

No. EDN-H (21) B (15) 03/2016-SCERT/GCTE-

Directorate of Higher Education

Himachal Pradesh

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Dated: Shimla-171001 the

From: - The Director of Higher Education
Himachal Pradesh

To

- 1 All the Principals, Government Colleges, in Himachal Pradesh
- 2 All the Deputy Directors of Higher Education, in Himachal Pradesh.
- 3 All the Principals, Government Sr. Sec. Schools, in Himachal Pradesh.
- 4 All the Headmasters, Government High Schools, in Himachal Pradesh.


Subject: - Nomination & Relieving of Officer/Official for Training.

Memo:

It has been reported by various training Institutes such as Himachal Pradesh Institute of Public Administration, Fairlawns Shimla, SCERT Solan, GCTE Dharamshala, RIE Chandigarh, RIE Ajmer, NCERT New Delhi, National University of Educational Planning & Administration and CCRT New Delhi etc. **"That many times departments do not nominate appropriate employee for the training courses/workshops and in many cases nominated employees are not relieved by the concerned offices for the Training programmes"**.

In this connection, you are once again hereby directed to take immediate action on top-priority basis regarding informing/relieving the nominated teachers/other staff to participate in training programmes. **It is accordingly directed to nominate Officers/Officials for the programme(s) and to send the nominations along with the information sheets so as to reach above mentioned Training Institutions at least 15 days in advance before the commencement of each Training Programmes. These orders may be implemented / obeyed in letter & spirit. If any Officer fails to obey the orders of higher authorities disciplinary proceedings will be initiated against him/her as warranted under CCS Rules.**

Further, on completion of the training programme the concerned officers/ officials shall submit the feedback report on the prescribed proforma to the Head of the Institution who will send the same to this Directorate for taking further necessary action.


(Dinkar Burathoki)
Director of Higher Education
Himachal Pradesh

- Endst. No. Even Dated: Shimla-171001 the Copy for information to:
- 1 The Principal Secretary (Education) to the Government of Himachal Pradesh, Shimla-2.
 - 2 The Principal, State Council Educational Research and Training Solan, District Solan, Himachal Pradesh/Government College of Teacher Education Dharamshala is hereby directed to supply the list of participants who have not attended training programmes so that necessary action could be taken against the defaulters under the rules.
 - 3 The Superintendent, (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh is requested to upload the letter on departmental website.
 - 4 Guard file.



[Signature]
Director of Higher Education
Himachal Pradesh