

No: EDN-HE(1)B(2)-2/2011-TT- CLK

Directorate of Higher Education

Himachal Pradesh.

Dated: Shimla, the

11.04.2016

To

All the Deputy Directors of Higher Education
Himachal Pradesh.

Subject:- Schedule for Type Test of clerks at Directorate Level.

Memo:


Department of Higher Education Himachal Pradesh is going to conduct the type test of clerks working in Directorate of Higher Education Himachal Pradesh as well as in various offices and institutions of Higher Education Department situated within Himachal Pradesh for the year 2016 as per schedule given below:-

First Phase: 18th May, 2016

Second Phase: 20th October, 2016

You are therefore requested to direct all the clerks whether posted on regular or on contract basis in different offices/ institutions in your Districts and who have yet not qualified the type test, to report in this directorate for type test at 11.00 A.M. as per schedule given above. A proforma is also enclosed herewith, which is required to be filled up by the Head of office/institutions under his Stamp and Signature.

The said Letter is available on Department website: www.educationhp.org


Director Higher Education
Himachal Pradesh.


Endst No. EDN-H(1)B(2)-1/2008-TT- CLK

Dated:

11.04.2016

Copy to:-

1. PS to Worthy Director of Higher Education Himachal Pradesh.
2. Supdts. of all the Branches of Directorate of Higher Education (HP).
3. All the Head of the Institutions concerned with the directions to direct the concerned official working under their control to appear in the said test, if yet not qualified, as per schedule given above.
4. In charge, IT cell internal for uploading the said letter on official website please
5. Guard file.


Director Higher Education
Himachal Pradesh.

Personal BIO Data of the official who is appearing in Type Test to be conducted by Directorate of Higher Education Himachal Pradesh as on _____

1.	Name of the Candidate	
2.	Photograph of the candidate (Duly attested)	
3.	Name of the Institutions	
4.	Name of Father/Husband	
5.	Date of birth	
6.	Date of first Appointment as clerk	
7.	Date since working in the Present institutions	
8.	Educational Qualification	
9.	Mode of recruitment	
10.	Whether appointed on regular or on contract basis.	

Signature of the Official

Signature of Head of the Institutions