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26 June, 2014.

To

All the Deputy Directors Higher Education-cum-  
District Programme Coordinator, RMSA, Himachal Pradesh.

**Subject: Implementation of RMSA Training and Project Swayamsidham in 628-  
ICT @ Schools in HP.**

Madam/ Sir,

It is to be appreciated that Swayamsidham Project has been approved by Govt. of India for the improvement of quality in secondary classes in 628 ICT-Equipped Schools. In this project, **heads of the institutions** will provide leadership for improving the instructional processes, monitoring and support to the teachers at the classroom level on a continuous basis at the school level. One teacher (**School Teacher Trainer**) along with a team of teachers (lectures/PGT's/TGT's) will provide assistance to the school head in whole process of teaching-learning. This pedagogy will focus only on three things (1) concept clarity (2) application of concept by means of interdisciplinary and contextual knowledge and group activity, (3) strengthening of concept through question bank based on six levels of learning i.e. (a) memory, (b) understanding, (c) application, (d) analysis, (e) synthesis or evaluation and (f) creative level.

In addition to the above the SPO RMSA has also started working on the development of **a Interactive Portal** for sharing of ideas and information by the teachers. This will provide link or access to the suggested lesson plans prepared by a big group of teachers during training programme at State, District and Block Level, question bank and learning Indicator, NCERT web-site. The second component of this strategy would include constitution of the Resource Groups at **state and district levels** to solve the problems identified by the teachers during actual classroom transaction and provide support. Thus, as and when any group uploads any particular problem, the same will be analyzed and researched upon by the members of the resource group and the possible solution communicated to the concerned group. There may be higher level problems also which will be acted upon and sorted out similarly by State Level Resource groups.

The school heads will also conduct fortnightly meeting in their school focusing only on academic issues and in case of problems will interact with DRG (controlled by DDHE and DPO) who in turn will respond to school heads and address their academic issues raised during the meeting by the teachers. If the issues are not addressed by DRG then the issues will be sent to SRG for its early redressal. For assistance Lesson Plans and training-material have been uploaded on **www.hp.gov.in/SSA or himachal.nic.in/ssa at the link Resource.**

Even if SRG or DRG or students wish to interact with schools directly they can do the same with the help of this arrangement.

The end line survey conducted in 8<sup>th</sup> class would be considered as base-line and at the end of session and third term would be considered as end- line. Progress Report in learning level of each student of IX and X will be prepared by each school head and conveyed

to DDHE and DPO. DPO will send the consolidated report to SPO for appraisal and onward submission to higher office accordingly.

In this background I take privilege in apprising that the Swayamsidham portal is going to be activated very soon. Each one of you, whether it is the Principal or the teacher, would be given a password to log into that portal and through that you all will be able to share your experiences and ideas with your colleagues anywhere in the State and that also without any need to move out from your school premises. Keeping in view the above, you are requested to extend your full cooperation to make this programme a success.

The following strategies has been planned to execute the project in 628 ICT @School initially, which shall be later replicated to all the secondary schools across the State:

- a) The 628 ICT@Schools heads shall be provided 5 day's training on leadership and familiarization of project SWAYAMSIDHAM at District level.
- b) NICHHP has started preparing the web portals and all the suggestive lesson plans and question bank on each chapter of each subject for IX and X class shall be made available online within two months.
- c) 2191 subject specific teachers and 2191 school heads are being prepared as Master Trainers so that they can take the training at School level, thereby involving school heads in the overall process of teaching learning initiatives under RMSA.

It is therefore desired that all the Principals and teachers of the secondary schools in the State attend these training programmes religiously and improve the overall level of secondary education in the State on the basis of learning indicators prepared under RMSA in association with NCERT.


Any laxity on this behalf shall be viewed seriously.

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Director of Higher Education,  
Himachal Pradesh- Shimla-1  
Shimla-171001, the.....

Endst. No. Even Dated:

Copy to: -

1. State Project Director (SSA/RMSA) to the Govt. of Himachal Pradesh for information please.
2. All the Principals/Heads of GSSS/GHS in HP.
3. All the Principals of 628 ICT@School in HP.

  
Director of Higher Education,  
Himachal Pradesh- Shimla-1