

No. END-H(1) B(15)1/2009 Imp. Instt.
Directorate of Higher Education
Himachal Pradesh

Dated Shimla- 171001 the

15-2-2018

To

1. All the Deputy Directors of Hr. Education, Himachal Pradesh.
2. All the Principals, Govt. Degree Colleges, Himachal Pradesh.
3. All the Principals, Govt. Sr. Sec. Schools/ Head Masters Govt. High Schools/ Commander NCC Group Head quarter & all units/ Librarian C.S.L. Solan & all Distt. Libraries in H.P.

Subject: -

Ensuring presence of government servants especially in offices the field/village government servants posted in the far-flung and backward areas.

Memo:

Your attention is invited towards Government letter No. EDN-A-Kha(15)5/2017 dated 29.12.2017 & No.Per(AP.B)A(3)-10/75-III dated 22.01.2018 (copy enclosed), whereby instructions were issued to ensure punctuality and regular attendance of govt. servants under your control and to develop a mechanism for monitoring and ensure the presence of field level government employees especially those who are posted in far-flung, rural, backward areas and the tribal areas of the State. These instructions have been issued in compliance to Hon'ble High Court orders and are to be implemented in letter and spirit.

Therefore, all the Head of the offices /Institutions are directed to ensure punctuality and regular attendance of government servant under their control by developing required mechanism and ensuring the presence of field level government employees especially those who are posted in far-flung, rural, backward and tribal area of the State.

Any deviation shall be seriously viewed and render the defaulting officer(S)/official(S) liable for disciplinary action.

(Dr. Sonia Thakur, HAS)
Jt. Director Higher Education (A)
Himachal Pradesh.

email: dir.edu@rediffmail.com 0177-2658052

Endst. No. Even Dated Shimla-171001, the
Copy to:-

1. The Chief Secretary to the Govt. of H.P. w.r.t. his letter No.Per(AP.B)A(3)-10/75-III, Dated 22.01.2018 for information please.
2. The Pr. Secretary(Personnel) to the Govt. of H.P. w.r.t. his letter No.Per(AP.B)A(3)-10/75-III, Dated 02.02.2018 for information please.
3. The Secretary (Education) to the Govt. of HP for information please.
4. **The Incharge, Store Section Directorate of Hr. Education, HP for strict compliance.**
5. *The Superintendent Computer Cell, Dte. of Hr. Education, H.P. with the direction to submit the compliance report to the concerned quarter within two days positively regarding letter of even number dated 04.01.2018 and 08.02.2018 which was duly endorsed by this branch under intimation to this branch and also upload the said orders on the deptt. Website.*
6. Guard File.

Joint. Director Higher Education (A)
Himachal Pradesh

NO.EDN-A-Kha (15)5/2017.
Government of Himachal Pradesh
Department of Higher Education

From

The Principal Secretary (Education) to the,
Government of Himachal Pradesh Shimla-171002.

To

The Director Higher Education,
Himachal Pradesh Shimla-2.

Dated, Shimla-2 the 29th December, 2017.

Subject:- Ensuring presence of government servant especially the field/village government servants posted in the far-flung and backward areas.

Sir,

I am directed to enclose here with a photocopy of letter No. EDN-C-F (10)-1/2017-L dated 20.12.2017 (alongwith its enclosers), received from Deputy Secretary (Ele. Education) to the Govt. of H.P., on the subject cited above and to request you to take further necessary action in the matter after examining the matter under intimation to the quarter concerned.

Yours faithfully,

Naresh

Joint Secretary (Hr. Edu.) to the,
Government of Himachal Pradesh.

Endst No. As above. Dated: Shimla the December, 2017.

Copy to:

1. The Deputy Secretary (Ele. Education) to the Govt. of H.P.w.r.t. his letter referred to above.
2. Guard file.

Naresh 162483

30 DEC 2017

EJ Per.

(Naresh Thakur)

Joint Secretary (Hr. Edu.) to the,
Government of Himachal Pradesh.
Email-nthakur_78@yahoo co.in
Ph. No.0177-2628501.

Sh. G. N. Sharma ji

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No. Per(AP.B) A(3)-10/75-III
Government of Himachal Pradesh
Department of Personnel
Appointment-II

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Dated Shimla-171 002, 12th December, 2016

From

Chief Secretary to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Heads of Departments in HP.
3. All the Divisional Commissioner in H.P.
4. All the Deputy Commissioners in H.P.

Subject:

Ensuring presence of government servants especially the field/village government servants posted in the far-flung and backward areas.

Sir/Madam,

I am directed to invite your attention to the subject cited above and to say that the Hon'ble High Court of H.P. while deciding RSA No. 32 of 2017 on 18-09-2017 has put forth some suggestions (copy of Para 6 & 7 of the order ibid annexed for ready reference at Annexure "A") and directed that a suitable mechanism be developed for monitoring and ensuring the presence of field level government employees especially those posted in the far-flung, rural and backward areas.

2. Accordingly, it is impressed upon all the Heads of Departments to ensure punctuality and regular attendance of government servants under their control and to develop a mechanism for monitoring and ensuring the presence of field level government employees especially those who are posted in far-flung, rural, backward areas and tribal areas of the State at their place of postings in consideration of the suggestions mentioned above, taking advantage of advancement in field of technology and through online bio-metric system etc. so as to ensure minimum inconvenience and hardship to the people residing there. Any deviation of the above shall be seriously viewed and render liable for disciplinary action against defaulting officer(s)/official(s). Please acknowledge the receipt.

Yours faithfully,

Om Prakash Bhandari
(Om Prakash Bhandari)
Deputy Secretary (Personnel) to the
Government of Himachal Pradesh
Tel No. 0177 - 2626097

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Para 6 : Some of the suggestions put forth, are as under:

1. Information regarding field movement of Secretaries, Takniki Sahayak and Gram Rojgar Sewak should be placed by the respective official on the Notice Board at a conspicuous place in the Gram Panchayat Ghar.
2. Tentative tour programme of Panchayat Secretary, Gram Rojgar Sewak and Takniki Sahayak should be submitted to the BDO and same should be placed at the notice board of respective Panchayat Ghar.
3. Tour diary and attendance statement of Panchayat Secretary, Takniki Sahayak and Gram Rojgar Sewak duly attested by Pradhan should be submitted to the BDO office.
4. Telephone number of Secretary, Pradhan, BDO, Panchayat Inspector, Social Education and Block Planning Officer (SEBPO), Ladies Social Education Organiser and JEs should be painted on wall at conspicuous place in the Gram Panchayat Ghar.
5. The Officer/Officials should be readily available on the Telephone/Mobile Numbers.
6. Wall writing of BPL families, beneficiaries of Awas Yojna, Development Works (head wise) must be strictly ensured in every Panchayat Ghar to ensure transparency in the working of Gram Panchayats.
7. Strengthening of Social Audit mechanism must be ensured.
8. Since this Court is oblivious to the fact that the Secretary, Takniki Sahayak etc. have not only one Panchayat to look after and, therefore, it may not be physically for them to attend every Panchayat on each working day and, therefore, the respondents could well consider fixing one date in one Panchayat where these officials should be present.

Para 7. In addition to the aforesaid suggestions, the respondents could also take advantage of the advancement in the field of technology, more particularly, in the field of communication and come up with the mobile App. for making attendance by emulating the same on the lines of the State of Telangana. In addition thereto, the respondents could very well mull a proposal for connecting not only the offices of the Panchayats, but also other Government Offices through online bio-metric system, the records whereof can be maintained at the Tehsil or District level, as according to the Director, about 98% of the Panchayats already stand connected through the Internet. That apart, the respondents could also consider having android based attendance map and still further consider having a website like that of the Central Government i.e. www.attendance.gov.in wherein the details of registered employees and those present in the offices in daily basis is depicted.

No. Per(AP.B)A(3)-10/75-III
Government of Himachal Pradesh
Department of Personnel
Appointment-II

Dated Shimla-171 002, 22nd January, 2018

From

Chief Secretary to the
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Heads of Departments in H.P.
3. All the Divisional Commissioner in H.P.
4. All the Deputy Commissioner in H.P.

Subject:

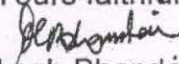
Ensuring presence of government servants especially in offices the field/village government servants posted in the far-flung and backward areas.

Sir/Madam,

I am directed to invite your attention to this Department letter of even number dated 12-12-2017, whereby instructions were issued to ensure punctuality and regular attendance of Govt. servants under your Department and to develop a mechanism for monitoring and ensure the presence of field level government employees especially those who are posted in far-flung, rural, backward areas and tribal areas of the State. These instructions have been issued in compliance to Hon'ble High Court orders and are to be implemented in letter and spirit

2. It is again re-iterated that all the Heads of Departments will ensure punctuality and regular attendance of government servants under their control by developing required mechanism for monitoring and ensuring the presence of field level government employees especially those who are posted in far-flung, rural, backward areas and tribal areas of the State. A copy of guidelines issued in this behalf by your department be also supplied to this department. Any deviation shall be seriously viewed and render liable for disciplinary action against defaulting officer(s)/official(s). Please acknowledge the receipt.

Yours faithfully,

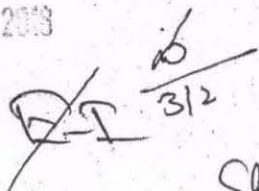


(Om Prakash Bhandari)

Deputy Secretary (Personnel) to the
Government of Himachal Pradesh

Tel No. 0177-2626097

27 JAN 2018


31/2

Sh. G.N. Sharma
2/1/18