



No.EDN-HE(21)A(3)20/2017-SH  
Directorate of Higher Education,  
Himachal Pradesh, Shimla-1

Tel: 0177-2653120 Extn. 234, E. mail: genbr@rediffmail.com, Fax: 2812882

To Dated Shimla-1 the May, 2017

The Deputy Director of Higher Education,  
District Bilaspur, Chamba, ~~Dogra, Jammu~~, L&S, Kinnaur and Una,  
Himachal Pradesh.

Subject:- Regarding Putting up information of details of Chairpersons of  
Complaints Committee to Prevent Sexual Harassment of Women at Work  
Places on the Departmental website.

Memo,

Your attention is invited to this Directorate letter of even number dated  
18-04-2017, vide which you were directed to send the annual report of the Sexual Harassment  
Committee for the year 2016-17 of your District in consolidated manner on the prescribed  
proforma (Annexure-A) to this Directorate by 30<sup>th</sup> April, 2017.

It is a matter of great concern that nothing has been heard in the matter  
till date on your part. You are, therefore, once again directed to send the annual report on the  
above cited subject of your District in consolidated manner on the prescribed proforma for the year  
2016-17 within two days through returns fax, email and as well as hard copy also to this  
Directorate.

This may be given personal attention and top priority please.

(Dr. B.L. Vinta),  
Director of Higher Education,  
Himachal Pradesh

Endst. No. Even dated Shimla-1 the May, 2017  
Copy for information and necessary action is forwarded to:-

1. The Incharge, IT Cell with the direction to upload the same on the  
Departmental website.
2. Guard file.

Director of Higher Education,  
Himachal Pradesh

# ANNEXURE-A

## PROFORMA-I

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.		If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided ( giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2017
	Yes	No		During	2016-17	Number		
1	2	3	4	5	6	7	8	9

## Proforma-II

Sr. No.	Name of Chairperson & Members alongwith Designation	Mobile Number of Chairperson & Member	Correspondence Address