

No. EDN-HE (4)3(C) 15-16-Sanction
Directorate of Higher Education
Govt. of Himachal Pradesh



Dated, Shimla-1 the July, 2015

To


All Principals of
Newly upgraded colleges during 2015-16 viz. Govt. Degree College, Barotiwala,
Panarasa, Bharali, Takipur, Dadasiba, Lang in (H.P)

Subject:- Purchase of Office Furniture & Student furniture.

Memo;

All the aforesaid Principals are hereby authorized to purchase furniture in own colleges as per entitlement of each as well as within limit on prescribed enclosed proforma though duly constituted local purchase committee vide No. EDN-H(4)3(C)2014-15- sanction dated 9th March, 2015 for each colleges. It may also be ensured that no furniture shall be purchased over and above of its requirement, as per availability of space for installation of furniture, availability of teaching and non-teaching staff and student strength. The local purchase committee will inspect the premises of industry from where furniture is to be purchased and then get it consignment against proper challan to be received and entered in the stock register. Stock Register shall be filled up duly entering of each furniture in the stock register and same counter entry on the body of bill. Thereafter bill shall be sanctioned and passed by the DDO and demand of funds be sent to this office which shall be provided immediately on internet.

Any lapse for non-availability of furniture well in of the college or purchase in surplus shall be viewed strictly and the principal concerned shall be held responsibility


(Dinkar Burathoki)
Director of Higher Education
Himachal Pradesh

Note:- The Purchase Committee Duly constituted by the DHE vide letter No. EDN-H(4)3(C)2014-15-Sanction dated 09th March, 2015 available on Departmental website.

| I For Principal Office :- | | | | |
|---------------------------|--------------------------------|----------|---------------|-------------------|
| | | Quantity | Rate per item | Approximately Exp |
| 1 | Revolving Chair with full back | 1 | 9000 | 9000 |
| 2 | Executive Table | 1 | 18000 | 18000 |
| 3 | Almirah | 1 | 9200 | 9200 |
| 4 | Visitor Chair | 6 | 3000 | 18000 |
| 5 | Sofa Set five seater | 1 | 21000 | 21000 |
| 6 | Centre Table | 1 | 7000 | 7000 |
| 7 | Computer Table | 1 | 3500 | 3500 |
| 8 | Computer Chair | 1 | 2500 | 2500 |
| 9 | Honour Board | 1 | 1500 | 1500 |
| | Total | | | 89700 |
| | 5% VAT | | | 4485 |
| | Grand Total | | | 94185 |

| II For Staff Room :- | | | | |
|----------------------|--------------------|----|-------|-------|
| 1 | Easy Chair | 10 | 5500 | 55000 |
| 2 | Centre Table | 2 | 7000 | 14000 |
| 3 | Pigeon Almirah | 1 | 13000 | 13000 |
| | Total | | | 82000 |
| | 5% VAT | | | 4100 |
| | Grand Total | | | 86100 |

| III For Library :- | | | | |
|--------------------|-------------------------------|----|-------|--------|
| 1 | Executive Table for Librarian | 1 | 14500 | 14500 |
| 2 | Revolving Chair | 1 | 6500 | 6500 |
| 3 | Visitor Chair | 4 | 2800 | 11200 |
| 5 | Tables for Library | 4 | 9000 | 36000 |
| 6 | Chairs without arms | 50 | 950 | 47500 |
| 7 | News Paper Stand | 1 | 3850 | 3850 |
| 8 | Almirahs for Books | 5 | 9000 | 45000 |
| | Total | | | 164550 |
| | 5% VAT | | | 8228 |
| | Grand Total | | | 172778 |

| IV For Office Staff | | | | |
|---------------------|-----------------------------|---|------|--------|
| 1 | Table for Suptd. G-II | 1 | 7000 | 7000 |
| 2 | Revolving Chair (Half Back) | 1 | 4800 | 4800 |
| 3 | Office Table | 3 | 4000 | 12000 |
| 4 | Chair Cushion | 3 | 3500 | 10500 |
| 5 | Visitor Chairs | 2 | 2800 | 5600 |
| 6 | Stool | 4 | 650 | 2600 |
| 7 | Notice Board | 1 | 2000 | 2000 |
| 8 | Almirah | 4 | 9200 | 36800 |
| 9 | Dustbin | 6 | 700 | 4200 |
| 10 | Computer Table | 3 | 3500 | 10500 |
| 11 | Computer Chairs | 3 | 2500 | 7500 |
| | Total | | | 103500 |
| | 5% VAT | | | 5175 |
| | Grand Total | | | 108675 |

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| V <u>Computers and other :-</u> | | | | |
|---------------------------------|--------------------|---|-------|---------------|
| 1 | Computer | 3 | 50000 | 150000 |
| 2 | Printer | 2 | 18000 | 36000 |
| | Total | | | 186000 |
| | 5% VAT | | | 9300 |
| | Grand Total | | | 195300 |

| VI <u>For Students :-</u> | | | | |
|---------------------------|--------------------|-----|------|---------------|
| 1 | Duel Desks | 100 | 2300 | 230000 |
| 2 | Lecture Stand | 5 | 3500 | 17500 |
| 3 | Writing Board | 5 | 4800 | 24000 |
| | Total | | | 271500 |
| | 5% VAT | | | 13575 |
| | Grand Total | | | 285075 |
| | Grand Total | | | 942113 |

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