



**Reminder-II
Personal Attention**

No.EDN-HE(21)A(3)20/2014-SH
Directorate of Higher Education,
Himachal Pradesh, Shimla-1
Tel:0177-2653120Extn.234_E.mail:genbr@rediffmail.com, Fax:2812882

Dated Shimla-1 the August,2015

To

The Deputy Directors of Higher Education,
District Bilaspur, Chamba, Hamirpur, Kullu,
Shimla, Sirmour & Solan, Himachal Pradesh

Subject:- Regarding putting up information of details of Chairpersons of complaints committee to prevent sexual harassment of women at work places on the departmental website.

Memo,

Your attention is invited to this office letter of even number dated 06-04-2015 & letter of even number dated 25-06-2015, vide which you were directed to send the above mentioned information on the prescribed proforma **(already sent to your office)** to this Directorate immediately.

In this regard, it is matter of great concerned that till date no information has been received in this office from your side.

Therefore, you are once again directed to send such information in consolidated manner of your district, on the prescribed proforma **(enclosed)** by 20-08-2015, failing which you will be held responsible for this undue delay.

Further, directions to constitute the Sexual Harassment Committee in all Govt. Sr. Sec./ High School may also be issued, which have been made functional from the Academic Session 2015-16, **if the same has not been constituted yet.**

This must be given personal attention and top priority. Any laxity in the matter will be viewed seriously and action will be initiated against the defaulters warranted under rule.

(Dr. B.L. Vinta),
Joint Director of Higher Education(C),
Himachal Pradesh

Endst. No. even dated Shimla-1 the August,2015
Copy for information and necessary action is forwarded to:-

1. Technical Officer, IT Cell, with the direction to upload the same on the departmental website.
2. Guard file.

Joint Director of Higher Education(C),
Himachal Pradesh

Proforma

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.		If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided (giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2015
	Yes	No						
1	2	3	4	5	6	7	8	9
				During 2014-15	2014-15	Number		

Sr. No.	Name of Chairperson & Designation	Mobile Number of Chairperson	Correspondence Address