



Dated: Shimla-171001 the September, 2013

To

1. The Commandant NCC Group Headquarters' Himachal Pradesh, Shimla-171004.
2. All the Commanding Officers./ Officers Commanding NCC Battalions/ Companies in Himachal Pradesh.
3. All the Deputy Directors of Higher Education in Himachal Pradesh.
4. The Principal, Govt. College for Teacher Education, Dharamsala, H.P.
5. Principal S.C.E.R.T. Solan, Himachal Pradesh.
6. All the Principals Govt. Degree/Post Graduate Colleges in Himachal Pradesh.
7. The Chief Librarian, Central Library, Solan, Himachal Pradesh.
8. The Librarian, State Library, The Mall Shimla, Himachal Pradesh.

Subject:- Regarding irregular/wrong drawal of money from Govt. exchequer / Treasury.

Memo,

While checking the online expenditure figures in the Web site of Treasuries, Accounts and Lotteries Department, it has ~~been~~^{come} to notice that some DDOs of the Higher Education Department have made irregular/wrong drawals from Govt. exchequer/ Treasury.

It is, therefore, directed to check the expenditure accounts and reconcile with the Treasury and ensure to get the wrong booking rectified every month. You are also requested to ensure drawals under correct Head of Accounts/Demand No./Budget Code/ SOE/Plan /Non-Plan so that wrong booking of expenditure could be avoided.

To Check DDO-wise / bill-wise/ Treasury Voucher wise Expenditure. please visit into the following web site as per instructions given:

For checking all expenditure

Go to hp.nic.in
Click Himachal Pradesh Government
Click ekosh
Click http://admis.hp.nic.in/esalary/treasury/ekosh.htm
Click DDO wise Expenditure (Query)
Change the date in which expenditure incurred submit the queries for detail of expenditure
Select query No. 10 mark Treasury Code and DDO code respectively

For checking wrong booking

Go to hp.nic.in
Click Himachal Pradesh Government
Click ekosh
Click http://admis.hp.nic.in/esalary/treasury/ekosh.htm
Click <u>Expenditure Wrongly Booked</u>
Select Report Type (0) HOD wise select the HOD code 207 Director Education
and then click view detail Click on respective DDO view.


Director Higher Education
Himachal Pradesh