

URGENT/ELECTION MATTER



## राज्य निर्वाचन आयोग हिमाचल प्रदेश

STATE ELECTION COMMISSION HIMACHAL PRADESH

मजीथा हाऊस, शिमला-171002, Majitha House Shimla-171002 Tel. 0177-2620152, 2620159, 2620154, Fax. 2620152

No. SEC-16-23/2005-5783-6263 dated the 1st Dec, 2015

To

1. All the Head of Departments in Himachal Pradesh
2. All the Managing Directors (Boards/Corporations) Himachal Pradesh


Subject: **Payment on account of TA/DA claims to the Officers/Officials appointed on election duty for the conduct of General Elections to Panchayati Raj Institutions/Urban Local Bodies in the State of H.P.**

Sir,

As you are aware that elections to the Panchayati Raj Institutions and Urban Local Bodies in Himachal Pradesh are scheduled to be held in near future and Officers/Officials/employees of various departments/Boards/Corporations will be deputed in this process. It has been observed in the past that TA/DA bills are submitted after a considerable delay and some times these are time barred. As you know the budget allotted for this purpose will lapse on 31<sup>st</sup> March, 2016 it is requested that all bills of TA/DA must reach in the office of respective District Election Officer (Panchayats)-cum- Deputy Commissioner H.P. after completing all codal formalities within 15 days from the conduct of elections.

Therefore, you are, requested to issue directions to the respective Head of Offices to submit the TA claims of Officers/Officials deputed on election duty immediately after the election so that the budget allocated for the purpose is fully utilized.

Yours faithfully,

  
Secretary  
State Election Commission  
Himachal Pradesh

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Endst. No. SEC- 16-23/2005-5783-

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dated the



, 2015

Copy is forwarded to the following with the request that Officers/ Officials to be deputed on election duty may be requested during the rehearsal to submit their TA claims within **15 days** from the completion of election process through their Head of Offices :-

1. All the District Election Officer (Panchayats)-cum- D.C. H.P.
2. All the District Election Officer (Municipalities) –cum- DC.H.P.
3. All the Sub Divisional Officers(Civil) in H.P.
4. All the Block Dev. Officers in H.P.

File Name: TA/DA MSC.D.Top docu

Secretary  
State Election Commission  
Himachal Pradesh



Directorate of Hr. Education  
Himachal Pradesh

Endst. No. EDN-H (1) B (15)6/2009-Election. Dated Shimla – 171001 the 15.12.20

**Copy for information and further necessary action is forwarded to:-**

1. The Addl. Chief Secretary (Edu) to the Govt. of HP for information please.
2. The Secretary, State Election Commission Himachal Pradesh w.r.t. letter No. 16-23/2005-5783-6063 dated 1<sup>st</sup> December 2015 for information please.
3. The Addl. Director of Hr. Education (Adm. / C / S) HP.
4. The Joint Controller (F&A) Directorate of Hr. Edu. HP, Shimla-1.
5. The DDO / Superintendent Cash Cell(internal) DHE, HP Shimla-1
6. *All the Principal Govt. Degree Colleges, GCTE Kangra at Dharamshala & Skt. Colleges in Pradesh.*
7. *All the Deputy Director of Hr. Education H.P. with the direction that further action be taken as per instructions issued vide letter of even number and be conveyed for compliance to all the field offices/ institutions under your control.*
8. The CSL, Library Solan District Solan HP.
9. The PS to the Director of Higher Education, H.P.
10. All the Branch Officer /Superintendent Directorate of Higher Education, HP.
11. The Technical Officer, DHE, H.P. (for the uploading on deptt. Website.)
12. Guard File.

Addl. Director (Acmn.)  
Directorate of Higher Education