

MOST URGENT

No. EDN-HE(1)B(2)10/2018-Placement(Jr. Asstt.)
Directorate of Higher Education,
Himachal Pradesh

Dated Shimla-171001, the

April, 2018

To

The Deputy Director's of Higher/Elementary Education,
Shimla/Solan/Sirmour/Kinnaur/Kaza/Kelong/Kullu
Bilaspur/Hamirpur/Una/Mandi/Kangra/Chamba(H.P.)

शिक्षा निदेशालय उच्चतर शिक्षा

11 APR 2018

Subject:-

Regarding requirement of particulars of Clerks for placement as Junior Assistant.

Memo,

On the subject cited above, it is informed that as per existing R&P Rules for the placement as Junior Assistant notified by the Govt., all such clerks who have completed 5 years of regular service in the cadre will be eligible for placement as Junior Assistant only if, they possess the minimum educational qualification of 10+2 and also qualify type test.

Now, it will be the personal responsibility of the Head of the offices/institution that the desired particulars of the concerned officials should be checked properly from the service book as well as from original record and same information should be forwarded to this Directorate on prescribed proforma enclosed herewith through proper channel as and when required by the department, failing which no placement orders will be issued of the concerned officials.

You are, therefore, directed to circulate the said letter to all the institutions/offices (Hr./Ele. both) situated in your Distt. for strict compliance and supply the particulars of the concerned officials shown in the list(ANNEXURE-A) **as well as leftout cases**, if any, to this Directorate on prescribed proforma alongwith photocopies of other documents, **within one month from the date of issuance of this letter**, so that placement as Junior Assistant of concerned officials could be issued accordingly.

The said letter is also available on the department web site i.e. www.educationhp.org.

Encl: 1. List of Clerks eligible for placement as Jr. Asstt.(ANNEXURE-A)
2. Proforma.

Sdr
(Dr. Amar Dev)
Director Higher Education
Himachal Pradesh
email id: dir.edu@radiffmail.com
Phone No. 0177-2656621

Endst. No. Even Dated Shimla-171001, the April, 2018

Copy to:-

1. The Director of Elementary Education for similar action please.
2. DA dealing with the service book (internal) for similar action.
3. The Supdt. Computer Cell, Dte. of Hr. Edu. for uploading on the departmental website.
4. Guard file.

Amar Dev
Director Hr. Education
Himachal Pradesh

PROFORMA

To be submitted by the Head of Institutions through concerned Deputy Director in duplicate for placement as Junior Assistant.

1.	Name of candidate with mobile No.	
2.	Father's Name	
3.	Date of regular appointment as Clerk	
4.	Date of Joining as Clerk in the Deptt.	
5.	Final Seniority No. as Clerk	
6.	Total length of regular service as Clerk excluding DIES-Non/EOL also give the full details of DIES-Non/EOL/ Penalty etc. with period, if any	
7.	Present place of posting with Tel. No.	
8.	Previous all posting with period	
9.	Educational qualifications i.e. Matric/+2 etc. attached photo copies	
10.	Date of birth attached photo copies	
11.	Type test qualified yes or no, if yes, attached photo copy	
12.	Category (Gen./SC/ST/Ex-serviceman /OBC etc.)attached photo copy	
13.	Mode of recruitment	
14.	Permanent address	
15.	Integrity Vigilance/Departmental enquiry if any status thereof	
16.	PMIS Code	

I do certify that all particulars Sr. No. 01 to 15 are correct.

Signature of concerned officials

Certified that all particulars shown at Sr. No. 01 to 16 are true and correct, hence verified.

Signature of Head of office with seal

COUNTERSIGNED BY DDHE

ACR's + Documents required for Placement of Junior Assistant

Sr. No.	Snty. No	Name of official	Place of posting	DOB	DOA
1.	3314	Ravinder Kumar	GSSS Kotlana(Mnd)	12.03.77	19.03.12
2	3315	Ranbir Singh	GSSS Gherer(Sln)	07.03.73	17.01.12
3	3316	Ranbeer Singh	BEEO Dharamshala(Kgr)	25.11.76	17.01.12
4	3317	Tilak Raj	GSSS Maindhi(Mnd)	10.11.69	19.03.12
5	3318	Sanjay Kumar	DDHE Bilaspur	22.09.78	17.01.12
6	3319	Bhagat Ram	GSSS Shilla(Sml)	03.05.74	27.06.12
7	3320	Ram Singh	GSSS Sarachi(Mnd)	13.04.74	19.03.12
8	3321	Gopal Krishan	GC Sarkaghat(Mnd)	22.09.74	01.10.12
9	3322	Meen Chand	GSSS Tattapani(Mnd)	16.03.73	01.10.12
10	3323	Mela Ram Sharma	DHE HP	02.07.74	19.03.12
11	3324	Vasu Dev	DHE HP Shimla	10.02.76	01.10.12
12	3325	Sunil Kumar	NSCBM GC Hamirpur	30.04.75	01.10.12
13	3326	Jai Chand	GSSS Bran(Klu)	08.03.70	19.03.12
14	3327	Kamlesh Kumar	GSSS Noughli(Mnd)	21.07.68	01.10.12
15	3328	Manmeet Kumar	GCTE Dharamshala(Kgr)	21.09.75	01.10.12
16	3329	Amer Chand	GHS Palchan(Klu)	10.04.75	19.03.12
17	3330	Ashok Kumar	BEEO Chamba-I	25.06.65	01.10.12
18	3331	Rattan Lal	BEEO Sundernagar-I(Mnd)	28.08.72	01.10.12
19	3332	Uttam Chand	GSSS Dagshai(Sln)	05.05.68	19.03.12
20	3333	Naresh Sharma	GHS Kathog(Sml)	16.04.70	01.10.12
21	3334	Om Prakash	BEEO Jawali(KGR)	11.05.73	01.10.12
22	3335	Prem Chand	GSSS Baha(Sln)	01.11.67	19.03.12
23	3336	Bhupender Singh	GSSS Bagalti(Sml)	27.09.71	01.10.12
24	3337	Nirmala Panta	BEEO Rohru(Sml)	16.03.66	01.10.12
25	3338	Jodh Singh	BEEO Indora(Kgr)	01.05.59	19.03.12
26	3339	Karnail Singh	GSSS Oel(Una)	24.02.67	19.03.12
27	3340	Surinder Kumar	GC Daulatpur Chowk(Una)	01.10.74	19.03.12
28	3341	Promila Devi	BEEO Ghumarwin-I(Blp)	20.01.68	19.03.12
29	3342	Sudesh Kumari	GSSS Nichhar(Knr)	20.03.71	19.03.12
30	3343	Veena Devi	DDEE Kullu	15.04.75	19.03.12
31	3344	Rajni	BEEO Poanta Sahib(Smr)	06.04.78	09.05.12
32	3345	Ashok Rana	BEEO Shillai(Smr)	04.06.88	01.10.12
33	3346	Sanjeev Sharma	DHE HP Shimla	09.12.76	23.07.12
34	3347	Sanjay Sood	DHE HP Shimla	03.05.65	24.07.12
35	3348	Rukmani Devi	DHE HP Shimla	24.05.68	24.07.12
36	3349	Amar Singh	GSSS Chandi(A)(Sln)	01.02.63	25.07.12
37	3350	Diwakar Dutt Sharma	Skt. College Kiaroo(Sml)	05.01.67	27.07.12
38	3351	Satish Kumar	GSSS Ganoh(Kgr)	16.04.69	27.07.12
39	3352	Anil Kumar	GSSS Sukhar(Kgr)	09.04.76	27.07.12
40	3353	Sushma Devi	GSSS Golwan(Kgr)	14.10.71	28.07.12
41	3354	Dinesh Kumar	GSSS Sakri(D)(KGR)	10.10.68	30.07.12
42	3355	Rano Devi	GSSS Baduhi(Kgr)	02.03.71	03.08.12
43	3356	Anupama	GSSS Paloura(Kgr)	06.12.74	03.08.12
44	3357	Surinder Singh	DDHE Una	20.10.70	07.08.12
45	3358	Rakeshna Kumari	GSSS Boul(Una)	12.04.70	09.08.12
46	3359	Parveen Chander	GSSS Kuriala(Una)	08.05.63	14.08.12
47	3360	Dharminder Paul	GSSS Telmehra(Una)	05.05.66	14.08.12
48	3361	Ajay Kumari	GSSS Sidhpurgarh(Kgr)	29.09.67	18.08.12

49	3362	Vijay Singh	GSSS Boh(Kgr)	09.04.77	18.08.12
50	3363	Kuldeep Kumar	GSSS Totu(Sml)	28.12.72	23.08.12
51	3364	Shammi Kiran	DHE HP Shimla	17.11.77	25.08.12
52	3365	Saroj Bala	GSSS Khalet(Kgr)	05.11.65	28.08.12
53	3366	Ashok Kumar	GSSS Haroli(Una)	01.01.69	07.09.12
54	3367	Krishan Paul	GSSS Dehlan(Una)	22.04.59	07.09.12
55	3368	Suman Thakur	DHE HP Shimla	19.02.71	07.09.12
56	3369	Vinod Kumar Sharma	SCERT Solan	26.10.65	07.09.12
57	3370	Ritu Sharma	GSSS Bhatoli-Pakhorian(Kgr)	19.10.80	07.09.12
58	3371	Joginder Singh	GSSS Charuri(Kgr)	04.03.59	11.09.12
59	3372	Balwant Singh	GGHS Jawali(Kgr)	02.04.67	11.09.12
60	3373	Ashish Kumar	GSSS Nangal(Kgr)	11.12.73	11.09.12
61	3374	Ram Kumar	GSSS Badiali(Kgr)	01.04.70	12.09.12
62	3375	Sanjeev Kumar	BEEO Theog(Sml)	09.12.76	19.09.12
63	3376	Harish Kumar	GSSS Takka(Una)	02.10.67	29.09.12
64	3377	Bal Krishan	GHS Tahlian(Kgr)	01.09.69	01.10.12
65	3378	Jaswinder Singh	GHS Nanhar(Kgr)	14.04.70	03.10.12
66	3379	Romi Kumar	GSSS Sakout(Kgr)	19.07.69	05.10.12