

No. EDN-H (21) B (15)70/2012-Fake Certificate-
Directorate of Higher Education
Himachal Pradesh
Telephone Number- 0177-2653120 Extension 234 e-mail: genbr@rediffmail.com
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Dated: Shimla-171001 the 29.11.2013

To


- 1 All the Principals, Govt. Colleges in Himachal Pradesh
- 2 All the Dy. Directors of Higher Education, in Himachal Pradesh
- 3 The Chief Librarian, Central State Library, Solan, District Solan, Himachal Pradesh
- 4 All the Librarians of District Libraries in Himachal Pradesh
- 5 All the Principals/Headmasters of Govt. Sr. Sec. School/GHS in Himachal Pradesh

Subject: - Verification of certificates/degrees of all employees working in the Department.

Memo:

Instances of in-eligible teaching and non-teaching staff serving in the Department on the basis of fake certificates/degrees have received the attention of the Department. This only happens when the Controlling Officer/head of Institution does not take proper care in the matter and does not follow the proper procedure at the time of first appointment. It is the duty of every Controlling Officer/Head of Institution to ensure that the Certificate/Degrees submitted by the candidate at the time of first appointment are not **fake** and this can only be verified by the Board/University which has issued the degrees. The Inspecting Officers have also brought some matters to the notice of the undersigned. Therefore, it has been decided that the Controlling Officer/Head of Institution shall ensure that the certificates/degrees of each employee working under his control are not fake. **He/She shall record a certificate in the service book of all the employee under his/her control after getting the certificates/degrees verified from concerned Board/University with immediate effect.** Any instance of fake certificate/degree should be reported to this Directorate, so that disciplinary action against defaulter can be initiated well in time. No service book without a certificate to this effect shall be entertained by any Controlling Officer/Head of Institution in respect of the employee transferred to his/her establishment after the date of issue of this communication. Besides, it may also be ensured that the passport size photograph of the employees concerned is pasted in his/her service book. For more details and latest uploaded information, please log on to Association of Indian University Website www.aiuweb.org ; University Grant Commission Official Website www.ugc.ac.in ; Himachal Pradesh University Website www.hpunic.in. and Department of Higher Education website www.educationhp.org.


Note: - These instructions may be complied with strictly and in case of any laxity concerned Controlling Officer/Head of Institution shall be held responsible and disciplinary action as warranted under rules shall be initiated against the official responsible.


Dinkar Burathoki
Director of Higher Education
Himachal Pradesh

Endst. No. Even Dated: Shimla-171001 the 29.11.2013

Copy for information to:-

- 1 The Secretary (Higher Education) to the Government of Himachal Pradesh, Shimla-2.
- 2 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh is hereby requested to upload the same on Departmental Website.
- 3 Guard file.


Director of Higher Education
Himachal Pradesh