

No.EDN-HE(15)B(3)-5/2008-Apptt.-Lib. Cont-Regl.  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1

Dated: Shimla-171001 the 6<sup>th</sup> July, 2015

**OFFICE ORDER**

In pursuance and in compliance to the approval conveyed by the Government vide letter NO:PER (AP)C-B-2/2015 dated 07.05.2015 and on the basis of the verification by the concerned Principals and thereafter by the Deputy Directors of Higher Education and on recommendation of the Screening Committee constituted at the Directorate level, the following Asstt. Librarians who were appointed on Contract Basis and posted in Govt. Degree College/ Govt. Sr. Sec. Schools and in the Central State Library Solan, State Library Shimla and in the Distt. Libraries in Himachal Pradesh against the Sanctioned Vacant Posts as per R&P Rules in vogue at the time of their contractual appointments and who have completed five years continuous services as on 31.03.2015, are hereby regularized as Asstt. Librarian in the pay band of **Rs. 5910-20200/- with Rs. 2400/- as Grade Pay with initial pay of Rs. 9880/-** plus other allowances as admissible from time to time with immediate effect:-

Sr. No.	Name of Asstt. Librarians	Present place of posting	Distt.	D.O.B.	Date of Joining on contract	Category
1	Yojna	Govt. College Shahpur, Kangra Distt.	Kangra	04-06-1969	25-02-2009	Gen.

**The above regularization is subject to the fulfilment of requisite terms and conditions as under:-**

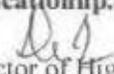
1. All the Controlling Officers/DDOs/Principals are directed to verify all the certificates produced by the candidates concerned from the respective universities on priority basis and necessary entries to this effect be recorded in the Service Book of the Asstt. Librarians concerned. Any lapse in this regard shall be viewed seriously and would be the personal responsibility of the Controlling Officer.
2. The services of only those Contract Asstt. Librarians have been regularized as Asstt. Librarians who have put in five years service as on 31.03.2015. Period of absence has not be counted towards length of service **however, period of un-authorized absence on Medical Grounds for 211 days has not been treated as break in period.** Before accepting the joining, concerned DDO/Controlling Officer/Principal/ are directed to ensure that no departmental enquiry/vigilance case is pending against any of the Asstt. Librarians whose services have been regularized. If in any case, it comes to the notice of the authorities at a later stage, then the matter may be brought to the notice of the Department for immediate necessary action.
3. If the above regularized Asstt. Librarians have been transferred to another institutions he/she will be treated regularized where he/she is presently working and the Principals concerned will ensure to send his/her regularization order to the concerned institution where he/she has been transferred .
4. The seniority of the contract teachers so regularized shall be on the basis of their merit in the initial selection list.

**The benefits of regularization are subject to the following terms and conditions:-**

- a) The post is temporary but likely to be continued and Asstt. Librarians concerned will be on probation for two years which can be extended for another one year if he/she does not satisfactorily completes the probation period keeping in-view the work and conduct of the official.
- b) Prior to granting benefits of regularization every Asstt. Librarians shall have to submit the following documents/undertaking to their Controlling Officer/DDO:-
- c) That the regularized Asstt. Librarians should be medically fit for the post being considered for regularization. The incumbent will have to submit the Medical Fitness Certificate from the Chief Medical Officer of the illaqua/area concerned at the time of his/her joining. The regularization shall be subject to the verification of character and antecedents of the candidate by the Head of the Institution.

- d) The regularized contract Asstt. Librarians shall be liable to be posted anywhere in the State.
- e) The regularized contract Asstt. Librarians shall have to submit a declaration to the effect that if married, he/she has only one living spouse. The women Asstt. Librarian will declare that she has not married to a person having another living wife.
- f) The regularized contract Asstt. Librarians will have to undertake an oath of allegiance/faithfulness to the Constitution of India.
- g) The regularized Asstt. Librarians belonging to SC/ST/OBC category etc. will furnish the parental certificate to this effect on the prescribed format issued by the competent authority.
- h) In case, the credential of the candidate and any of the certificates/documents produced by him/her are found false/wrong, at any stage, his/her services are liable to be terminated.
- i) The contract Asstt. Librarians so regularized shall have to serve in the difficult area/Sub-cadre area for a minimum period of five years.
- j) That every candidate who is being regularized as Asstt. Librarians will have to ensure that he/she has acquired complete knowledge of the latest CCS Conduct Rules within a fortnight and submit an undertaking to this effect in writing to his/her Head of Office/School/College.
- k) The concerned candidates shall have to produce attested copies of his/her academic/professional qualifications/domicile/date of birth certificates etc.
- l) The concerned candidate shall furnish a declaration to the effect that he/she is not a dismissed employee of any Govt./Semi Govt. Department/Organization. He/she will have to give in writing whether he/she was ever convicted by the Competent Court of Law and if so, the particulars of the whether he/she was ever convicted by the competent Court of Law and if so, the particulars of the offence and punishment be stated. Failing to disclose the facts, he/she will render himself/herself liable to be removed from service without any notice as and when the factual facts come to light. The candidates(s) concerned shall have to produce the certificate of his/her being a citizen of India.
- m) The candidate shall have to produce the bonafide Himachali Certificate issued by the competent authority.

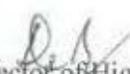
**These orders are available on the departmental website i.e. [www.educationhp.org](http://www.educationhp.org)**

  
Director of Higher Education  
Himachal Pradesh, Shimla-1

Endst. No. Even Dated : Shimla-171001 the 6<sup>th</sup> July, 2015

Copy to:-

- 1 The Additional Chief Secretary (Education) to the Govt. of H.P. Shimla-2 for kind information.
- 2 The Accountant General (Audit) H.P. Shimla-3.
- 3 The Accountant General (A&E) H.P. Shimla-3
- 4 Concerned Principals Govt. Degree College/ Govt. Sr. Sec. Schools and Librarians Central State Library Solan, State Library Shimla and all Distt. Libraries in Himachal Pradesh with the directions that the services of only those contract appointee Asstt. Librarians have been regularized who have put in five years continuous service as on 31.03.2015. The Department has taken every vigil in regularizing the service of contract appointee Asstt. Librarians. However, if in any case it is observed that there seems to be any break in the continuity of service on any account of any individual or any individual was retrenched at any stage then the matter may be brought in the notice of this Directorate immediately before allowing joining/relieving. Apart from this, it may also be ensured that no departmental enquiry/vigilance case is pending against any of the Asstt. Librarians whose services are being regularized. If in any case it comes to the notice then joining may not be taken and matter may be brought to the notice of the Department for further action.
- 5 DA dealing with Apptt/Seniority/Transfer cell.
- 6 The Incharge, IT Cell, Dte. Shimla to upload this page on Departmental Website.
- 7 Guard file.

  
Director of Higher Education  
Himachal Pradesh, Shimla-1.