

No. EDN-HE(21)B(15)10/2024-Disaster Management

Directorate of Higher Education
Himachal Pradesh, Shimla-1

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Dated: Shimla-171001, the 11th June, 2024

To

All the Deputy Directors of Higher Education,
Himachal Pradesh

Subject: - Regarding 8th State wide Mega Mock exercise on GLOF Flash Flood, Landslide on 14th June 2024.

Sir,

Please find enclosed herewith letter No. Rev. (DMC) (F) 11-31/2011-IV (ME) dated: 27.05.2024, received from the Department of Revenue-DM-Cell, Govt. of HP on the subject cited above. In this context you are directed to do the needful with respect to attend the *8th State wide Mega Mock Exercise on GLOF Flash Flood, Landslides*, as per the schedule date and time mentioned in the letter.

Encls: As above



(Dr. Amarjeet K Sharma)
Director of Higher Education,
Himachal Pradesh

Endt No. Even, Dated: Shimla-1, the 11th June, 2024

Copy for information to;

- 1 The Addl.Chief Secretary (Revenue), to the Govt. of Himachal Pradesh.
- 2 The Technical Officer (Computer/IT Cell), Directorate of Higher Education, Himachal Pradesh to upload the letter on Departmental Website.
- 3 Guard file.



Director of Higher Education
Himachal Pradesh

**REV (DMC) (F) 11-31/2011-IV (ME)
DEPARTMENT OF REVENUE-DM-CELL
GOVERNMENT OF HIMACHAL PRADESH**

From:

**The Addl. Chief Secretary (Revenue) to the
Government of Himachal Pradesh.**

To

All the Participants as per Annexure-“A”

Dated Shimla-2: **27th May, 2024**

**Subject: Conduct of 8th State wide Mega Mock Exercise on GLOF Flash
Flood, Landslide.**

Sir/Madam,

I am directed to refer to the officer letter No. 02/323/Ops/2022/1679 dated 22nd May, 2024 on the subject cited above and to say that HPSDMA is conducting **8th State wide Mega Mock Exercise on GLOF, Flash Flood and Landslides involving 12 districts in the HP on 14th June, 2024 with the assistance of National Disaster Management Authority, Govt. of India under the Chairmanship of Chief Secretary-cum-Chairman SEC.** The schedule of the Mock Exercise will be as under:

Stage	Event	Date	Participation
Stage – 1	Orientation & Coordination	07.06.2024 (11:30 AM onwards)	<ul style="list-style-type: none">• Officials and all the Stakeholder at State Level.• Officials & Stakeholders in District• Other relevant Stakeholders (e.g NDRF, CWC, Defense Services etc.)
Stage – 2	Table Top Exercise (TTEX) at SDMA	12.06.2024 (10:30 AM to 17:00 Hrs)	
Stage – 3	Mock Exercise (Physical)	14.06.2024	<ul style="list-style-type: none">• Physical participation at all levels as per Charter of Duties/ responsibilities.

In order to make the exercise meaningful and a learning experience it is desired that:-

Stage – 1 The Orientation Workshops will be conducted **through Video Conference (VC)** under the **Chairmanship of Joint Secretary (Revenue- DM) to the GoHP. Attending this online training is mandatory for all districts along with their IRT and for HoD of line departments & Representatives of Central Agencies.**

1.1. Districts are also requested to provide list of 5 sites per District for simulation of Mock Exercise & detailing of the quantum of response (manpower equipment, etc.)

- 1.2. All the Response agencies Army, ITBP, CRPF, NDRF, SSB, Deepak Project, etc. are advised to attend the TTEX and finalize suitable observers for each simulation sites.
- 1.3. The DDMA's will send Contact details of IRT members by 8th June 2024 for creation of WhatsApp group.

Stage – 2 : The Table Top Exercise (TTEX) will be conducted (Physical mode) at Armsdale Building Conference Hall, H.P. Secretariat by 11:00AM on 12.06.2024 under the Chairmanship of Worthy Chief Secretary, Himachal Pradesh. All the Officers are requested to make it convenient to attend the TTEX at Armsdale Building Conference Hall:

- 2.1. District Administrations will make a brief Power Point Presentation of their respective DDMP and their preparations to deal with Flash floods/ Landslide and GLOF where applicable in their respective districts.
- 2.2. Centre Water Commission, Directorate of Energy and IMD-Shimla will give a brief presentation on Early Warning System and their current capacities.
- 2.3. Press release about the Mock Exercise shall be done at State/ District Level so that chaos among the general Public can be avoided.

Stage – 3: The final event (Mock Exercise) shall be simulated on 14.06.2024 at each location across the State in accordance with discussions held in the Orientation workshop & TTEX.

- 3.1. The Responsible Officer will be seated in the SEOC/DEOC and respective IRTs at State/District level shall coordinate required actions through IRS facilities activated and the disaster simulation sites on ground. During the mock exercise, all the DEOC and SEOC will be connected through Video Conferencing.
- 3.2. The NDRF, SDRF, Army, ITBP, will facilitate the Mock exercise through their respective location as desired by the Deputy Commissioners concerned.
- 3.3. The Observers deputed to each simulation site, will submit their observation report to SDMA/DDMA in the prescribed format.
- 3.4. Debriefing will be carried out jointly by the NDMA/HPSDMA/DDMA under the Chairmanship of Addl. Chief Secretary (Revenue) to the GoHP.
4. The respective DDMA Coordinators will submit the ME Report to DM-Cell by 20.06.2024.
5. All mock drill related expenses shall be borne by the respective DDMA from the Capacity Building Fund. In case of requirement of funds, the UC for previously provided fund be provided to this department.
6. Checklist for preparation of Mock Exercise is attached as **Annexure-B**.

For more information you may get in touch with Sh. Parveen Bhardwaj, DM-Specialist & Dr. Krishan Chand, T& CB Specialist. They can be contacted on email: sdma-hp@nic.in and Mobile No. 8988341921; 8219196800 respectively.

Yours sincerely,



DC Rana
Director -cum- Spl. Secretary (Rev.-DM)
Government of Himachal Pradesh

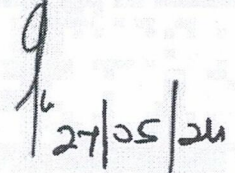
Endst. No: As above

Dated, Shimla-2 the

May, 2024

Copy to the following for information and necessary action:

1. The Pr. PS-cum-Spl. Secy. to Hon'ble Chief Minister, HP for Information
2. The Joint Secretary (GAD/SAD) to the GOHP, Shimla will facilitate response agencies during ME and sensitized the Secretariat staff.
3. Maj. Gen. Sudhir Bahl (Retd.), Consultant Gde-II, NDMA for information.
4. The State Informatics Officer, NIC, Shimla-2 for information & requested to generate VC link for TTEX.
5. Sr. Spl. Private Secretary to the Chief Secretary, H.P. Shimla 2.
6. PS to Pr. Secretary (Revenue) H.P. Sectt. Shimla-2.
7. The Manager, H.P. Sectt. Canteen for serving tea during the above stated events.
8. The Section Officer (R&I) HP Sectt. for booking of Armsdale Conference Hall as per schedule.



Director -cum- Spl. Secretary (Rev.-DM)
Government of Himachal Pradesh

Annexure-A

Participants from Centre Government

1. The Secretary, BBMB, Sector 19/B, Chandigarh
2. Lt. General, Central Command, Lucknow, UP
3. The Chief Commodore, IAF Station Sarsawa, UP
4. The Western Command Chandimandir, Manimajara, Haryana
5. The Chief Executive Officer, Office of the Cantonment Board, 229 Race Course Road, Ambala Cantt.
6. The Commanding Officer, 21 Sub-area Pathankot, Gurdaspur, Punjab
7. The Director, DGRE, Him Parisar, Chandigarh
8. The Chief Engineer, BRO (Deepak Project), Shimla
9. The Director, CWC, SDA Complex, Shimla-9.
10. The Director, Met Centre-IMD, Shimla-9.
11. The DDG, GSI, Chandigarh.
12. The DIG, ITBP, Tara Devi, Shimla.
13. The Commandant, 14th Battalion, Nurpur.
14. The General Manager (AAI), Airport-Shimla, Kangra & Kullu
15. Rep of Army Training Command, Shimla.

Participation from State Level

16. The PCCF (HOFF), Talland, Shimla-2
17. The DGP, Nigam Vihar, Shimla-2.
18. All Members of State IRT (List at Annexure-C).
19. The Engineer in Chief- PWD/JSV, Shimla.
20. The ADGP, Home Guards, Fire Services & Civil Defense, Shimla-1.
21. The Director, Information & Public Relation, Shimla-2.
22. The Director, Animal Husbandry.
23. The Director, Transport Shimla-4.
24. The GM, HRTC, Shimla-4.
25. The Managing Director, HPSEBL.
26. The Director, Directorate of Energy, Shimla.
27. All the Nodal Officer for Disaster Management, Himachal Pradesh in all Department

28. The SP-SDRF, Shimla-2.
29. Rep of Sashastra Seema Bal, Shimla.
30. Rep of CRPF, Dharmpur, Solan.
31. Telecom Service providers (BSNL, Jio, Airtel, etc).
32. Rep of NTPC, NJPC, BBMB & NHPC
33. The Director, HIPA
34. Rep from Indian Railway.
35. Members of State IAG (List as Annexure-D)
36. OIC Civil Defense, Home Guard, NCC, NYKK, NSS.
37. All Dam Authorities of Himachal Pradesh through Directorate of Energy, HP (List as Annexure-E)

District Level Participation

38. The Deputy Commissioner and All the Members of DDMA's
39. The Superintendent of Police.
40. The Sub-division Officers (c)
41. The District Revenue Officers
42. The In-charge, DEOCs.
43. The District Fire Officer.
44. The Chief Medical Officer.
45. The GM, DIC.
46. The Deputy Director, Animal Husbandry.
47. The Superintending Engineer-HPSEBL.
48. The Superintending Engineer, Jal Shakti Vibhag.
49. The Superintending Engineer Public Works Department.
50. The Regional Transport Officer (RTO)
51. The District Food & Civil Supplies Controller
52. The Executive Officer, all the ULBs.
53. District Public Relations Officer.
54. All the members of the DIAG
55. Defense Services/ NDRF /CAPFs units located in District.



HP State Disaster Management Authority

Checklist for 8th State Wide Mega Mock Exercise

FY 2023-24

(GLOF, Floods and Landslides)

Locations of the Mock Exercise

- 1) All districts of the State – multiple locations e.g. vulnerable locations of District HQs, Sub-Divisional HQs, Schools, Colleges, Universities, Hospitals, etc. as may be decided by the DC and Observer

(Action by – DDMAs)

Key Objectives: To Assess: -

- 1) The efficacy of Response Plan (of DDMP/SDMP/Departmental DMPs) at respective level.

(Action by- SDMA, DDMAs, Police, Fire Services, Indian Army and Paramilitary forces and all the relevant stakeholder departments)

- 2) Assess the understanding of IRS at State and District level and check, if response during mock exercise is in conformity of norms of IRS (for example- Activation of EOC, Establishment of staging area, Mustering of all resources in staging area, creation of task forces and allocation to designated areas, Rescue and Relief operations, Casualty evacuation and Establishment of relief camp and so on.

(Action by- SDMA, DDMAs, Police, Fire Services, Indian Army and Paramilitary forces and all the relevant stakeholder departments)

- 3) The mock exercise should start with a pre-defined siren/sound which may last for 2 minutes. During this period (2 minutes) all officials in Government offices and students at schools and colleges will practice "Dos & Don'ts to the disaster specific."
(Action by- Secretariat Administration Department, HPSDMA, DDMA, Education Department and All the Universities (technical and non-technical) in the Himachal Pradesh)
- 4) Followed by evacuation of vulnerable villages, occupants of Govt. Offices, Schools and other Educational Institutions like, Colleges (both Technical and Non-Technical), Universities, ITIs, etc. through the pre-defined evacuation routes and their assembly at the designated places.
(Action by- Concerned departments, Education department, and All the Universities (technical and non- technical) in the Himachal Pradesh)
- 5) Speed of removal of vehicles from the office compounds and time taken by fire tenders to reach these locations
(Action by- Secretariat Administration Department)
- 6) Knowledge about ESFs and institutionalization thereof in the Departments/Districts.
(Action by – DDMA, Concerned departments in close coordination with SDMA)
- 7) Testing the functioning of State/District Emergency Operation Centers.
(Action by- Observers, SDMA, DDMA)
- 8) Promptness in mobilization of resources by the Departments in performing their ESFs
(Action by- Concerned participating departments in close coordination with HPSDMA)
- 9) Level of coordination with local Army, CPMFs (Regional Response Centre), NDRF, Air Force, etc.
(Action by- SDMA, DDMA, Indian Army, Paramilitary Forces, Airforce)

10. At hospital level we will assess – arrangements for triage, surge capacity, setting up of temporary hospital, etc.

(Action by- Department of Health & Family Welfare, Directorate of Medical Education, IGMC, DDU)

11. For Fire, Home Guard and Civil Defense – SAR and selection/ mobilization of volunteers, etc.

(Action by- Directorate of Fire services, Home Guards & Civil Defense)

12. To test communication plan & compatibility of communication networks used by the local police, central paramilitary forces and Army.

(Action by – DG Police, Indian Army and Paramilitary forces)

13. Revenue – setting up of relief camps, mobilization of relief material, etc.

(Action by- DDMA's)

14. Government- Non-Government Organization (GO-NGO) Coordination

(Action by – SDMA, DDMA's, IAG and DIAG Network)

15. Similar goals may be set for other departments.

Scenario

16. Scenarios at 4-5 locations will developed by the respective DDMA's in consultation with the SDMA.

Mock Drill at the Secretariat Level

1. Sounding of start with siren
2. Practice of Dos and Don'ts
3. Orderly evacuation as per evacuation plan
4. Assembly of staff at designated places
5. Removal of vehicles (Govt.) by the Drivers to a designated place
6. Arrival of Fire and rescue tenders inside the secretariat parking lots
7. Search and rescue by the fire department
8. Closure of mock drill with the sound of the siren

(Action by- Secretariat Administration Department)

No. Rev(DMC)(F)11-45/2017
 Government of Himachal Pradesh
 Department of Revenue(Disaster Management)

NOTIFICATION

The Governor, Himachal Pradesh is pleased to constitute a State level Incident Response Team (IRT) in Himachal Pradesh in pursuance to Disaster Management Act-2005 and guidelines of National Disaster Management Authority for effective, efficient and comprehensive management of disasters in Himachal Pradesh. The vision is to minimize loss of life and property by strengthening and standardising the disaster response mechanism in the State. The Incident Response Team will be comprising of the following departments:-

- | | | |
|----|---|---|
| 1. | Responsible Officer: | Chief Secretary to the Govt. of HP |
| 2. | Incident Commander: | ACS/Principal Secretary(Rev-DM) |
| 3. | Safety Officer: | Director General of Police |
| 4. | Liaison Officer: | Special/Addl./Joint Secretary , DM. |
| 5. | Information & Media Officer: | Director of Inf. & Public Relation |
| 6. | Operations Wing Head: | ACS/Principal Secretary, Home Deptt. |
| | a. Rescue & Response Branch: | |
| | i. Natural Disasters | Director General, Civil Defence, Home Guards and Fire |
| | ii. Epidemic & Health | Director, Health & Family Welfare |
| | iii. Human Induced Disaster | Additional DGP (Law & Order) |
| | b. Transport Branch
(Road, rail, Air, etc) | Secretary GAD & Commissioner Transport. |
| 7. | Planning Wing Head: | Advisor Planning ,HP |
| | a. Resource Unit: | Joint Director, Planning |
| | b. Documentation Unit: | Deputy/Joint Secretary, DM Cell |
| | c. Logistics Wing Head: | Director, Civil Supplies, |
| | d. Service Branch: | Director, Health & Family Welfare, |
| | i. Communication | SP Police Communications at DGP Office |
| | ii. Medical | Joint/Additional Director H & F Welfare |
| | iii. Food Supplies | Joint/Additional Director, Civil Supplies |
| | iv. Water/sanitation | Engineer in Chief, IPH |
| | b. Support Branch: | ACS/Principal Secretary, PWD |
| | Resource Provisioning | Chief Engineer (Roads),PWD |

i.	Facilities Unit	Chief Engineer (Buildings), PWD
ii.	Ground Support	Chief Engineer (PR) PWD
8.	Finance Wing Head:	Special Secretary (Finance), HP
c.	Time Unit	Under /Deputy Secretary, Finance Deptt
d.	Relief/Compensation	Under/ Deputy Secretary, Finance/Revenue Deptt/Revenue
e.	Procurement	Additional/Special Secretary, Finance Deptt

The State Level Incident Response Team (IRT) will be activated by the Responsible Officer in the event of occurrence of any major emergencies/disasters in the State.

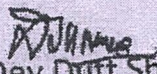
By Order

Additional Chief Secretary (Rev-DM) to the
Government of Himachal Pradesh.

dt 7-9-2017

Copy for information and necessary action is forwarded to:-

1. The Chief Secretary, Himachal Pradesh, Simla-2.
2. Sr. Private Secretary to Chief Minister, HP
3. All the ACS/Principal/Secretaries to the Government of HP
4. All Divisional Commissioners in HP
5. All Heads of Department in HP (as per notification)
6. All the Deputy Commissioners in HP
7. The Joint Secretary, NDMA, GOI, New Delhi
8. The Commandant, NDRF (7th bn) Bhatinda, Punjab
9. The Controller of Printing and Stationery for printing in State Gazetteer


(Dev Dutt Sharma)

Special Secretary (Rev-DM) to the
Government of Himachal Pradesh.