

EDN-H(10)F(4)5/2011-12-PMS-

Directorate of Higher Education,

Himachal Pradesh, Shimla – 1.

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Dated: Shimla – 171001 the 15th June, 2015

To

1. All Registrars, Govt. / Private Universities.
2. All Principals, Govt. / Govt. Aided / Private Colleges & other Institutions in H.P.
3. All Deputy Directors of Higher Education, Himachal Pradesh.

Subject: **Regarding implementation of Scholarship Schemes for students belonging to Minority communities for the year 2015-16 and Time Schedule for on-line applications.**

Memo:

Refer to our Letter No. EDN-H(10)F(4)5/2011-12-PMS- dated 31st March 2015 on the subject cited above and to say that All Heads of Institutions / In-charges are informed to submit the online application forms for the year 2015-16, through the **Central Govt. Portal named National Scholarships Portal (NSP) the URL / website i.e. www.scholarships.gov.in** instead of <http://www.momascholarship.gov.in>, in r/o all eligible students of their institutions, under the Centrally sponsored Merit-cum-Means & Post Matric Minorities Scholarship Schemes for the Students belonging to Minority communities, as per the time schedule given below:

1. Schedule for the Online Submission of Fresh & Renewal Scholarship Applications Forms (Merit-cum means Minority Scholarship):

Sr.No	Activities	Date (Fresh)	Date (Renewal)
1.	Submission of Online Applications for Fresh/Renewal Scholarship by Students.	01 st June to 30 th September, 2015	01 st June to 15 th November, 2015
2.	Scrutiny of Online Application by Institute.	01 st June to 20 th October, 2015	01 st June to 25 th November, 2015
3.	Scrutiny of Online Application by State/UT Administration.	01 st June to 31 st October, 2015	01 st June to 5 th December, 2015
4.	Generation of Merit list and submission of Fresh/Renewal proposals by State/UT Administration.	01 st November to 05 th November, 2015	01 st June to 7 th December, 2015

2. Schedule for the Online Submission of Fresh & Renewal Scholarship Applications Forms (Post-Matric Minority Scholarship):

Sr.No	Activities	Date (Fresh)	Date (Renewal)
1.	Submission of Online Applications for Fresh/Renewal Scholarship by Students.	01 st June to 15 th September, 2015	01 st June to 10 th October, 2015
2.	Scrutiny of Online Application by Institute.	01 st June to 05 th October, 2015	01 st June to 31 st October, 2015
3.	Scrutiny of Online Application by State/UT Administration.	01 st July to 15 th October, 2015	01 st July to 08 th November, 2015
4.	Generation of Merit list and submission of Fresh/Renewal proposals by State/UT Administration.	16 th October to 18 th October, 2015	01 st July to 11 th November, 2015

All Head of the Institution(s) / In-charge(s) are also directed / requested to fill up the Fresh & Renewal online application Form of the students in the following way:-

FRESH APPLICATION FORM:

Firstly, students have to go through the option "Student Login" on the home page of **National Scholarship Portal** then, click on "Register" button. Thereafter, the system will instruct the applicant to fill up the PERSONAL DETAILS and click on save button. After saving, student will get a "Temporary ID". The applicant should submit his/her Temporary ID and date of birth to fillup the subsequent details, in four different tabs i.e., "ACADEMIC DETAILS", "BANK DETAILS" and "CONTACT DETAILS", "SCHEME DETAILS". Students have to submit the application accordingly. After submitting, the application form, the "Permanent ID" will be generated. Students should remember the **PID** which will be required to open the submitted application form at any stage or in future.

RENEWAL APPLICATION FORM:

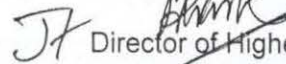
Renewal students have to apply with their "Permanent ID" and previous year Bank Account No. (2014-15) and Date of Birth. Students must enter their Permanent ID by clicking the option Students login on the home page, and then have to click on "Login" button to apply for renewal.

Note: - Uploading of documents is mandatory for both Fresh and Renewal cases under Merit cum Means and Post Matric Scholarship schemes. While applying for scholarship, students must upload the required documents as per the instruction.

The list of documents to be uploaded for both Fresh & Renewal scholarships under Post Matric & cum Means is as under:

1. Institution Verification Form (Mandatory).
2. Income Certificate as required Parent/Guardian issue by the Competent Authority (revenue) Form-D (Mandatory).
3. Declaration of the Student (Mandatory).
4. Religion Certificate. (Mandatory).
5. Self-Attested Certificate of Last Exam Passed as filled in the Form (Mandatory).
6. Fee Receipt of 'Current Course Year' (Mandatory).
7. Proof of Bank Account in the Name of the Student (Mandatory).
8. AADHAAR Card (Optional).
9. Proof of Address (Optional).

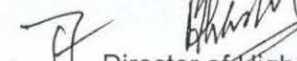
Note: Students must select their bank/branch details carefully from the drop down list. Thereafter the complete account no. must be entered correctly. If bank details entered by students are found incorrect, the scholarship amount will not be transferred, even of the application is approved for scholarship. Students and Institutions are fully responsible for any type of wrong entry of Bank account details and uploaded certificates.


Director of Higher Education,
Himachal Pradesh

Endst. No. Even Dated: Shimla, 15th June, 2015

Copy to:

1. The Director (SS) to the Government of India, Ministry of Minority Affairs, 11th Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi – 110003, for information please.
2. The Addl. Chief Secretary (Hr. Edu.) to the Government of Himachal Pradesh, Shimla – 2, for information please.
3. The Addl. Chief Secretary (SJ&E) to the Government of Himachal Pradesh, Shimla – 2, for information please.
4. The Director, SCs/OBCs and Minority Affairs, Himachal Pradesh, Shimla-171009, for information.
5. The Chairman, All Himachal Muslim Welfare Society, 766/4, Gunnu Ghat Nahan-173001 Distt. Sirmour H.P.
6. The TO, IT Cell, Directorate of Higher Education requested to upload the letter on the Departmental website.
7. Guard File.


Director of Higher Education,
Himachal Pradesh