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No. EDN-41E(5)C(15)-323/2016-17-Audit

Directorate of Higher Education

Himachal Pradesh,

Dated: Shimla-171001, the May, 2016

To

1. All the Principals Govt. Colleges/Sanskrit Colleges in H.P.
2. All the Deputy Directors, (Hr. Edu.) in H.P.
3. The Group Commander NCC Group Headquarters Shimla-171004.

Subject:- Meeting of Ad hoc Committee (on 14 & 15 September 2016) for settlement of A.G (Audit) paras .

It is intimated that the Ad hoc Committee Meeting is slated for 14th & 15th September, 2016. During this meeting, all types of outstanding A.G. (Audit) paras & Inspection reports/TANs related to recovery of over payments, losses to State Government, writing off various dues or incurring expenditure without proper sanction of the competent authority of the Department are to be considered for settlement. It has come to the notice of the undersigned that there are large number of pending audit paras/Test Audit Notes (TANs) for settlement in education institutions/offices. Some field officers/officials attend Audit related meetings without bringing relevant record/material, due to which the paras remain unsettled. This shall be taken care of in future.

Therefore, to ensure that maximum number of Audit paras/TANs are got settled during the Ad hoc Committee meeting on dated 14-15 September 2016, it is directed that necessary steps viz effecting recovery of overpayments, seeking sanction of competent authority for procedural lapses/allotment of budget /obtaining sanctions etc. be initiated immediately. In this regard guidelines, if required can be taken from the Section Officers (F&A) posted in the Department (Districts/ Directorate). This process shall be completed by 15 July 2016, positively.

A list of all (Total) A.G.(Audit) pending paras/TANS of the intuitions & offices, as the case may be, shall be prepared in Register on following proforma:-


Sr. No.	No. of A.G. (Audit) Paras/TANs	Date / Month / Year when raised
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The Deputy Directors (Hr. Edu.) of each District(s) may, as per necessity, call meeting(s) of Heads of Institutions which have pending AG (Audit) paras to prepare them for getting their audit paras ready for settlement, so that when the Ad hoc Committee meeting is attended, Section Officers (F&A) get most of the audit paras of their District Offices and that of the institutions under the control, settled.

The Group Commander, NCC Group Headquarters, will take similar action (i.e. as in the preceding para) in respect of all the NCC Companies/Battalions under his command and consolidate their information for settlement of AG (audit) paras during Ad hoc meeting.

A meeting of DDs (HE)/S.Os. (F&A)/other offices' Heads, will be called at the Directorate level, in the last week of July 2016, for ensuring settlement of maximum A.G. (Audit) paras/ TANs, and their preparedness in this respect will be analysed, alongwith scrutiny of audit related record, institution-wise/ Distt. wise.

This letter shall be got noted from the Head of institution/ Offices invariably .


(Dinkar Barathoki)
Director of Higher Education
Himachal Pradesh