

EDN-H(16)B(15)RTI-01/2017- Training Program  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1



To

RTI-Cell

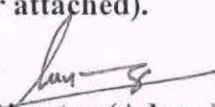
1. Principals of All The Colleges  
Himachal Pradesh, Shimla-1
2. Branch Officials/Supdt.  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1

Subject:-

Training Program for First Appellate Authorities/ Public Information officer/ Assistant Public Information Officers & Nodal Officers on the RTI Act, 2005 on May 19 & 20 2017 at the Hotel Vivanta by Taj- Dwarka, Metro Station Complex Sector-21, Dwarka, New Delhi-110075.

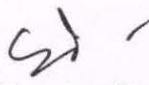
Kindly reference to the letter No. Per(AR) F(10) 3/2017 dated 19/04/2017 received from Secretary (AR) to the Govt. of HP in this office on dated 01/05/2017 on the subject cited above.

In this connection as per the direction of worth DHE, all the Principals of Government Colleges of HP and all the branches/ Supdt. of DHE are informed regarding training program as mentioned above and may take further necessary action accordingly (Copy of letter attached).

  
Joint Director (Admn.)  
Directorate of Higher Education  
Himachal Pradesh.

Copy to:-

1. IT Cell, DHE, Shimla-1. Request regarding uploading the letter on Department's website.

  
Joint Director (Admn.)  
Directorate of Higher Education  
Himachal Pradesh.

Per (AR) F (10)-3/2017  
Government of Himachal Pradesh  
Administrative Reforms Organization



From

The Secretary (AR) to the  
Government of Himachal Pradesh

To

1. All Administrative Secretaries to the Government of Himachal Pradesh
2. All the Head of Department in H.P.
3. The Divisional/Deputy Commissioners in H.P

Dated:-

Shimla-2 the

19<sup>th</sup> April 2017

Subject:-

Training Program for First Appellate Authorities / Public Information Officers/ Alternate Public Information Officers / Assistant Public Information Officers & Nodal Officers on The Right to Information Act, 2005 on May 19 & 20 2017 at the Hotel Vivanta by Taj- Dwarka, Metro Station Complex, Sector-21, Dwarka, New Delhi-110075.

Sir/Madam,

I am directed to enclose herewith a photocopy of letter No.IPA/347(A)/RTI-XXXXIII/2017-18 dated 18-03-2017 received from Director of Institute of Public Administration 38/4, Coles Road Cross, Frazer Town, Bengaluru -560005 on the subject cited above and to request you to take necessary action in the matter accordingly..

Yours faithfully

(Urmil Krar)

Addl. Secretary(AR) to the  
Government of Himachal Pradesh.  
Phone No.0177-2880671

P. A. Cell	
DHE.....	
26 APR 2017	
Branch	RTI

इंस्टिट्यूट ऑफ पब्लिक अड्मिनिस्ट्रेशन  
INSTITUTE OF PUBLIC ADMINISTRATION

38/4, Coles Road Cross, Frazer Town, Bengaluru - 560 005.

Tel : 080 - 2548 1331 Fax : 080 - 2547 7444

Email : ipablr@yahoo.co.in / ipablr34@yahoo.com

Ref: IPA/347(A)/RTI-XXXXIII/2017-18

March 18, 2017

To,

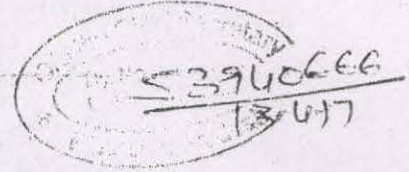
The Chief Executives,  
All Central Public Authorities and  
All State Public Authorities

12-4-17

Secy (AR)

AR

17-04-2017



Sub: - 43<sup>rd</sup> - Training Programme for First Appellate Authorities /Public Information Officers /Alternate Public Information Officers/Assistant Public Information Officers & Nodal Officers on The Right to Information Act, 2005 on May 19 & 20, 2017 at the Hotel Vivanta by Taj - Dwaraka, Metro Station Complex, Sector - 21, Dwaraka, New Delhi - 110 075.

Madam / Sir,

Your kind attention is invited to Extraordinary Notification, Part - II, Section I of the Gazette of India dated, the June 21, 2005, wherein **The Right to Information Act, 2005**, was published for general information. The provisions of sub-clause (v) of clause (a) of sub-section (8) of Section 19 of the said Act empowers the Central Information Commission or State Information Commission, as the case may be, to require the public authority to take any such steps, as may be necessary, to secure compliance with the provisions of the Act, including by enhancing the provision of training on The Right to Information for its officials; and, the provision of clause (d) of sub-section (1) of section 26 of the said Act provides for the training of Central Public Information Officers or State Public Information Officers, as the case may be, of public authorities.

02. Your attention is also invited to the revised "**Fee and Appeal Rules**", notified on 31 July, 2012. This new set of Rules is governing fee, cost and appeal areas, superceding all previous Rules, made and issued in this regard.

03. This Institute has, so far, conducted 31 programmes and 11 All India Conventions on this subject, which were inaugurated by the Chief Information Commissioner, Central Information Commission, Govt. of India, New Delhi and the State Chief Information Commissioners of Karnataka and Maharashtra. The plenary sessions were conducted by the State Information Commissioner, Karnataka, Professor of Public Law, National Law School of India University, Joint Secretary / Under Secretary, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training), Government of India, expert from well-reputed Bengaluru-based NGO and other eminent experts. More than 3500 participants from different public authorities have been benefited by the deliberations and presentations made during the programmes organized by this Institute.

04. In view of what has been stated above, the Institute which has been a pioneer in field of disseminating information about the Government instructions on The Right Information Act, 2005, has now planned Residential Training Programme for First Appellate Authorities /Public Information Officers /Alternate Public Information Officers/Assistant Public Information Officers & Nodal Officers on The Right to Information Act, 2005. Conduct of this program has been prompted by some recent decisions and judgements of Central Information Commission, High Courts and the Supreme Court.

05. The above programme will be conducted on May 19 & 20, 2017 at the Hotel Vivanta by Taj - Dwaraka, Metro Station, Complex, Sector - 21, Dwaraka, New Delhi - 110 075. (Tel No. 011 - 66003000/ 28070000) as per Annexure - I

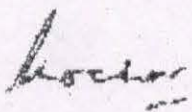
06. All the participants participating in the programme will be provided with a copy of the RTI Act, 2005, the Rules, 2012 made thereunder and important Govt. orders, selected and guiding case Laws and extraordinary orders and case Laws. Also, hard and soft copies of the standard draft letters to be used while disposing of the requests received under the Act. will be provided.

07. The programme fee will be Rs. 15,000/- (inclusive of Service Tax(@15%) Rs. 1956/- payable to the Govt.). The crossed D.D. towards this **non - refundable** fee should be drawn in favour of "Institute of Public Administration", payable at **Bengaluru** and should be sent along with the nomination letter.

08. In case, the participant wishes to stay at the **Hotel Vivanta by Taj - Dwaraka**, he will be required to pay a non - refundable participation fee of Rs. 32,200/- (Participation fee of Rs. 28,000/-+Service Tax@15% = Rs. 4200) per participant. This fee includes the programme fee of Rs. 15,000/- and also covers the cost of lodging and boarding, breakfast, lunch and dinner. If the Organisation is nominating two officials (same gender) for the above programme and they are willing to share a room, the second participant will be provided boarding and lodging **free of charge**: (The second participant will only pay programme fee of Rs. 15000 inclusive of Service Tax of Rs. 1956/-). Further the accompanying spouse will also be provided boarding and lodging **free of charge** as a special case. However this facility is restricted to one accompanying person. The lodging & boarding will be available from May 18, 2017 (afternoon) to May 21, 2017 (morning) under this arrangement. If lodging & boarding is required before and after the scheduled dates, the participant will be required to pay all inclusive an additional amount of Rs. 5000/- per day.

09. All the Central/State Public Authorities are requested to nominate their First Appellate Authorities /Public Information Officers /Alternate Public Information Officers/ Assistant Public Information Officers and Nodal Officers, etc., for this programme at the earliest.

Yours faithfully,



(Subhash C Kochar)

Director

Cell No. : 098453 33383

Encl: Annexure - I

(5)

**इंस्टिट्यूट ऑफ पब्लिक अड्मिनिस्ट्रेशन**  
**INSTITUTE OF PUBLIC ADMINISTRATION**

3<sup>rd</sup> - Training Programme for First Appellate Authorities / Public Information Officers/ Alternate Public Information Officers/ Assistant Public Information Officers and Nodal Officers on The Right to Information Act, 2005 on May 19 & 20, 2017 at the Hotel Vivanta by Taj - Dwaraka, Metro Station, Complex, Sector - 21, Dwaraka, New Delhi - 110 075.

Date	Time (hrs.)	Session
May 19, 2017	9.30 - 10.00	Registration
	10.00 - 10.15	Welcome and Introduction
	10.15 - 11.30	Constitutional background of the RTI Act, 2005
	11.30 - 11.45	Tea Break
	11.45 - 12.30	Recent Decisions and Judgements of CIC, High Courts and Supreme Court
	12.30 - 13.15	The information seeker and provider
	13.15 - 14.15	Lunch
	14.15 - 15.30	The Records Retention Schedule
	15.30 - 15.45	Tea Break
	15.15 - 17.15	Disposal of application and appeals
May 20, 2017	10.00 - 11.15	Vexatious/Frivolous /Frequent information seeker/Important Case Laws
	11.15 - 11.30	Tea Break
	11.30 - 13.00	Negative List: Exemptions from disclosure of Information
	13.00 - 14.00	Lunch
	14.00 - 14.45	Third Party information and Personal information
	14.45 - 15.30	Powers and functions of the Information Commissions
	15.45 - 16.00	Tea Break
	16.00 - 16.30	How to file periodical returns /appeal on line