

T.R. 56
SCHEDULE OF GENERAL PROVIDENT FUND DEDUCTIONS
IMPORTANT INSTRUCTIONS

1. This form should not be used for transaction of other Provident Fund for which form No. T.R. 6-A has been provided. The account numbers should be arranged in serial order.
2. The guide letters e.g. G.A. for (General Administration), P.for (Police) /(or Law and Justice) etc. should invariably be prefixed to account numbers.
3. In the remarks column give reasons for discotinuance of subscription such as “Proceeded on leave “, “Transferred to Office..... District”, “ Quitted Service”, “Died” or “Discontinued under rule 11”.
4. In the remarks column write description against every new name, such as “New subscription “, “Came on transfer from.....Office.....district”, “Resumed subscription”.
5. Separate schedule should be prepared in respect of persons whose accounts are kept by different Accountant Generals.

Office of the.(here write the designation of the Drawing officer and Stamps.). Deduction made from the salary..... payable on 1st Name of Accounts Officer who maintains these accounts (See instruction 5).....

Amount No.	Name	Pay or / and leave salary on the 31 st March	Monthly Subscrip-Tion	Refund of withdrawals		Total Refund	Remarks
				Amount	No. of Instalments		
1	2	3	4	5	6	7	8

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Date and legible signatures of Drawing Officer.....

Designation

For use in the Audit Office: Voucher Date of encashment.....

1. Certified the name, amount of individual deduction and the total shown in column 7 have been checked by reference to the bill vide para 224 of the Audit Manual.
2. For Schedule attached with March Pay Bills, certified the rates of pay as shown in column 3 have been verified with the amounts actually drawn in the Bill.

Date

Signature of the Auditor
 Department Audit Section.
 G.A.D.

Signature

INSTRUCTIONS

1. Figures in Cols. 3,4,5 and 7 should be founded to whole rupees.
2. A/C Nos. may be written thus G.A.A.T. atc. 1200.47
3. Do not waste Space. Use smaller form if the names are few.
4. The total of the schedule should be written both in figures and words.
5. The interest is paid on a advance mentioned in the remarks column.