

## DIRECTORATE OF HIGHER EDUCATION HIMACHAL PRADESH SHIMLA

No. Shiksha-H (1) B 3-5/74/2001  
 Directorate of Higher Education  
 Himachal Pradesh Shimla-1

Dated: Shimal-171001 the 4<sup>th</sup> September 2013

### TENDER NOTICE

The Directorate of Higher Education, Himachal Pradesh Shimla intends to outsource the services of two Chowkidar-cum-Security Guard for a period of one year. This period of contract can be further extended for a spell of another one year provided the performance is found satisfactory. The tenders are therefore invited from the experienced and reputed contractors / firms / companies / Cooperative Societies / NGOs having a minimum 3 years experience of watch and ward in Government Offices, Semi-Government, Central Autonomous bodies, Boards, Corporations, CSIR or its Laboratories / institutes etc., for watching, warding, safeguarding the premises, movable and immovable assets, and equipments in the Directorate of Higher Education Himachal Pradesh Shimla, during the day time from 8 AM to 8 PM and during the night time from 8 PM to 8 AM, for a period of one year on contract basis at following location:-


### Buildings Directorate of Higher Education H.P. Shimla-1

Sl. No.	Name of Buildings	Number of floors / Stairs etc.	Number of rooms	Number of toilets	Description of work
1	Phase-I	4	21	5	(1) Watching, warding, safeguarding the interior and exterior portions of the buildings and entire space surrounding to the them, and movable and immovable assets, and equipments etc.  (2) Any other duty assigned by the officer incharge related to office work
2	Phase-II	4	17	6	
3	Phase-III (L)	3	30	6	
4	Administrative Block	4	18	6	

The tenders should reach in the office of the undersigned on or before 13.9.2013 upto 2.00 PM and the same will be opened on the same day at 4.00 PM in the presence of the tenderers or their representatives who wish to be present at the time of opening of tenders. In case of any doubt, the same may be got clarified from the Directorate of Higher Education Himachal Pradesh Shimla by visiting the office on any working day.

The tenderers will furnish the offer in two separate envelopes clearly mentioning envelop **No-1 "Technical Bid"** and envelop **No-2 "Financial Bid"**. Both the envelopes should indicate the description of tenders, Date of opening and then both the envelopes be kept in one sealed cover indicating **"Tender for watching and warding of the premises of Directorate of Higher Education Himachal Pradesh Shimla"**.

The detailed terms and conditions and eligibility criteria have been given in tender document which can be obtained from Store Branch of the Directorate of Higher Education Himachal Pradesh Shimla -171001, on payment of rupees 500/-

  
 Director Higher Education  
 Himachal Pradesh Shimla