



Most Urgent

No.EDN-HE(21)A(3)20/2014-SH
Directorate of Higher Education,
Himachal Pradesh, Shimla-1
Tel:0177-2653120Extn.234_E.mail:genbr@rediffmail.com, Fax:2812882

Dated Shimla-1 the April,2015

To

1. All the Dy. Directors of Higher Education in, Himachal Pradesh.
2. All the Principals, Govt. Degree/ Skt. Colleges in, Himachal Pradesh.

Subject:- Regarding Putting up information of details of Chairpersons of Complaints Committee to Prevent Sexual Harassment of Women at Work Places on the Departmental website.

Memo,

You are directed to send the annual report for the year 2014-15 on the above cited subject on the prescribed proforma (**attached alongwith this letter**) to this Directorate by 20th April, 2015 in consolidated manner. It is also directed that **none of Govt. High / Sr. Sec. School will send such information directly to this office** and all the information must be sent through the Deputy Director of Higher Education of their respective District.

Similarly, all the Principals of Govt. Degree / Skt. Colleges in Himachal Pradesh, are also directed to send the annual report of the above cited subject on the prescribed proforma for the year 2014-15 by 20th April,2015, positively.

Further, it may also be ensured that **Complaints Committees must be constituted in all High/ Sr. Sec. Schools/ Degree Colleges, if the same has not been constituted yet (especially in newly upgraded Schools & Colleges)**. These Complaints Committees will be **chaired by a female teacher/ employees** as per the directions given by Hon'ble Supreme Court of India.

(Dr. Amar Dev),
Jt. Director of Higher Education(C),
Himachal Pradesh

Endst. No. even dated Shimla-1 the April,2015
Copy for information and necessary action is forwarded to:-

1. The Technical Officer, IT Cell with the direction to upload the same on the Departmental website.
2. Guard file.

Jt. Director of Higher Education(C),
Himachal Pradesh

Cont. P-2

(M)

Proforma

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.		If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided (giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2014
	Yes	No						
1	2	3	4	During 2014-15	2014-15	Number	8	9

Sr. No.	Name of Chairperson & Designation	Mobile Number of Chairperson	Correspondence Address