

No. EDN-H (23) 1-2/2012-13 College Principal's  
Directorate of Higher Education  
Himachal Pradesh Shimla-1  
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Phone No. 0177-2653120, 2653575, Ext.255 Fax No. 0177-2812882

Dated Shimla, the 05 August, 2015

To

All the Principal,  
Govt. Degree Colleges/Sanskrit Colleges  
in Himachal Pradesh.

Subject:-

Submission of self-appraisal report in r/o Principals College Cadre as per time schedule prescribed by the Government.

Memo

It is a matter of great regret that despite repeated instructions the Annual confidential Reports of teaching/ non-teaching staff under your control with the time schedule prescribed by the Government i.e. **30<sup>th</sup> April for Ministerial staff and 30<sup>th</sup> September for teaching staff.**

In this connection, all the Principals are requested to send self-appraisal report for the year 2014-15 to this Directorate within a week positively for office record & other service benefits. Proforma of ACR is already available in the official website. ([www.educationhp.org](http://www.educationhp.org)). This may be given personal attention. Noncompliance shall render individual in eligible for the grant of promotion and any other financial benefit.

Jt. Director of Higher Education(C-II)  
Himachal Pradesh.

Endst. No. even

Dated:

Shimla-1

August, 2015

1. The Addl. Chief Secretary, Education to the Govt. of Himachal Pradesh Shimla-2 for information please.
- ✓ 2. Technical officer for uploading for the website please.
3. Guard file.

Jt. Director of Higher Education (C-II)  
Himachal Pradesh