



PERSONAL ATTENTION

No. EDN-H (21) F (2) 01/2009-CCRT-
Directorate of Higher Education
Himachal Pradesh
Telephone No. 0177-2653120 Extension 234 e-mail: genbr@rediffmail.com
Fax: 0177-2812882

Dated: Shimla-171001 the

22. 11. 2014

From: - Director of Higher Education
Himachal Pradesh

To


- 1 All the Dy. Directors of Higher Education, in Himachal Pradesh
- 2 All the Principals/Headmasters, GSSS/GHS in Himachal Pradesh

Subject: - Nomination & Relieving of Officer/Official for Training.

Memo:

The Himachal Pradesh Institute of Public Administration, Fairlawns Shimla, SCERT Solan, GCTE Dharamshala, RIE Chandigarh, RIE Ajmer, NCERT New Delhi, National University of Educational Planning & Administration and CCRT New Delhi are organizing various training programmes for various categories time to time. **"It has been observed by the Principal Secretary (Higher Education) to the Government of Himachal Pradesh, Shimla-2 that department do not nominate appropriate employee for the training courses/workshops and in many cases nominated employees are not relieved by the concerned office for the Training programmes"**.

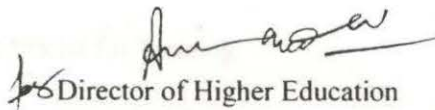
In this connection, you are requested that in future to take timely action on priority regarding informing/relieving the nominated teachers/other staff to participate in training programmes. It is accordingly requested to nominate Officer(s)/Official(s) for the programme(s) and to send the nominations along with the information sheets so as to reach above mentioned Training Institutions at least 15 days advance before the commencement of each programmes. **Non-compliance of orders will be viewed seriously and disciplinary action as warranted under the rule will be initiated against the defaulters. Further, on completion of the training programme he/she shall submit the feedback report on the proforma to the head of institution who will send the same to the Department for taking further action.**


Director of Higher Education
Himachal Pradesh

Endst. No. Even Dated: Shimla-171001 the 22.11.2014

Copy for information to:-

- 1 The Principal Secretary (Higher Education) to the Government of Himachal Pradesh, Shimla-2.
- 2 The Director, Himachal Pradesh Institute of Public Administration, Fairlawn's Shimla-12.
- 3 Shri Girish Joshi, Director (Adhoc), Centre for Cultural Resources and Training, 15-A Sector-7, Dwarka, New Delhi-110075.
- 4 The Principal, State Council of Educational Research & Training Rabon at Solan, District Solan, Himachal Pradesh.
- 5 The Principal, Govt. College of Teacher Education Dharamshala, District Kangra, Himachal Pradesh.
- 6 The Technical Officer (Computer/IT Cell), Directorate of Higher Education is hereby requested to upload the same on departmental website.
- 7 Guard file.


Director of Higher Education
Himachal Pradesh