

URGENT

No.EDN-HE (13)-17/2008-I  
Directorate of Higher Education  
Himachal Pradesh

Dated Shimla-171001 the, November, 2013

To

All the Deputy Directors of Higher Education,  
in Himachal Pradesh.



Subject:

Submission of list of Officers/ Officials who are retiring  
w.e.f. 01.01.2013 to 31.12.2015.

Memo:

Please find enclosed herewith a proforma in r/o the  
Officers/ Officials working in different institutions and are going to retire w.e.f.  
01.01.2013 to 31.12.2015.

In this regard, you are directed to provide the list (in a  
consolidated form) of such Officers / officials, who are going to retire between  
01.01.2013 to 31.12.2015 with in a week positively to this Office so that the list of  
such retiring Officers / officials could be circulated well in time.

Encls: As above

(Saroj Jaswal,  
OSD (College)  
Directorate of Higher Education  
Himachal Pradesh

Endst. even No. dated Shimla-171001

the, November, 2013

Copy to :

1. The Superintendent, Estt-I, College Branch & Physical Branch, Directorate  
of Higher Education for further necessary action.
2. Incharge I.T. Cell to put information on website.
3. Guard file/Office copy.

(Saroj Jaswal,  
OSD (College)  
Directorate of Higher Education  
Himachal Pradesh

# Proforma

LIST OF OFFICERS / OFFICIALS WHO ARE RETIRING W.E.F.  
01.01.2013 TO 31 .03.2015.

Sr.No.	Name of Employees	Designation	Place of posting	Permanent Address	Date of Birth	Date of Retirement

Signature with Stamp