

Dated; Shimla-171001, the

1<sup>st</sup> August, 2013

To

1. Addl. Director (Colleges) Dte. Hr. Education, H.P. Shimla-1.
2. Joint Director (Admn) Dte. Hr. Education, H.P. Shimla-1.
3. Joint Directors(C) / (S) Dte. Hr. Education, Shimla-1.
4. J.C.(F&A) / OSD(C) / (Skt.) Dte. Hr. Education, Shimla-1.
5. All the Deputy / Assistant Directors, Dte. Hr. Education.
6. **All the Deputy Directors of Hr. Education in the Pradesh.**
7. All the Principals, Govt. Colleges in the Pradesh.
8. Commander, NCC Group Head Quarter, Shimla-4 (HP).
9. Chief Librarian, Central State Library-Solan (HP).

Subject:- **3<sup>rd</sup> Session of Twelfth Vidhan Sabha Session (Mon-Soon Session) commencing w.e.f. 21.08.2013 to 30.08.2013 .**


Memo:

As you are aware according to the programme the 3<sup>rd</sup> Session of Twelfth Vidhan Sabha (Mon-Soon Session) is scheduled to be held w.e.f. 21-08-2013 to 30-08-2013. As usual, we shall be having a large number of Assembly Questions and other Assembly Business in the shape of Calling Attentions, Short Notice Questions and matters raised under various rules. All this business is to be disposed of at a very short notice at all levels in the Administration.

The urgency of disposal of Assembly Business at top-priority level has also been emphasized on the past. It should be our endeavor to ensure that every step is taken to convey information at top-priority and where ever it is not possible the material being lengthy, the same may be sent through the special messenger. **Your presence in the Head Quarters is must and it should be ensured that you remain present throughout till the Vidhan Sabha will be in session. Not only that your presence is necessary but the staff working under your control should not be allowed to proceed on any kind of leave / tour w.e.f. 12-08-2013 till the end of Vidhan Sabha Session as notices of Assembly Questions are being received and any kind of leave Sanctioned by any officers on or after 12-08-2013 may be treated as cancelled. In any emergency the leave will be sanctioned by the Director of Higher Education.** It is also desired that at least one senior most official of your institutions/office who may be in a position to supply information required in connection with Assembly Business should be available on your office telephone on the working days/holidays during current Vidhan Sabha session till the questions are not got approved.

However all the officials will dispose of the Business during the office hours and even they can be put on duty after office hours and on holidays as per administrative exigency. However, the officials attending office on holidays will have to obtain prior permission of Liaison officer in written. All Supdts. will ensure that all concerned officials are available during the session to avoid any awkward situation. Only Branch Supdt. and one senior most Asstt. (only senior most official) be put on Assembly duty after office hours (up to 6:30 PM only) / holidays who are well conversant of their Branch.


The officials so put on duty shall also attend office on Sunday and holidays as per administrative requirement on a short notice by Liaison officer for providing information, which may be required by the Directorate and concerned Supdts. may ensure the presence of the concerned officials accordingly. However, compensatory leave in lieu of working hours will only be allowed with the prior approval of Director of Hr. Education and it should be duly verified by the concerned Branch Officer / V. Sabha Co-ordinates and countersigned by the Liaison Officer. (Attendance of Bio-Metric machine may also be kept in view for the purpose) In the case of field offices concerned Head of Institution is competent to sanction compensatory leave under the Rules as per the duties performed by the officials.

  
Director of Higher Education  
Himachal Pradesh.

1<sup>st</sup> August, 2013

Endst.No.Even. Dated; Shimla-171001, the  
Copy forwarded for information and necessary action to:-

1. The Pr. Secretary (Hr. Education) to the Govt. of H.P., Shimla-2.
2. All Branch Officers / Superintendents, Dte. Hr. Education, Shimla-1.
3. Guard file.

  
Director of Higher Education  
Himachal Pradesh.

**MOST URGENT/TIME BOUND  
VIDHAN SABHA MATTER**

**No.Shiksha-H(1)D(7)-1/2006-07(V.Sabha)  
Directorate of Higher Education  
Himachal Pradesh.**

**Dated; Shimla-171001, the**

**1<sup>st</sup> August, 2013**

**To**

**All the Deputy Directors of Hr. Education  
Himachal Pradesh Distt. \_\_\_\_\_**

**Subject:- Vidhan Sabha Session- Submission of detailed background notes August,  
2013.**


**Memo:**

The 3<sup>rd</sup> Session of Twelfth Vidhan Sabha (Mon-Soon Session) is scheduled to be held in the month of August, 2013 (i.e. after 15<sup>th</sup> August). The Principal Secy. (Hr.Edu) to the Govt. of H.P. has desired that departmental detailed background notes be prepared urgently and submitted for the information of Hon'ble Chief Minister (Hon'ble Education Minister) H.P.

The pertinent points / issues on which information is required to be submitted are annexure-A with this letter. You are, therefore, directed to supply consolidated information on each point to this Directorate (Concerned Branches as well as Estt.-I Br.) by 15<sup>st</sup> August, 2013 positively showing the position as on 31<sup>st</sup> July 2013 for onward transmission to the Hon'ble Chief Minister (Hon'ble Education Minister) HP as well as to the Govt. of H.P.

This may be given top-priority and personal attention and ensure that the relevant information is made available within the stipulated time limit.

Please ensure that the requisite information is supplied by due date as the time for compilation of information is short and the same be prepared meticulously and based on facts. While submitting information, the information earlier supplied be also taken into view. The information be supplied by due date so that the Deptt. may not face any embarrassing position before the Vidhan Sabha.


  
**Director Higher Education  
Himachal Pradesh.**

**Endst.No. Even. Dated; Shimla-171001, the**  
**2013**

**1<sup>st</sup> August,**

**Copy for similar necessary action/ information is forwarded to:-**

- 1. P.S. to the Director of Higher Education, H.P. Shimla-I for information.**
- 2. P.A. to Jt. Director (A) Dte. of Hr. Education, Shimla-I for information.**

  
**Director Higher Education  
Himachal Pradesh.**

**Annexure-"A"**

**IMPORTANT POINTS / ISSUES ON WHICH INFORMATION IS REQUIRED TO BE SUBMITTED.  
ISSUES /POINTS (LATEST POSITION AS ON 31.07.2013 BE INTIMATED)**

1. How many posts of various categories of employees (category-wise) are lying vacant / sanctioned strength in general Areas, difficult Areas/Sub cadre / Tribal areas separately along with reasons be stated on separate sheet for each category of post be used.

| <u>Categories</u> | <u>Sanctioned</u> | <u>Filled</u> | <u>Vacant</u> |
|-------------------|-------------------|---------------|---------------|
| 1.                | 2.                | 3.            | 4.            |

2. How many posts of various categories of employees (category-wise alongwith sanctioned strength) are lying vacant in newly formulated difficult Area/Sub cadre/Tribal area separately? Latest position be intimated. Separate sheet for each category of post be used.

| <u>Categories</u> | <u>Sanctioned</u> | <u>Filled</u> | <u>Vacant</u> |
|-------------------|-------------------|---------------|---------------|
| 1.                | 2.                | 3.            | 4.            |

3. How many appointments in various categories of posts have been made during the year, January 2008 to 2012 & January 2013 to date (Year wise on the following prescribed proforma).

| <u>Through HPSC</u> | <u>Through SSB</u> | <u>Through Deptt.</u> | <u>Total</u> |
|---------------------|--------------------|-----------------------|--------------|
| 1.                  | 2.                 | 3.                    | 4.           |

4. How many appointments in various categories of employees have been made in the Difficult Area, Sub-cadre since the formulation of the said cadre i.e. January, 2008 to 31-07-2013.

5. How many inspections have been conducted by the officers of Directorate? Dy. Directors of Hr. Education of the offices, colleges, MS/HS/GSSS during the year 2008 to 2012 & January 2013 to 31-07-2013.

**REGULAR INSPECTION**

**SURPRISE**

6. Number of transfers ordered during the year 2008 to 2012 and January 2013 to 31-07-2013.

7. Number of promotions made during the years January 2008 to 31<sup>st</sup> July, 2013 year wise (category- wise).

8. The number of employees whose services have been regularized Contract & other Category separately during the year Jan. 2008 to 31<sup>st</sup> July 2013 year wise on various accounts separately. (Mode of regularization be also stated).

9. How many employees of various categories are still working on contractual basis (category wise/Distt. wise) & Reasons of making contract appointment.

10. Progress of construction activities be also intimated. Detailed note intimating budget provision Year 2007 to 2013 year wise. No. of schools in rented buildings.

11. What are the various scholarships schemes of central/State Govt. and rates of scholarships in various schemes during 2007 to 2012-13.
12. What is the Free Text book distribution scheme? Method/Mode of distribution be also intimated (up-to-date position).
13. What is the Centrally Sponsored Scheme? Present Status report in respect of each scheme be intimated.
14. Present status of Budget Assurances (update position) (Three legible copies be supplied).
15. Present status of opening/up-gradation of schools and functioning thereof. Information for last five years i.e. January 2007 to 31<sup>st</sup> July, 2013 Year wise may be given. Schools yet to be made functional be also stated (Present Status).
16. Number of various categories of posts for which requisition have been placed with HPPSC/ HPSSB / Employment Exchanges/Ex-Servicemen Cell/Physical Handicapped cell. Number and date of requisitions be intimated and what is the present status of filling up of posts.
17. Present Status of introducing Information Technology as subject in the schools be intimated.
18. How many recommendations in various posts have been received from HPSSB/other agencies? In case of Lecturers subject wise position be intimated. Whether appointments have been made, status in how many cases and period when offered. In remaining cases when will the appointments be made?
19. Constituency wise / Distt. wise list of Schools / Colleges Year 2007 to 31<sup>st</sup> July , 2013 Year wise .
20. Status about the appointments of Para teachers in each districts category wise.
21. P.T.A. (Teachers appointed through P.T.A.) detailed information Distt. Wise / category wise and subject wise be supplied. Present Status of P.T.A's working at present in each Districts with category be intimated. Detail of such PTA's whose services have been terminated on a/c posting of regular teachers-category wise/subject wise details. Also submit the detail of such PTA's who have been declared ineligible by the committees established by the Govt. for not fulfilling the requisite qualification-category wise/subject wise. Also intimate the information reg. court case of P.T.A.
22. Status of Private Institutions (along with their courses) in the Pradesh.
23. Detailed information regarding taking over of schools/colleges which also made functional (Constituency -wise) in the Pradesh during the year Jan. 2008 to 31<sup>st</sup> July, 2013 (Update) may also be supplied.
24. Besides above information, recent initiatives and outstanding issues/problems may also be separately highlighted.