

Most Urgent

No.EDN-HE(21)A(3)20/2014-SH-Vol-I
Directorate of Higher Education,
Himachal Pradesh, Shimla-1
Tel:0177-2653120Extn.234_E.mail:genbr@rediffmail.com, Fax:2812882

To Dated Shimla-1 the May,2016

1. All the Dy. Directors of Higher Education, Himachal Pradesh.
2. All the Principals, Govt. Degree/ Skt. Colleges, Himachal Pradesh.



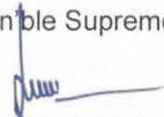
Subject:- Regarding Putting up information of details of Chairpersons of Complaints Committee to Prevent Sexual Harassment of Women at Work Places on the Departmental website.

Memo,

On the above cited subject, you are directed to send the annual report for the year 2015-16 on the prescribed proforma Annexure-A (**attached alongwith this letter**) to this Directorate by 31st May, 2016 of your District in consolidated manner.

Similarly, all the Principals of Govt. Degree / Skt. Colleges in Himachal Pradesh, are also directed to send the annual report on the above cited subject on the prescribed proforma for the year 2015-16 by 31st May,2016, positively.


Further, it may also be ensured that Complaints Committees must be constituted in all High/ Sr. Sec. Schools/ Degree Colleges, if the same has not been constituted yet (especially in newly upgraded Schools & Colleges). It may also be ensured that Sexual Harassment Committee should be **chaired by only a female teacher/ employees** as per the directions given by Hon'ble Supreme Court of India.


(Dr. B.L. Vinta),
Jt. Director of Higher Education(C),
Himachal Pradesh

Endst. No. even dated Shimla-1 the May,2016

Copy for information and necessary action is forwarded to:-

1. The Incharge, IT Cell with the direction to upload the same on the Departmental website.
2. Guard file.


Jt. Director of Higher Education(C),
Himachal Pradesh

Annexure-A

Proforma-I

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.		If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided (giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2016
	Yes	No						
1	2	3	4	5	6	7	8	9
				During 2015-16	2015-16	Number		

Proforma-II

Sr. No.	Name of Chairperson & Members alongwith Designation	Mobile Number of Chairperson & Member	Correspondence Address