

Case -

**No. EDN-H(1)B(6)01/2008-(LA/Class-IV)-
Directorate of Higher Education
Himachal Pradesh, Shimla-1**

Dated: Shimla-1, the 2-11-2015

To

All the Deputy Directors of Higher Education
In Himachal Pradesh.
All the Govt. College in the State

Subject:-

Regarding particulars of +2 pass Peon for maintaining
of seniority list for the promotion of Clerk

Memo;

Department is going to maintain the seniority of 10+2 pass class-IV employees for promotion of clerk. Hence you are requested to supply the bio-data of 10+2 pass class-IV employees within 15 days in consolidated manner to this Directorate please. You are also directed to enclose all relevant records of the officials i.e. date of birth certificate /qualification certificate/cast certificate etc.

Proforma for +2 pass Class -IV employees for promotion of clerk.

Sl No.	Sty. No.as peon	Name of employee	Present place of posting	DOB	DOA As peon	DOJ	Whether belong to ST/ST /OBC/Gen.	Qualification		Year of passing +2 exam	Whether permission taken fr om the Deptt.(copy attached)	Permanent Home Address	Remarks if any
								Matric	+2				
1.	2.	3	4	5	6		8	9		10	11	13	14


Addl. Director of Higher Education(A)
Himachal Pradesh

*Please upload in the
Website.*

2/11

Supdt In-charge