- a. Private agencies as well as NGOs, who provide public services and have developed replicable innovations in public systems will also be considered for an award.
- b. Innovations should be successfully in operation at least for a period of 1 year but should not be more than 5 years old on the last day for nomination (15<sup>th</sup> of April)
- c. The innovation should be replicable in other parts of the country.
- d. Impact should be measurable on objective basis.
- e. Any entry which has been **awarded** under any other scheme earlier will not be considered under the scheme
- f. However, any entry which did not qualify for any other award scheme earlier could be eligible provided substantial improvements/improvisation are made from the date of submission to any other award scheme. The **improved practice** should also be in operation at least for a period of 1 year from the date of improvement.

4. Categories of Awards :

There are two categories for the Award Scheme for the year 2017-2018.

- Health: *Health care services, drug procurement, hospital functioning, quality and access to health centres, health insurance schemes, health infrastructure decentralization to local bodies among other.*
- a. Education: *Elementary Education, School Education, Adult Education, Women's literacy, literacy among vulnerable sections, linking literacy to skill development and vocational education among others.*



The awards are segregated on regional basis, in order to bring out innovations addressing region specific problems. Evidence suggests that different regions adopt different procedures and unique work culture that prevails in the regional ecosystem. It can, therefore, facilitate better opportunities for replication in similar cultural and social milieu. In addition, this segregation will also provide equal opportunity to all states. All the states and UTs are divided into 5 regions (See Annexure I). There will be a maximum of 10 awards during the year 2017-18 with 5 award for each category.

5. **Nominations:**

Being primarily a **team** award where any officer from a central/state government/ department, government organization, can submit details regarding their innovative practice under Health and Education that has substantially improved the public service delivery. Private agencies as well as NGOs, who provide public services and have developed & implemented replicable innovations in public systems will also be eligible. The completed nomination forms (**Annexure II**) along with any supplementary documentation, report etc. may be furnished to Centre for Innovations in Public Systems not later than 31<sup>st</sup> October 2017 for awards of the year 2017-2018.

6. **Evaluation :**

The nomination for each category of the Award Scheme will be evaluated by an Expert Committee jury comprising of two eminent experts together with Director of CIPS as Convener.

The screening of nominations will be done on the following criteria on the suggested weightage:

0. Significance of the issue/need addressed (14% weightage)
1. Innovativeness or novelty of the idea (14% weightage)
2. Sustainability (14% weightage)
3. Community participation (14% weightage)
4. Promotion of equity (14% weightage)
5. Replication (30% weightage\*)
  - a. Replicability (15%)
  - b. Actual implementation/replication (15%)

*\*Note: In line with the mandate of CIPS, replication will be considered as one of the major parameters in the Award criteria.*

The preliminary screening will be followed by on-the-spot validation. The on-the-spot study will include various success stories and get inputs from users/beneficiaries.

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At the secondary screening stage, short-listed innovations will be presented before the Expert Committee by the short-listed applicants. Nominations qualifying the secondary screening are ranked based on the inputs from on-the-spot study and the concerned state government will also be requested to validate the practice. The nominations are evaluated by the Expert Committee based on the pre-determined criteria.

7. **Review:**

It is not mandatory that the award will be given every year in each category from every region. In case there is no outstanding nomination in any category from a certain region in a certain year no award may be given in that year. The award scheme will be **dynamic** in nature. Based on the experience gained in operating the scheme in the first two years, the scheme will be reviewed on an ongoing basis to enhance its effectiveness adding more sectors.

8. **Form and Presentation of Award :**

Each winning category has a cash component of Rupees 1 lakh (to be equally shared among award winning team members) with a citation. Nominations may also be considered for special citations for entries that the jury considers to be note worthy. Awards will be presented at a special ceremony to be organized by CIPS.

9. **Time Frame:**

- . Issue of Notification in the Press, Media and relevant website by 31<sup>st</sup> July 2017
- a. Last date for Receipt of Nominations by 31<sup>st</sup> Oct 2017
- b. Preliminary Screening by members of the Committee by 30<sup>th</sup> Nov 2017
- c. Conduct of Spot studies by 31<sup>st</sup> Dec 2017
- d. Final Screening based on the presentations to the Expert Committee by 31<sup>st</sup> March 2018
- e. Declaration of Awards by 30<sup>th</sup> April 2018
- f. Award Ceremony in May 2018

10. **Filled up nominations may be sent to email: [info@cips.org.in](mailto:info@cips.org.in) or by post**

11. **Address:**

Centre for Innovations in Public Systems (CIPS)  
College Park Campus (CPC) of Administrative Staff College of India (ASCI)  
Road No. 3, Banjara Hills, Hyderabad – 500 034, India  
Phone: +91 40 66720720 | Fax: +91 40 66720721





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## Annexure I

### Regional Grouping of the States

Group A - North	Group B - South	Group C - West	Group D - Central and East	Group E - Northeast
<ol style="list-style-type: none"><li>1. Jammu &amp; Kashmir</li><li>2. NCT of Delhi</li><li>3. Punjab</li><li>4. Himachal Pradesh</li><li>5. Haryana</li><li>6. Rajasthan</li><li>7. UT of Chandigarh</li></ol>	<ol style="list-style-type: none"><li>1. Tamil Nadu</li><li>2. Kerala</li><li>3. Karnataka</li><li>4. Andhra Pradesh</li><li>5. Telangana</li><li>6. UT of A&amp;N islands</li><li>7. UT of Lakshadweep</li><li>8. UT of Pondicherry</li></ol>	<ol style="list-style-type: none"><li>1. Gujarat</li><li>2. Maharashtra</li><li>3. Goa</li><li>4. UT of Daman &amp; Diu</li><li>5. UT of Dadra and Nagar Haveli</li><li>6. Madhya Pradesh</li></ol>	<ol style="list-style-type: none"><li>1. West Bengal</li><li>2. Odisha</li><li>3. Jharkhand</li><li>4. Chhattishgarh</li><li>5. Bihar</li><li>6. Uttrakhand</li><li>7. Uttar Pradesh</li></ol>	<ol style="list-style-type: none"><li>1. Arunachal Pradesh</li><li>2. Assam</li><li>3. Manipur</li><li>4. Meghalaya</li><li>5. Mizoram</li><li>6. Sikkim</li><li>7. Tripura</li><li>8. Nagaland</li></ol>

Annexure - II



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Awards for Innovations in Public Systems by CIPS

Nomination Form

Details of the Nominee(s):

- (a) Name of the nominee (Dr. / Mr. / Ms.) :
- (b) Designation of the nominee at the time of the implementing the innovative practice :
- (c) Ministry / Department / Organization (NGO or Private agency) of the nominee at the time of the initiative, with complete postal address :
- (d) Nominee currently posted at / working with :
- (e) Current designation
- (f) Present postal address with Pin Code
- (g) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

Notes:

- (i) If the current designation is same as the designation at the time of implementing innovative practice, kindly mention the same.

Details of Validating Authority (State/District level)

- (a) Name of the Validating Authority (Dr. / Mr. / Ms.) :
- (b) Designation of the Validating Authority:
- (c) Ministry / Department with complete postal address :
- (d) Present postal address with Pin Code
- (e) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

Declaration by the validating Authority

I, \_\_\_\_\_ hereby declare that the practice is in operation since \_\_\_\_\_ to date.

Date

Signature

Seal of Organization





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**Details Relating to the Innovative Practice**

1. Title of the Innovative Practice:
2. Implemented District/State:
3. Region Wise Grouping (Refer Annexure II):
4. Details of the Project Head:
  - Name
  - Current designation
  - Department/Organization
  - Present postal address with Pin Code
  - Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)
5. Details of the Team Members
  - a) Name
  - b) Current designation
  - c) Department/Organization
  - d) Present postal address with Pin Code
  - e) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

(the subheadings a) to e) may be repeated to include the details of other team members)

6. Period of Implementation:
7. Summary (*What is the innovation about - in 500 words*)

8. Objective(s) (Main objectives and strategies adopted. What was the trigger for the initiative?)  
(in 500 words)

9. Process (Key implementation steps, Major obstacles encountered and How were they overcome)(in 500 words)



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10. Are there any specific policy impediments faced? (Any concrete suggestions to change specific policy/practices that can block innovation or stall replication) (in 500 words)

11. What resources were used and mobilized such as Physical Infrastructure, Human Resource, Technological/ IT and/or Any Other (in 500 words)

Physical Infrastructure:

Human Resource

Technological/IT infrastructure

Any other

12. Approximate Cost of Implementation (in 500 words)

Total cost of Implementation

Major Cost components

Steps taken towards mobilizing the funds required

13. Key Beneficiaries/target group





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14. Status before and after Implementation (in 500 words)

Improvement in accountability and transparency
Reduction in Cost/Corruption
Process simplification
Service Improvement
Any other

16. Lessons Learnt: (Major challenges faced during implementation and how were they addressed? Also provide details of the failed attempts which have added to new learnings) (in 500 words)

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17. Details of Recognition received or applications made for any award scheme if any:

1. Awards Received (Title/Year)
2. Applications Made for any other Award Scheme (Name of the award scheme/Year, Date of filing application)
3. Any substantial improvements made after your previous application for any other Award Scheme
a. Yes/No
If yes,
b. Date on which the improvements were made
c. Details of improvements made



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18. Details of Replication in other states/districts, If any

Location, Year of replication, Details of support provided

- 1.
- 2.
- 3.

19. Any supporting documentation/ audit done by any other agency(Kindly enclose all the listed documents)

Name of the agency and the year in which the study was conducted

- 1.
- 2.
- 3.

20. Reference links (news publication, website &,Reports)





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## Declaration

Declaration by the Project Head/ NGO head of the project/practice nominated for the Award for Innovation in Public Systems

- (a) I/We hereby declare that the particulars furnished above are correct and true to the best of my/ our knowledge. I/We have gone through the information on the Award Scheme Published in the Website of the CIPS ([www.cips.org.in](http://www.cips.org.in)) and agree to the terms and conditions given therein. I/We shall abide by the decision of the Jury for declaration of the award.
  
- (b) I/ We hereby declare that there is no vigilance or disciplinary proceedings contemplated or pending against any team member(s).
  
- (c) I/ We hereby confirm that the organization is not blacklisted/ debarred by any government body.

Place: (Signature)

Date:

Seal of Organization

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