

No. EDN-HE(1)B(2)-01/2016-Ex-Men appointment(JOA(IT))
Directorate of Higher Education
Himachal Pradesh.
Dated: Shimla, the

15-03-2018

OFFICE ORDER

On the recommendation of the Director Sainik Welfare (Ex- Servicemen Employment Cell) Himachal Pradesh vide letter No. DSW Ex Cell OC-164/2016 dated 20.09.17, DSW Ex Cell OC-92/2015 dated 06.10.17, DSW Ex Cell OC-100/2016 dated 12.10.17 and as per recommendation of the screening committee, the following Ex-Servicemen are hereby offered appointment as Junior Office Assistant (IT) on contract basis on fixed contractual emoluments equivalent to minimum of Pay Band of Rs. 5910 - 20200 + Grade Pay Rs 1950/- against vacancy, subject to the acceptance and fulfillment of the usual as well as specific terms and conditions which are annexed as Annexure "A".

Sr. No	Name of the Candidate and address	Regn. No	Cate-gory	Place of posting
1.	EX L/NK Promil Kumar S/o Sh. Rattan Singh Vill Chhapaun PO Dudar Tehsil Sadar Distt. mandi(HP)-175001	M-63/16	Gen	GSSS Bariyara, Distt. Mandi
2.	Ex Hav Clk Brijesh Chauhan w/o Sh Jagdev Singh VPO & Tehsil Amb Distt Una (HP)-177203	Amb-32/16	Gen	GSSS Dulehar, Distt. Una
3.	Ex Hav Sunil kumar S/o Sh. Rakshpal Singh VPO Chalet Tehsil Ghanandi Distt. Una H.P 177204	AMB-40/17	Gen	GSSS Bathri, Distt. Una
4.	Ex NK Toshinder Singh S/o Jagdish Chand VPO Samoh Tehsil Jhandutta Distt. Bilaspur (H.P)	G-126/16	OBC	GSSS Chandpur, Distt. Blp
5.	Ex. Rect Naveen Thakur S/o Sh. Desh Raj Vill. Amned P.O Bharthian Tehsil & Distt. Hamirpur (H.P.) 177029	DXS-04/17	Gen.	GSSS Rangar, Distt. Hamirpur
6.	Ex. NB Sub Clk Raman Chand S/o Sh. Chuni Lal Vill. Doh P.O Chowk Tehsil Baldwara Distt. Mandi, H.P. 175033	SG-43/16	Gen.	GDC Rewalsar, Distt. Mandi
7.	Ex Hony Lt Krishan Kumar S/o Sh. Chandu Ram VPO Chalwara Tehsil Jawali Distt. Kangra, H.P.176023	JW-49/16	Gen.	GSSS Rajal, Distt. kangra
8.	Ex. L/Nk Laxmi Dutt S/o Sh. Jagdish Sharma Vill. Dhamoon P.O Panesh Tehsil & Distt. Shimla H.P. 171011	SM-11/16	Gen.	DHEHP.
9.	Ex. NK Naresh Kumar S/o Sh. Haru Ram Vill. Khaaddar P.O Nakora Pul Tehsil Chopal Distt. Shimla, H.P. 171211	CP-15/16	Gen.	DHEHP.

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10.	Ex. Hav Pradeep Kumar S/o Sh. Balak Ram Vill./ Luharda P.O Tehsil & Distt.Hamirpur, H.P. 177001	H-68/16	Gen.	GSSS Upper Hareta, Distt. Hamirpur
11.	Ex. NK Virender Singh S/o Sh. Babu Ram VPO Panoh Tehsil Ghumarwin Distt. Bilaspur, H.P. 174004	G-93/16	Gen.	GSSS Bardhin, Distt. Blp.
12.	Ex Sub Clk Ajay kumar s/o Sh. Onkar Nath Vill Balla P.O Rakh Tehsil Palampur Distt. Kangra, H.P. 176059	P-102/17	Gen.	GSSS Nandroor, Distt. kangra
13.	Ex. Havb Clk Rajesh Kumar Sharma s/o Sh. MD Sharma VPO Naura Tehsil Palampur Distt. Bilaspur, H.P. 174101	P-120/14	Gen.	GSSS Boh, Distt. Kangra
14.	Ex. Hav Hardev Singh s/o Sh. Krishan Chand Vill. Sanerh P.O Bhatian tehsil Nalagarh Distt. Solan, H.P. 174101	NG-23/14	Gen.	GSSS Haripur, Distt. Solan
15.	Ex. Hav Bishan Chand Chandel s/ o. Sh. Laxman Ram Vill. Kharihar Thara P.O Thara Kharihar Tehsil Joginder Nagar Distt. Mandi, H.P.175015	JN-22/17	Gen.	GSSS(B) Mandi, Distt. Mandi
16.	Ex. Hav Dharam Singh S/o Sh. Ram Singh Rana Vill. Kohla P.O Pairwin Tehsil Barsar Distt. Hamirpur, H.P. 176040	BDR-30/17	Gen.	NCC Hamirpur, (Hmr)
17.	Ex. Hav Jagan Nath s/o Sh. Bakhshi Ram Vill. Thappal P.O Panyali tehsil Nadaun Distt. Hamirpur, H.P. 177040	ND-22/17	Gen.	GSSS Tipper Distt. Hamirpur
18.	EX. Nb Sub Rajesh Kumar S/o sh. Nika Ram VPO Rohin Tehsil Ghumarwin Distt. Bilaspur, H.P. 174004	G-101/16	Gen.	GSSS Kandrouer, Distt. Blp
19.	Ex. Nb Sub Kuldeep Singh s/o Sh. Khial Singh VPO Biara (Panchrukhi) Tehsil Palampur Distt. Kangra, H.P. 176103	P-42/17	Gen.	GSSS Pahra, Distt. Kangra
20.	Ex. Hav Anil Kumar s/o Sh. Dgharam Singh Vill. Jharlog P.O Patta tehsil Bhoranj Distt. Hamirpur, H.P. 176041	BH-26/17	Gen.	GSSS Mair (Hmr)
21.	Ex. Hav Amit Singh s/o sh. Arjun Singh VPO Paisa Tehsil Dehra Distt. Kangra, H.P. 177114	MG-42/17	Gen	GC Dhaliara, Distt. Kangra

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22.	Ex. Hav Mohinder Singh S/o Sh. Makar Dhawaj vili Tharked PO Dheera Tehsil Palampur Distt. Kangra(HP)-176101	P-137/16	Gen	GSSS Chachian, Distt. Kangra
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If specific as well as usual terms and conditions are acceptable to the candidate, he/she will report for duty at the institution of his/her posting station within 15 days from the date of issue of these orders along with documents required to be produced as per terms of this order and will execute the requisite bond of contract, failing which the offer of the appointment shall automatically stand cancelled and the candidate will have no right to claim it.

These orders are available on the Website www.educationhp.org.

Scd -

(Dr. Amar Dev)

Director Higher Education
Himachal Pradesh.

Phone No. 0177-2658052,

Fax No. 0177-2658052

E. Mail Address:-dir.edu@rediffmail.com

Endst No. Even:

Dated, Shimla, the

15.03, 2018

Copy to the following for information and necessary action:-

1. Secretary (Education) to the Government of Himachal Pradesh.
2. Director of Sainik Welfare (Ex- Servicemen Employment Cell) Himachal Pradesh at Hamirpur w.r.t. his letters referred above.
3. All the Dy. Director of Higher Education concerned in Himachal Pradesh.
4. Head of the institution concerned with the remarks that the character and antecedents of the candidate appointed under his control may be got verified and the report and findings be sent to this directorate within 7 days. The duly attested copies of the certificate be kept in the personal file for office record after due verification from original certificates and ensure that the candidate is fulfilling the requisite qualification of 10+2 examination or its equivalent. One set of attested copies of certificate be also sent to this directorate along with joining of the candidate. **It is further intimated that the post of Junior Office Assistant (IT) has been filled up in your institution in lieu of surrender of vacant post of clerk.**
5. Candidate concerned on above given address through registered post.
6. Supdt. IT Cell internal for uploading the said letter on official website please.
7. Guard file.

Amar Dev


Director Higher Education
Himachal Pradesh

शिक्षा निदेशालय उच्चतर वि०प्र०

15 MAR 2018

TERMS & CONDITIONS

1. The contractual appointee will be paid fixed contractual amount @ Rs.7860/- p.m. (which shall be equal to minimum of the pay band + grade pay). The contract appointee will be entitled for increase in contractual amount @ Rs. 236/- (3% of minimum of the pay band + grade pay of the post) for further extended years and no other allied benefits such as Senior/Selection Scales etc. will be given.
2. The service of the contract appointee will be purely on temporarily basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found satisfactory.
3. Contract Appointee will be entitled for one day's casual leave after putting one month service, 10 day's Medical leave and 5 days Special leave in a calendar year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days'. A female contract appointee shall also be entitled for maternity leave not exceeding 45 day's(irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. Contract appointee shall not be entitled for Medical Reimbursement and LTC etc.. No leave of any other kind except above is admissible to the contract appointee. Un-availed casual leave ,medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
4. Unauthorized absence from the duty without the approval of Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for unauthorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty. Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.
5. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis where ever required on administrative grounds.
6. Selected candidate will have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. Woman candidate pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The woman candidate will be re-examined for the fitness from an authorized Medical Officer/ Practitioner.
7. Contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as are applicable to regular counterpart officials at the minimum of the pay scale.
8. Provisions of service rules like FRSR, leave Rules, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this column.
9. Selected candidate shall have to produce the following documents at the time of his/her joining:-
 - a. Attested copies of educational qualifications certificate.
 - b. Character Certificate from a Gazetted Officer.
 - c. Bonafide Himachali Certificate.
 - d. Certificate to this effect that he belongs to SC/ST/OBC, category, if any.
 - e. Minimum Educational Qualification Certificate i.e. Plus Two Certificate.
10. Selected candidate should have to enter in to an agreement on non-judicial stamp paper of Rs. 5/- with the Department (Performa enclosed as annexure- B).
11. Selected candidate shall have to furnish a declaration to the effect that in case of his/her married status; he/she is having a one living spouse.
12. Selected candidate will have to give an undertaking in writing that he/she was never convicted by any court of Law and if so, he/she will have to furnish details regarding offence committed and punishment thereof. In case of concealing of facts his/her services are liable for termination.
13. Selected candidate will have to take an oath of allegiance/faithfulness to the constitution of India.


Director Higher Education
Himachal Pradesh.

Form of Contract/agreement to be executed between the ----- (Name of the post) and the Government of Himachal Pradesh, through Director of Higher Education:-

This agreement is made on this-----day of -----in the year-----between. Sh./Smt. ---
-----S/O/D/O Sh.-----R/O Village -----PO. -----Tehsil-----District-----
---HP. Contract appointee (here in after called the (**FIRST PARTY**), AND The Governor Himachal Pradesh through Director of Higher Education (here in after the **SECOND PARTY**).

Whereas the **SECOND PARTY** has engaged the aforesaid **FIRSTPARTY** and the **FIRST PARTY** has agreed to serve as a-----on contract basis on the following terms and conditions.

1. That the **FIRST PARTY** shall remain in the service of the **SECOND PARTY** as a -----for a period of one year commencing on day of----- and ending on the day of -----. It is specifically mentioned and agreed upon by the both the parties that the contract of the **FIRST PARTY** with **SECOND PARTY** shall ipso-facto stand terminated on the last working day i.e. on ----- And information notice shall not be necessary.
Provided that for further extension/renewal of contract period the HOD shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed/extended.
2. The contractual amount of the **FIRST PARTY** will be Rs. -----per month.
3. The service of **FIRST PARTY** will be purely on temporary basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found good or if a regular incumbent is appointed/posted against the vacancy for which the **FIRST PARTY** was engaged on contract.
4. Contract Appointee------(Name of post) will be entitled for one day's casual leave after putting one month service, 10 day's Medical leave and 5 days Special leave in a calendar year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days'. A female contract appointee ----(Name of post) shall also be entitled for maternity leave not exceeding 45 day's (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. Contract appointee ----(Name of post) shall not be entitled for Medical Reimbursement and LTC etc.. No leave of any other kind except above is admissible to the contract appointee. Un-availed casual leave ,medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
5. Unauthorized absence from the duty without the approval of Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contractual _____(Name of the post) shall not be entitled for contractual amount for this period of absence from duty. Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.
6. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis where ever required on administrative grounds.
7. Selected candidate will have to submit a certificate of his/her fitness from a Government /Registered Medical Practitioner. In case of woman candidates pregnant beyond twelve weeks will render her temporarily unfit till the confinement is over. The woman candidate should be re-examined for fitness from an authorized Medical office/Practitioner.

8. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart official at the minimum of the pay scale.
9. The employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointees(s).

IN WITNESS the **FIRST PARTY AND SECOND PARTY** have herein to set their hands the day, month and year first, above written

IN THE PRESENCE OF WITNESS.

1. _____

(SIGNATURE OF FIRST PARTY)

(Name and full address)

2. _____

(Name and full address)

IN THE PRESENCE OF WITNESS

1. _____

(Name and full address)

(Signature of **SECOND PARTY**)

IN THE PRESENCE OF WITNESS.

2. _____

(Name and full address)