

EDN-HE(17)-85/2014-Voc.-NSQF
Office of the State Project Director, RMSA
Himachal Pradesh

Dated : Shimla -170001 the 30th June, 2014

To

The Principals,
Govt. Sen. Sec. Schools (New Vocational Schools),
Himachal Pradesh

Subject: To introduce National Skill Qualification Framework (NSQF) under CSS
"Vocationalization of Higher Secondary Education" w.e.f. 2014-15.

Memo;

The Government of India has approved to introduce Vocational Education in 100 more Govt. Sr. Sec. Schools of the State from the session 2014-15 (Phase-2), for the students of classes 9th to 12th, with six subjects/trades i.e. Agriculture, Tourism, Automobile, Retail, Security & Healthcare, at least 2 trades in every school under NSQF.

From current academic session the above mentioned courses will be introduced from Level-1 in 9th class only. Number of seats specified by the MHRD for vocational education under NSQF is 25 per course.

Keeping in view the decisions of the Government of India, you are hereby directed to start admission in class 9th in the trades mentioned in the list against your school. Faculty for teaching of these subjects will be deployed very shortly. List of schools and guidelines for admission is enclosed for information.

State Project Director, RMSA
Himachal Pradesh.

Endst. No.: Even Dated

Shimla-171001

3rd June, 2014

Copy for information & further necessary action to:

1. The Principal Secretary (Edu.) to the Govt. of Himachal Pradesh.
2. The Secretary, H. P. Board of School Education Dharamshala.
3. The Director of Higher Education, Himachal Pradesh, Shimla.
4. The Director of Technical Education, Sunder Nagar, Distt. Mandi.
5. Sh. Basab Banerjee, Head-Standard & QA NSDC.
6. Sh. Ajay Mohan Goel, Director-Skill Colleges Wadhvani Foundation.
7. The Sector Skill Councils of Agriculture, Tourism/Automobile/ Security/Retail/ Healthcare.
8. All the Dy. Directors of Higher Education, Himachal Pradesh.
9. The Principal SCERT, Solan.
10. The Principal GCTE Dharamshala.
11. All Branch Officers Directorate of Higher Education, Himachal Pradesh.
12. The Technical Officer, Directorate of Higher Education, Himachal Pradesh.

State Project Director, RMSA
Himachal Pradesh.

Guidelines for implementation of Vocational Education in schools

- 1. Minimum seats:** -The number of seats per vocational sector per school will be 25 as per norms of MHRD. However, the seats can be increased up to 35 per course per school on availability of infrastructure in the school on public demand.
- 2. Internet availability:** - Separate Internet connection and facilities should be dedicated only to Vocational Trainers of NVEQF program in every school. District Coordinators will ensure every month that internet facility is available, the unavailability of the internet will be viewed seriously by the deptt.
- 3. Attendance Report of VT's:-** Principals will submit the monthly attendance of VT's on the last working day of the every month positively and send monthly details of salary paid by VTP's to VT's through RTGS by 7th of the next month to the District Coordinators who will submit the consolidated report of the same to RMSA.
- 4. Low enrollment Schools:** - The students from nearby Boys school and Girls school will study the vocational subject allotted to the Vocational Schools of that locality. The Vocational Trainer deployed by the VTPs will go to that nearby school if the school is within the radius of 1 Kms. Accordingly the enrollment of 9th & 10th should be increased by directing the Vocational Trainer to go to the nearby Government High Schools and teach the Vocational subject concerned to students in those schools to achieve the target of prescribed enrollment of 25. However, the practicals will be conducted in the established lab of the actual allotted school for all boys and girls students. The concerned Principals/Headmaster will adjust the time table of the school in such a manner so that maximum desirous students could be admitted in Vocational Courses from the surrounding schools.
- 5. Fee Structure:** -No additional fee other than fee mentioned in education code shall be charged for opting vocational subject. However being practical subject in nature, practical fee/fund shall be charged like any other practical subjects.

6. **Criteria for Admission:** - The admission to this subject shall be purely on merit basis of previous class. However, if number of candidates is more than the allotted number of seats per sector then the candidates who are not in merit may be allowed to opt for this subject as an additional subject. But in case of any candidate opting for this subject as an additional subject shall be liable to pay certification fee and any other charges as per norms of NSDC (National Skill Development Corporation)/ SSC (Sector Skill Council), New Delhi. An undertaking shall be taken from the parents/ Guardians of such candidates by the school authorities before confirming their admission to this subject as an additional subject.
7. **Nodal Officer :** - Dr. GirijaNandChauhan (T.O.) will act as Nodal officer on behalf of Department of Higher Education, Himachal Pradesh/RMSA. Phone No.0177-2653922.
8. **Counseling :** -Counseling of the candidates and their parents/guardians may be held by the school authorities before permitting admission to this subject.
9. **Online Filling of Form:** An online Performa for each candidate opting for these subjects shall be filled by the school to maintain the student record for the purpose of certification etc. by NSDC (National Skill Development Corporation)/SSC (Sector Skill Council), New Delhi for enabling the candidate for the purpose of employment in India or abroad as these councils are recognized by various placement agencies worldwide and also for verification of degrees and certificates.
10. **Medium of Instructions:** - The medium of instructions for Level 1 & Level 2 should be bilingual. Whereas, for level 3 & 4 English medium should be encouraged keeping in view the career of the students.
11. **Re-admission of students:** - If any student completely fails in any class but passes in Vocational subject should be re-admitted in that subject next year if he or she desires to.
12. **Appointment of Vocational School Coordinator:-** one Vocational School Coordinator should be appointed from amongst the regular School Lecturers. He will be the overall incharge of Vocational Education under NSQF.

Only for existing schools

- 1. For issues regarding Level III & Level IV books:** - Principals will download the books/materials from the website of the PSSCIVE and make available 5 sets of books for each trade and each level for the time being. The cost will be incurred by the concerned school. Concerned District Coordinators will facilitate the same.
- 2. Installation of Photocopier/ Multipurpose Printer:** - Photocopier/ Multipurpose Printer provided in the schools should be installed the ITes labs. Where ITes is not available than it should be installed in the Retail lab. In no case it should not be installed in other places/offices etc.

Annexure I

S. No.	Name of District	Name of Schools	UDISE Code	Vocational Trades	
1	BILASPUR	GSSS Jhandutta	02080300404	AGRICULTURE	HEALTHCARE
2		GSSS JUKHALA	02080118702	TRAVEL & TOURISM	AUTOMOBILE
3		GSSS(GIRLS)	02080125303	TRAVEL & TOURISM	HEALTHCARE
4		GSSS PANJGAIN	02080107504	AGRICULTURE	SECURITY
5		GSSS NAMHOL	02080117204	TRAVEL & TOURISM	SECURITY
6		GSSS DANGAR	02080421104	AGRICULTURE	AUTOMOBILE
7		GSSS NALTI	02080404102	AGRICULTURE	HEALTHCARE
8		GSSS KOTHIPURA	02080113802	TRAVEL & TOURISM	AUTOMOBILE
9		GSSS GEHARWIN	02080516302	AGRICULTURE	AUTOMOBILE
10	CHAMBA	GSSS Holi	02010500602	TRAVEL & TOURISM	HEALTHCARE
11		GSSS Tundi	02011101702	TRAVEL & TOURISM	AUTOMOBILE
12		GSSS Kakira	02010403702	AGRICULTURE	SECURITY
13		GSSS Dalhousie	02010403702	TRAVEL & TOURISM	AUTOMOBILE
14		GSSS Bairagarh	02011304303	AGRICULTURE	HEALTHCARE
15		GSSS Killar	02010903402	TRAVEL & TOURISM	AUTOMOBILE
16		GSSS Telka (Salwan)	02011201502	AGRICULTURE	HEALTHCARE
17		GSSS Kiani	02010700103	AGRICULTURE	HEALTHCARE
18		GSSS Hobber	02010700103	TRAVEL & TOURISM	AUTOMOBILE
19	HAMIRPUR	GSSS BANI	02060507302	AGRICULTURE	AUTOMOBILE
20		GSSS (G) HAMIRPUR	02060108107	TRAVEL & TOURISM	HEALTHCARE
21		GSSS NADAUN (G)	02060403602	TRAVEL & TOURISM	HEALTHCARE
22		GSSS LAMBLOO	02060101802	AGRICULTURE	AUTOMOBILE
23		GSSS TAUNI DEVI	02060109002	TRAVEL & TOURISM	SECURITY
24		GSSS LADRAUR	02060306802	TRAVEL & TOURISM	SECURITY
25		GSSS JAURE AMB	02060507502	AGRICULTURE	HEALTHCARE
26		GSSS MAHARAL	02060502202	AGRICULTURE	AUTOMOBILE
27		KANGRA	GSSS RAIT	02021709601	AGRICULTURE
28	GSSS GANGATH		02021803807	TRAVEL & TOURISM	HEALTHCARE
29	GSSS RAJA-KA-TALAB		02021806701	TRAVEL & TOURISM	AUTOMOBILE
30	GSSS MOHTLI		02020806002	AGRICULTURE	AUTOMOBILE
31	GSSS GARLLI		02021903404	AGRICULTURE	AUTOMOBILE
32	GSSS DADASIBA		02020403103	TRAVEL & TOURISM	SECURITY
33	GSSS TANG NARWANA		02020607602	AGRICULTURE	HEALTHCARE
34		GSSS NEW KANGRA	02021004604	TRAVEL & TOURISM	RETAIL

35		GSSS SERATHANA	02021207002	AGRICULTURE	SECURITY
36		GSSS NURPUR (G)	02021410406	TRAVEL & TOURISM	HEALTHCARE
37		GSSS KHUNDIAN	02020505802	AGRICULTURE	AUTOMOBILE
38		GSSS RAKKAR	02021907702	TRAVEL & TOURISM	AUTOMOBILE
39		GSSS DAROH	02020202103	AGRICULTURE	SECURITY
40		GSSS CHACHIAN	02021501302	TRAVEL & TOURISM	RETAIL
41	KINNAUR	G.S.S.S. KATGAON	02120102301	AGRICULTURE	SECURITY
42		G.S.S.S. NICHAR	02120102701	TRAVEL & TOURISM	AUTOMOBILE
43		G.S.S.S. KOTHI	02120201701	AGRICULTURE	HEALTHCARE
44	KULLU	GSSS (G) KULLU	02040201108	TRAVEL & TOURISM	HEALTHCARE
45		GSSS KATRAN	02040100703	TRAVEL & TOURISM	AUTOMOBILE
46		GSSS NAGGAR	02040102308	TRAVEL & TOURISM	HEALTHCARE
47		GSSS NIRMAND	02040602504	AGRICULTURE	AUTOMOBILE
48		GSSS ARSOO	02040600706	AGRICULTURE	HEALTHCARE
49		GSSS JAREE	02040303503	AGRICULTURE	SECURITY
50		GSSS BHUTTI	02040202306	TRAVEL & TOURISM	RETAIL
51	LAHAUL AND SPITI	GSSS- UDAIPUR	02030300803	AGRICULTURE	HEALTHCARE
52		GSSS- JAHALMAN	02030202702	TRAVEL & TOURISM	SECURITY
53	MANDI	GSSS PADHAR	02051202302	TRAVEL & TOURISM	AUTOMOBILE
54		GSSS HATGARH	02050615802	AGRICULTURE	RETAIL
55		GSSS JNR (G)	02051100402	TRAVEL & TOURISM	HEALTHCARE
56		GSSS BAROT	02051106102	TRAVEL & TOURISM	HEALTHCARE
57		GSSS PANGNA	02051605402	AGRICULTURE	RETAIL
58		GSSS KANAID	02050300102	AGRICULTURE	AUTOMOBILE
59		GSSS BALI CHOWKI	02051001901	AGRICULTURE	SECURITY
60		GSSS DEHAR	02050304802	AGRICULTURE	AUTOMOBILE
61		GSSS BALDWARA	02051803802	AGRICULTURE	AUTOMOBILE
62		GSSS (B) SNR	02050307203	TRAVEL & TOURISM	SECURITY
63		GSSS DHANGIARA	02050807402	AGRICULTURE	HEALTHCARE
64		GSSS SANDHOL	02052007403	TRAVEL & TOURISM	AUTOMOBILE
65		GSSS MANDI (Boys)	02050100703	TRAVEL & TOURISM	RETAIL
66			GSSS THEOG (G)	02111703807	TRAVEL & TOURISM
67	GSSS LAKKAR BAZAR (G)		02111506102	TRAVEL & TOURISM	HEALTHCARE
68	SHIMLA	GSSS ROHRU (G)	02111408906	TRAVEL & TOURISM	HEALTHCARE
69		GSSS NERWA	02111204902	AGRICULTURE	HEALTHCARE
70		GSSS CHIRGAON	02110106302	AGRICULTURE	HEALTHCARE
71		GSSS JHAKHRI	02111907203	TRAVEL & TOURISM	AUTOMOBILE

72		GSSS MATIANA	02111004702	AGRICULTURE	SECURITY
73		GSSS KHALAG	02111504402	AGRICULTURE	AUTOMOBILE
74		GSSS DHAMI	02110600803	AGRICULTURE	AUTOMOBILE
75		GSSS KUMARSAIN	02110804702	AGRICULTURE	AUTOMOBILE
76		GSSS SHOGHI	02111508102	TRAVEL & TOURISM	AUTOMOBILE
77		GSSS JUNGA	02110907602	TRAVEL & TOURISM	SECURITY
78	SIRMUOR	GSSS PAONTA (GIRLS)	02100500906	TRAVEL & TOURISM	HEALTHCARE
79		GSSS KAFFOTA	02101100110	AGRICULTURE	AUTOMOBILE
80		GSSS MAJRA	02101300703	AGRICULTURE	AUTOMOBILE
81		GSSS NARAG	02101204402	AGRICULTURE	HEALTHCARE
82		GSSS BHAGANI	02100501704	TRAVEL & TOURISM	AUTOMOBILE
83		GSSS NAINA TIKKER	02100700202	TRAVEL & TOURISM	RETAIL
84		GSSS SATAUN	02100800102	AGRICULTURE	AUTOMOBILE
85		GSSS SANGRAH	02100200105	TRAVEL & TOURISM	SECURITY
86		SOLAN	GSSS SOLAN (G)	02090210902	TRAVEL & TOURISM
87	GSSS DARLA GHAT		02090505501	TRAVEL & TOURISM	AUTOMOBILE
88	GSSS MANPURA		02090700401	AGRICULTURE	RETAIL
89	GSSS NALAGARH (G)		02090414301	TRAVEL & TOURISM	HEALTHCARE
90	GSSS BARUNA		02090414501	AGRICULTURE	SECURITY
91	GSSS DHARAMPUR		02090100601	TRAVEL & TOURISM	AUTOMOBILE
92	GSSS KUNIHAR		02090601502	AGRICULTURE	RETAIL
93	UNA	GSSS MUBARIKPUR	02070404603	TRAVEL & TOURISM	AUTOMOBILE
94		GSSS (G) UNA	02070206704	TRAVEL & TOURISM	HEALTHCARE
95		GSSS DULEHAR	02070101404	AGRICULTURE	SECURITY
96		GSSS GHANARI	02070301503	AGRICULTURE	AUTOMOBILE
97		GSSS (B) SANTOKHGARH	02070205904	TRAVEL & TOURISM	AUTOMOBILE
98		GSSS BEHDALA	02070201004	AGRICULTURE	SECURITY
99		GSSS RAIPUR MAIDAN	02070608002	TRAVEL & TOURISM	AUTOMOBILE
100		GSSS (B) UNA	02070206703	AGRICULTURE	AUTOMOBILE